



BANANA SHIRE COUNCIL

Appendix 1

TITLE	VEGETATION MANAGEMENT (REMOVAL AND MAINTENANCE) PROCEDURE
RELATES TO POLICY	VEGETATION MANAGEMENT (REMOVAL AND MAINTENANCE) POLICY
APPROVED BY CEO	28-8-13
REVIEWED/AMENDED	

PROCEDURE

Process

Request for tree removal or pruning is received by Council either through internal or external customers.

The Director of Infrastructure is to ensure the following procedure is carried out.

Undertake an assessment of the site to determine the risk to life or property. A full risk analysis is required, to determine if the offending vegetation is suitable for pruning or requires removal.

Ensure compliance with the

- *Vegetation Management Act 1999*
- *Neighbourhood Disputes (Dividing Fences and Trees) Act 2011*
- *The Commonwealth's Environment Protection and Biodiversity Conservation Act 1999*
- *Work Health and Safety Act 2011 and*
- Any other applicable legislation.

Upon completion of the assessment the relevant vegetation is to be dealt with as per the recommendation of the assessment report and risk analysis.

Assessment criteria

Pruning to be considered as a first option to conserve vegetation and amenity of the site.

Pruning can be used to:

- improve clear zones;
- improve sight lines; and

- remove or reduce impact on overhead wires.

Pruning to remove dead, diseased or injured sections of plants and can assist in plant health and amenity.

Removal of the offending vegetation is the last resort option.

If the risk analysis has determined the vegetation is considered high risk:

- Access to relevant vegetation to be barricaded. and
- Removal to be undertaken as soon as possible.

During removal or other maintenance:

- Care and consideration of others must be practiced.
- Safety of the operators and the on the ground staff is imperative.
- Vegetation should be felled away from property and towards a clear zone or road formation.
- Care should be taken not to drag heavy vegetation across the pavement in a way that will cause further damage.

To reduce cost to Council felled timber should be considered for chipping and reuse for landscaping or community purposes.

Environmental or noxious weeds should be handled with care and disposed of in accordance with Council's weed control guidelines.

APPROVED



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**CHIEF EXECUTIVE OFFICER
BANANA SHIRE COUNCIL**

28 August 2013

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DATE