



# BANANA SHIRE COUNCIL

## Appendix 1

TITLE	TREATMENT OF TOWN AND ESTATE ENTRIES PROCEDURE
RELATES TO POLICY	TREATMENT OF TOWN AND ESTATE ENTRIES POLICY
APPROVED BY CEO	28-08-2013
REVIEWED/AMENDED	

## PROCEDURE

### Application and Approval:

Application to be lodged and Council's approval obtained for entrance features and signage under the Sustainable Planning Act 2009 by lodgement of an IDAS Operational Works Application and/or under the Banana Shire Council Local Law 4 and Subordinate Local Law 4 (Local Government Controlled Areas, roads and Facilities) 2011 by lodgement of an application under Banana Shire Council Local Law 1 and Subordinate Local Law 1 (Administration) 2011 Schedule 7 and 30 as applicable.

Delegated officer may approve applications or may refer the matter to the CEO or Council for further consideration.

### Identification:

Council will establish or identify entrance feature locations of each town and estate; and document clearly.

The designated area or boundary will be determined depending on the following:

- Investigation of the impact such development would have on utilities and service corridors.
- Recognition of TMR and Council's requirements for safety, visibility to conflict points, etc resulting from planting of trees and erection of structures.

### Consultation processes:

- Council will identify and meet with key stakeholders to ensure clear communication of lay out planning and implementation.
- Partnerships will identify and formalise funding opportunities to assist with the development of entrance treatment.
- Council approval is required prior to submission of any funding applications.

- Joint funding for Community groups and Council must be incorporated into Council's budget and approval process.

**Feature Design:**

Council, with stakeholders, will identify appropriate species of vegetation for the particular locations recognising local flora emblems and considering water supply and watering requirements.

The garden design, if proposed, shall recognise the impact of local climate, focus on water conservation and give preference to the incorporation of local species.

The site location and layout shall comply with the requirements of all stakeholders; in particular identifying potential conflicts with underground and overhead services and clearance and safety guidelines of the road authority.

Entrance features shall be located outside an appropriate clear zone, giving due consideration to site distance requirements that are identified in AUSTRROADS guidelines.

Entrance features will be assessed by Council's Planning Section and preference will be given to low energy, low maintenance and low water consumption designs.

**SIGNAGE:**

Council has a policy on official town signage "Community Signage".

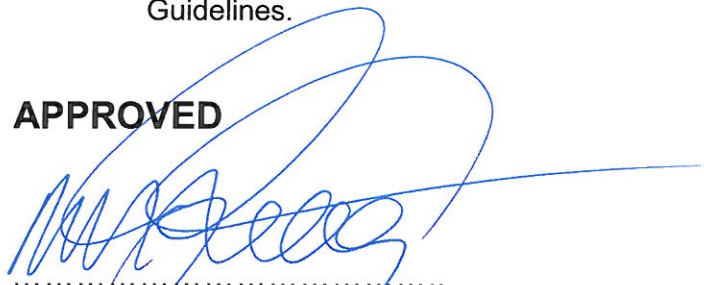
Any additional tourist or information signage at the entrances of towns must comply with Council Planning regulations.

No other signage is to be attached to the official 'town' signage.

Signage on state controlled roads will be in compliance with TMR Guidelines.

Signage on Council controlled roads will be assessed in accordance with the TMR Guidelines.

**APPROVED**



.....  
**CHIEF EXECUTIVE OFFICER  
BANANA SHIRE COUNCIL**

28 August 2013

.....  
**DATE**