

MINUTES

BANANA SHIRE COUNCIL ORDINARY MEETING

Meeting Date: Wednesday 24 March 2021
Venue: Council Chambers, 62 Valentine Plains Road, Biloela
Time: 9.00 am

1.0 Opening of Meeting

“Council recognises that this meeting is held on the Land of the Gaangalu Nation and that the Banana Shire also includes land of the Iman People, Wulli Wulli People, Wadja People, Wakka Wakka People and Darumbal People.”

2.0 Attendance including Apologies & Leave of Absence

3.0 National Anthem & Prayer

4.0 Confirmation of Minutes

4.0.1 Ordinary Meeting held 24 February 2021

5.0 Mayor’s Report / Minute

6.0 Business Outstanding

6.0.1 Business Arising from Previous Meetings & Matters Lying on the Table

7.0 Declaration of Interest on Matters on the Agenda

8.0 Financial Management

8.1 Financial Report P/E 28/02/21

8.2 Major Capital Projects – Corporate & Community Services - Monthly Actual Expenditure as at 28/02/21

8.3 Major Capital Projects – Infrastructure Services - Monthly Actual Expenditure as at 28/02/21

8.4 Major Capital Projects – Council Services - Monthly Actual Expenditure as at 28/02/21

8.5 Funding Projects – Monthly Actual Expenditure as at 28/02/21

8.6 Budget Management Report as at 28/02/21

9.0 Corporate & Community Services

9.1 Corporate Services

9.1.1 Resolutions Actions Report

9.1.2 Community Resource Centre Advisory Committee – Minutes of Meeting held 25/2/21

9.1.3 Public Consultation Results – Road Name Corrections

9.1.4 Proposal Road Name Corrections / Changes

9.1.5 Taroom Aerodrome – Lodgement of Building Better Regions Funding Application

9.1.6 Consideration for Granting a Concession by Way of Rebate on Water Consumption and Interest Charges – Assessment Number: 10714-00000-000

10.0 Infrastructure Services

10.1 Infrastructure Services

10.1.1 Infrastructure Monthly Report

10.1.2 Resolutions Actions Report

10.1.3 Sole Supplier – Shepherd Services - RACAS Units

10.1.4 Water Park Concept

11.0 Council Services

11.1 Council Services

11.1.1 Resolutions Actions Report

11.1.2 Sole Supplier – Bathy's Plumbing, Drainage & Gas

11.1.3 Sole Supplier – NHP

11.1.4 Banana Shire Local Heritage Register

11.1.5 Queensland Disaster Resilience Fund Application

12.0 Executive Services

12.1 Executive Services

12.1.1 Resolutions Actions Report

12.1.2 Installation of Drain – Dunn Street, Biloela

13.0 Close of Meeting

1.0 Opening of Meeting

The meeting commenced at 9.03am.

2.0 Attendance including Apologies & Leave of Absence

Councillors – Mayor Nev Ferrier and Crs Semple, Pender, Casey, Leo, Boyce & Ramsey
Officers - Chief Executive Officer, Director Corporate & Community Services, Director Council Services & Director Infrastructure Services

3.0 National Anthem & Prayer

Following the National Anthem Reverend Andrew Purcell from the Presbyterian Church led Council in prayer.

4.0 Confirmation of Minutes

Minute No: OM004935

Resolution:

That the minutes of the Ordinary Meeting held on 24 February 2020 be taken as read and confirmed.

Moved: Cr Boyce

Seconded: Cr Pender

Carried

5.0 Mayor's Report / Minute

The Mayor reported on the following:-

- He attended the 20th Anniversary of QNP 27 February 2021.
 - The Tour of Smokey Creek Solar Farm with various Federal and State Members on 1 March 2021
 - Attended the Anglo American International Women's Day Breakfast in the Park at Moura on 5 March 2021.
-

6.0 Business Outstanding

It was noted there is no business arising from previous meetings or matters lying on the table.

7.0 Declaration of Interest on Matters on the Agenda

It was noted there are no declaration of interest on matters on the agenda.

8.0 Financial Management

8.1 FINANCIAL REPORT - PERIOD ENDING 28 FEBRUARY 2021

Date: 12 March 2021

Author: Manager Finance – Peter Rudder

File ID:

Letter ID:

Attachment: Statement of Comprehensive Income - Actual v Budget to 28 February 2021; Statement of Financial Position – Actual v Budget to 28 February 2021; Statement of Cash Flows - Actual v Budget to 28 February 2021; Statement of Changes in Equity to 28 February 2021; and the Cash Report at 28 February 2021

Minute No: OM004936

Resolution:

That Council receive the financial and cash reports, as tabled, for the period ending 28 February 2021.

Moved: Cr Leo

Seconded: Cr Casey

Carried

Report

1. Introduction

The purpose of the Financial Report is to give Management and Council an overview of the organisation's financial performance for the period ending 28 February 2021.

It is presented in a format which compares the year to date to the 2020-2021 budget. The year to date budget is 66.67% of the adopted budget. The financial analysis contained in this report compares; either year to date expenditure with an equivalent budget to date expenditure or, in the case of rates, year to date expenditure with an appropriate cash flow position.

In addition to this report Council was also provided with a management report to provide explanations on variances from budget to actual at account level.

2. Report

Comprehensive Income Statement:

Council recorded an operating surplus of \$9,866,333 at 28 February 2021. At the end of February last year, Council had an operating surplus of \$10,615,930. Considering the Batchfire adjustment, revenue and the majority of expenditure categories are broadly comparable however, the Road Maintenance/Capital changes have resulted in significantly less Materials and Services expenditure in this financial year.

At 28 February 2021, the Cash balance was \$20.62 million. At the same time in 2020 the cash position was \$22.68 million. While this represents a \$2 million fall from the same time last year, the Batchfire adjustment represents a significant portion of the difference.

While the overall position remains acceptable, it now appears that the large amalgamation will not be finalised this financial year. Therefore, Council will need to continue to be mindful of the impact of this matter when setting budget rating parameters.

Capital Expenditure:

Capital expenditure – see separate report.

8.2 MAJOR CAPITAL PROJECTS – MONTHLY ACTUAL EXPENDITURE – CORPORATE & COMMUNITY SERVICES

Date: 18 March 2021
Author: Venkata Peteti - Director Corporate & Community Services
File No:
Letter No:
Attachment: Capital Expenditure Report
Minute No: OM004937

Resolution:

That Council note and receive the Major Capital Expenditure Report as at 28 February 2021 for Corporate & Community Services.

Moved: Cr Pender

Seconded: Cr Leo

Carried

Report

Providing a report on Council's Major Capital Expenditure as at 28 February 2021 for Corporate & Community Services.

Refer attachment.

8.3 MAJOR CAPITAL PROJECTS – MONTHLY ACTUAL EXPENDITURE – INFRASTRUCTURE SERVICES

Date: 18 March 2021
Author: Chris Whitaker - Director Infrastructure Services
File No:
Letter No:
Attachment: Capital Expenditure Report
Minute No: OM004938

Resolution:

That Council note and receive the Major Capital Expenditure Report for Infrastructure Services as at 28 February 2021.

Moved: Cr Semple

Seconded: Cr Ramsey

Carried

Report

Providing a report on Council's Major Capital Expenditure as at 28 February 2021 for Infrastructure Services.

Refer attachment.

8.4 MAJOR CAPITAL PROJECTS – MONTHLY ACTUAL EXPENDITURE – COUNCIL SERVICES

Date: 18 March 2021
Author: Chris Welch - Director Council Services
File No:
Letter No:
Attachment: Capital Expenditure Report
Minute No: OM004939

Resolution:

That Council note and receive the Major Capital Expenditure Report for Council Services as at 28 February 2021.

Moved: Cr Casey

Seconded: Cr Boyce

Carried

Report

Providing a report on Council's Major Capital Expenditure as at 28 February 2021 for Council Services.

Refer attachment.

8.5 FUNDING PROJECTS – MONTHLY ACTUAL EXPENDITURE AS AT 28/02/21

Date: 18 March 2021
Author: Tom Upton, Chief Executive Officer
File No:
Letter No:
Attachment: Capital Expenditure Report Funding Projects
Minute No: OM004940

Resolution:

That Council note and receive the Major Capital Expenditure Report for funding projects as at 28 February 2021.

Moved: Cr Leo

Seconded: Cr Semple

Carried

Report

Providing a report on Major Capital Expenditure for funding projects as at 28 February 2021.

Refer attachment.

8.6 BUDGET MANAGEMENT REPORT AS AT 28 FEBRUARY 2021

Date: 09 March 2021
Author: Nori Luff, Senior Financial and Systems Accountant
File ID:
Letter ID:
Attachment: 1. February 21 Budget Vs Actuals – Report from Practical
2. Summary of explanations
Minute No: OM004941

Resolution:

That Council receives the Budget Management Report for February 2021.

Moved: Cr Leo

Seconded: Cr Pender

Carried

Report

Detailed income and expenditure report for financials is provided for Council consideration. A report explaining the variances was also provided.

This report ensures the Council have visibility of detailed income and expenditure on a monthly basis.

The expenditure and Income were profiled equally between 12 months, and officers explain variances on a monthly basis. Officers are also working on profiling budgets as per forecasted income and expenditure profiles.

9.0 Corporate & Community Services

9.1.1 ACTION REPORT ON PREVIOUS COUNCIL RESOLUTIONS – CORPORATE & COMMUNITY SERVICES

Date: 17 March 2021
Author: Venkata Peteti – Director Corporate & Community Services
File No:
Letter No:
Attachment: Resolutions Action Report
Minute No: OM004942

Resolution:

That the Resolutions Action Report for Corporate & Community Services as presented be noted and received.

Moved: Cr Pender

Seconded: Cr Ramsey

Carried

Report

This report is to advise Council of the outstanding matters currently being dealt with by the organisation.

Considerations

1. **Corporate Plan**
N/A
2. **Policy and Legal Implications**
Policy and legal implications will be addressed through each matter.
3. **Financial and Resource Implications**
Budget impacts will be addressed in resolving each matter.
4. **Risk Assessment**
N/A

9.1.2 COMMUNITY RESOURCE CENTRE ADVISORY COMMITTEE – MINUTES OF MEETING HELD 25 FEBRUARY 2021

Date: 15 March 2021
Author: Pam Semple – Senior Program Advisor
File ID: 5318
Letter ID: 1615407
Attachment:
Minute No: OM004943

Resolution:

That Council receive and note the Unconfirmed Minutes of the Community Resource Centre Advisory Committee meeting held on 25 February 2021.

Moved: Cr Pender

Seconded: Cr Boyce

Carried

Report

The unconfirmed minutes of Council Advisory Committee meetings are to be presented to Council.

Refer to Document No: 1615407 for the unconfirmed minutes of the Banana Shire Community Resource Centre Advisory Committee meeting held on 25 February 2021.

9.1.3 PUBLIC CONSULTATION RESULTS – ROAD NAME CORRECTIONS

Date: 26 February 2021
Author: Peter Lefel, Principal GIS Coordinator
File ID:
Letter ID:
Attachments: Map of Harris Lane
Map of Ryhddings Road
Photo of the Finger board signs at Ryhddings Road
Minute No: OM004944

Resolution:

That Council approve the following:-

- 1. The road name of Harris Lane (RD762), a copy of which map is attached to and forms part of these minutes.***
- 2. That the two portions of Road, both named Rhyddings Road, are to not be changed as per the feedback Council received in the consultation process. Instead, advise all residents living on the Rhyddings road in Banana Shire Council to consider using the Emergency Plus App to provide coordinates to the emergency services in case of emergencies.***

Moved: Cr Semple

Seconded: Cr Ramsey

Carried

Report

Council has recently completed a financial revaluation of its road assets.

As a part of this road review process, all road names have been checked for correct spelling and location accuracy. There have been road name and location anomalies identified and they are currently being corrected.

This report addresses the results of the public consultation process undertaken to address the two issues noted below.

This public consultation process was undertaken after approval by Council at the August 2020 Ordinary Meeting;

1. RD762 – Proposal to approve the lane name of Harris Lane RD762 (Division 2)

This Lane is signposted as Harris Lane and is maintained by Council.

Public consultation result - No comments or objections were received by Council.

2. RD417 Rhyddings Road – Proposal to not change the road names of any portions of Ryddings Road (Division 6)

This road has an intersection at the Banana Shire boundary, whereupon it splits into two different portions with the same road name – Rhyddings Road.

Both portions of this road have rural addresses of Rhyddings Road.

There were letters of objection received as a result of the public consultation process.

These letters indicated the work undertaken (and at their own cost) by the property owners to install a finger board signpost at this intersection.

In light of objections it is prudent for Council to ask residents of Rhyddings road to consider using the Emergency Plus app to provide coordinates to the Emergency Services in case of emergencies.

9.1.4 PROPOSED ROAD NAME CORRECTIONS / CHANGES

Date: 26 February 2021
Author: Peter Lefel, Principal GIS Coordinator
File ID:
Letter ID:
Attachments: 5 x Maps
Minute No: OM004945

Resolution:

That Council approve the following, subject to the requirements of Council's policy on the naming of Council Assets.

- 1. The road names of Maynard Lane (RD758) and Belousoff Lane (RD759).*
- 2. That RD490 is named Tomlins Road.*
- 3. That the following four lanes in Theodore are named as follows: RD1033 is named Fourth Lane, RD1030 is named Fifth Lane, RD1031 is named Sixth Lane and RD1032 is named Seventh Lane.*
- 4. In Cracow, Division 6, a new unformed road with the name of "Johnny Nipps Lane" in an unnamed DCDB Road Parcel, currently used as the access road for Lot 1 Plan MPH22190 and is adjacent to the following lots: Lot 1 Plan MPH22192, Lot 3 Plan MPH14022 and Lot 4 Plan MPH14022. This new unformed road and name will enable the allocation of property addresses for Emergency Services access.*
- 5. In Jambin/Callide, Division 3, a new unformed road with the name of "Liddell Lane" in an unnamed DCDB Road Parcel, currently used as the access road for Lot 131 Plan RN449 and Lot 143 Plan RN1308 and is adjacent to the following lots: Lot 101 Plan C7512, Lot 147 Plan RN1110 and Lot 103 Plan C7516. This new unformed road and name will enable the allocation of property addresses for Emergency Services access.*

A copy of the above maps are attached to and form part of these minutes.

Moved: Cr Ramsey

Seconded: Cr Leo

Carried

Report

Council has recently completed a financial revaluation of its road assets.

As a part of this road revaluation process, all road names have been checked for correct spelling and location accuracy. There have been road name and location anomalies identified and they are currently being corrected.

This report addresses the following anomalies/issues.

- 3. RD758 and RD759 – Proposal to approve the lane names of Maynard Lane RD758 and Belousoff Lane RD759 (Division 2)**
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Currently, both these lanes are signposted as Maynard Lane and Belousoff Lane and are maintained by Council.

Refer attached map.

4. RD490 Tomlins Road – Proposal to approve spelling change (Division 4)

The original Road Name was Tomlin Road but was mistakenly changed to Tomlins Road about 10 years ago.

Due to the 10 year time frame since this error occurred, no changes will be made to the current spelling “Tomlins Road”.

Refer attached map.

5. RD1033 Fourth Lane, RD1030 Fifth Lane, RD1031 Sixth Lane and RD1031 Seventh Lane – Proposal to approve these four lane names in Theodore (Division 6)

Currently, these four lanes are signposted as Fourth Lane, Fifth Lane, Sixth Lane and Seventh Lane. These Lanes are not maintained by Council as all are deemed Unformed.

Refer attached map.

6. Cracow - Naming of Unformed Lane (Division 6)

A new road name has been identified – “Johnny Nipps Lane”, for a new unformed lane, in an existing unnamed DCDB road parcel, currently being used as the access road to Lot 1 Plan MPH22190, and adjacent to Lot 1 Plan MPH22192, Lot 3 Plan MPH14022 and Lot 4 Plan MPH14022.

This new lane name has historical significance, as noted in the book “Two Valleys – One Destiny. A History of Banana”. Johnny Nipps was the aboriginal stockman working on Cracow Station, who, in 1913, was credited as finding a small nugget of gold. This news started further prospecting in the area that in later years, led to the Cracow gold rush and extensive gold mining activities.

The new named unformed lane is required to formalise property access and the allocation of rural addresses to alleviate any potential Emergency Services access issues.

Refer attached map.

7. Jambin/Callide - Naming of Unformed Lane (Division 3)

A new road name has been identified – “Liddell Lane”, for a new unformed lane, in an existing unnamed DCDB road parcel, currently used as the access road for Lot 131 Plan RN449 and Lot 143 Plan RN1308, and is adjacent to Lot 101 Plan C7512, Lot 147 Plan RN1110 and Lot 103 Plan C7516.

This new lane name has local significance, with the Liddell family operated a small business close to the road.

The new named unformed lane is required to formalise property access and the allocation of rural addresses to alleviate any potential Emergency Services access issues.

Refer attached map

9.1.5 TAROOM AERODROME – LODGEMENT OF BUILDING BETTER REGIONS FUNDING APPLICATION

Date: 10 March 2021
Author: Jaz Dodd, Coordinator - Aerodrome Operations
File ID:
Letter ID:
Attachment:
Minute No: OM004946

Resolution:

That Council receive and note the funding application details for the Taroom Aerodrome upgrades project under the Building Better Regions Fund.

Moved: Cr Boyce

Seconded: Cr Semple

Carried

Report

Banana Shire Council has submitted an application for Building Better Regions funding for improvements to the Taroom Aerodrome.

The Taroom Aerodrome Upgrade project will include:

- Existing runway pavement strengthening – additional pavement material is required for increased aircraft size and frequency, pavement strengthening will require additional sub-base pavement and base pavement.
 - Existing runway widening – additional runway width is required for increased aircraft size and frequency, widening will require subgrade treatment, sub-base pavement, and base pavement.
 - Existing runway lengthening – additional runway length is required for increased aircraft size and frequency, lengthening will require subgrade treatment, sub-base pavement, and base pavement.
 - Runway sealing – the runway will be bitumen sealed, sealing will require a bitumen prime coat and a bitumen two coat seal.
 - Taxiway pavement strengthening – additional pavement material is required for increased aircraft size and frequency, pavement strengthening will require additional sub-base pavement and base pavement.
 - Apron extension – the apron extension will be constructed to ensure clearance from the upgraded runway and capacity for larger aircraft. The apron construction will require subgrade treatment, sub-base pavement, and base pavement
 - Line marking – line marking of the runway, taxiway and apron is required for CASA certification. Lighting upgrade includes upgrading the existing lights and supplying additional lights to the runway extension.
 - Additional fencing – fence relocation is required with the runway and apron extension.
-

- Building removal – abandoned building infrastructure will be demolished and removed from the site to allow for the apron extension.

It is estimated that the project will cost a total of \$6,975,200 (GST exclusive). The funding request is \$ 5,231,400 and the rest of the costs (\$1.7 million 25% of the cost) should be sourced from Banana Shire Council's own funds and or any available matching grants or contributions from the Industry.

Aerodrome Services team will also reach out to all possible avenues that could support the project financially, albeit there is no guarantee that the Council will secure additional funding.

The project will be undertaken over a two year period. Council will use the existing crew as much as we can in this project. However, there will be needs to employ additional project management support to deliver the project.

9.1.6 CONSIDERATION FOR GRANTING A CONCESSION BY WAY OF REBATE ON WATER CONSUMPTION AND INTEREST CHARGES – ASSESSMENT NUMBER: 10714-00000-000

Date: 22 February 2021
Author: Melanie Plisch - Coordinator – Rates
File No: 10714-00000-000
Letter No: Doc.1593598
Attachment:
Minute No: OM004947

Resolution:

Pursuant to sections 120 (1) (c), 121 (a) and 122 (1) (a) of the Local Government Regulation 2012, Council resolves to grant a concession by way of rebate to the ratepayers of Assessment No:104714-00000-000 for the water consumption charges in excess of the Tier 1 limit for the period July 2019 to June 2020 – 829kl @ \$2.23/kl = \$1,848.67.

That Council continues to charge interest on overdue rates and charges on Assessment No: 10714-00000-000.

Moved: Cr Pender

Seconded: Cr Ramsey

Carried

Report

Council has received correspondence from the owners of Assessment No. 10714-00000-000 asking for Council to consider a concession on the water consumption charges for the property and request to cease interest charges on overdue rates and charges.

In September, a plumber came to replace their leaking hot water system and advised the ratepayers that there was a water leak under the house due to a broken pipe. They were unaware of the broken pipe which they were informed had been leaking for some time. The plumber fixed the pipe and as indicated by the last water meter read there has since been a decrease in water consumption.

The ratepayers are struggling financially as they are pensioners who live on one pension battling health issues. They have been making a considerable effort in the last year and a half to decrease their outstanding rates as they were close to 3 years rate arrears and sale of land action and have sacrificed by not watering their yard to save water/money and at times pay half their fortnightly pension towards rates.

Water consumption for the last five periods for their property is as follows:

Reading Date	KL consumption	Bill Date	Water Consumption Charged
10-10-2018 0	0	new connection	
31-12-2018 138	138	12/02/2019	\$249.78
30-06-2019 747	609	13/08/2019	\$1,230.68
31-12-2019 1247	500	11/02/2020	\$963.00
30-06-2020 1976	729	13/08/2020	\$1,625.67
31-12-2020 2169	193	11/02/2021	\$357.05

For the last financial year June to June 2020 1229kl was used.

400kl @ \$1.85 = \$	740.00
829kl @ \$2.23 = <u>\$1,848.67</u>	
Total water	\$2,588.67

Ratepayers are advised that the water line, after the water meter, is considered a private pipeline and the owner is responsible for the operating and maintenance costs.

However, section 120 (1) (c) of the *Local Government Regulation 2012* states that Council may grant a concession of the rates and charges if payment of the rates or charges will cause hardship to the landowner. Section 121 (a) of *Local Government Regulation 2012* states that the concession type can be a rebate for all or part of the rates and charges relating to the assessment and Section 122 (1) (a) states that this rebate may be granted via a resolution by Council.

Pursuant to the abovementioned section, Council has, in similar circumstances, previously granted concessions by way of rebate on water consumption.

General Business – Corporate and Community Services

The Mayor advised DCCS that he was approached by an Aeris Resources representative, seeking aid for landing at the Theodore Aerodrome during bad weather and night landings. A discussion was held on this matter and the DCCS advised he will provide a detailed report to a Council workshop in the coming months.

10.0 Infrastructure Services

10.1.1 MONTHLY REPORT – INFRASTRUCTURE SERVICES

Date: 12 March 2021
Author: Chris Whitaker – Director Infrastructure Services
File ID:
Letter ID:
Attachment:
Minute No: OM004948

Resolution:

That Council receive the March 2021 Infrastructure Services Monthly Report as presented.

Moved: Cr Semple

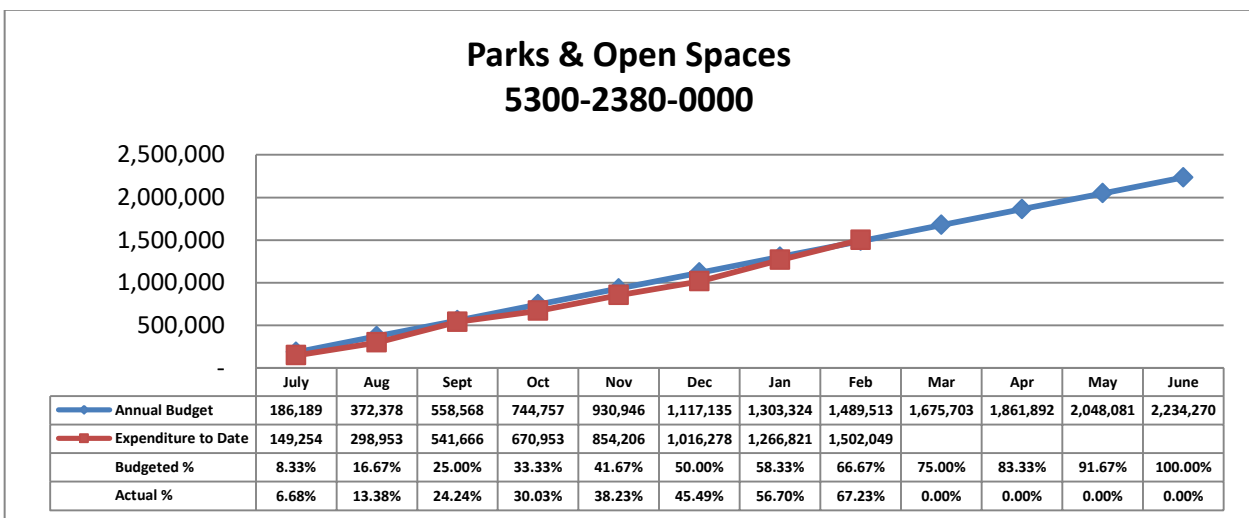
Seconded: Cr Ramsey

Carried

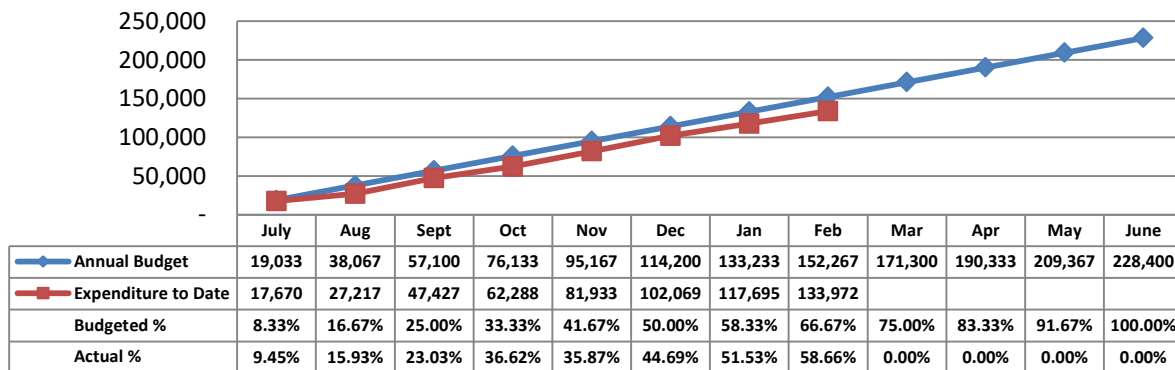
Report

This month's Council report by Infrastructure Services details the following actual expenditure:

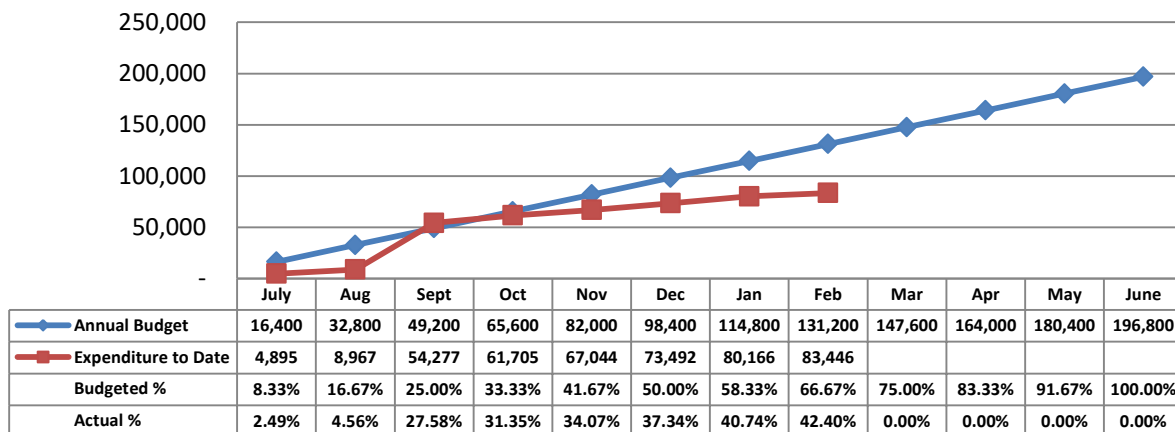
- Parks & Open Spaces
- Public Toilets
- Street Cleaning
- Street Lighting
- Bikeways and Footpaths Maintenance
- Roads Bridges and Drainage Maintenance
- RMPC



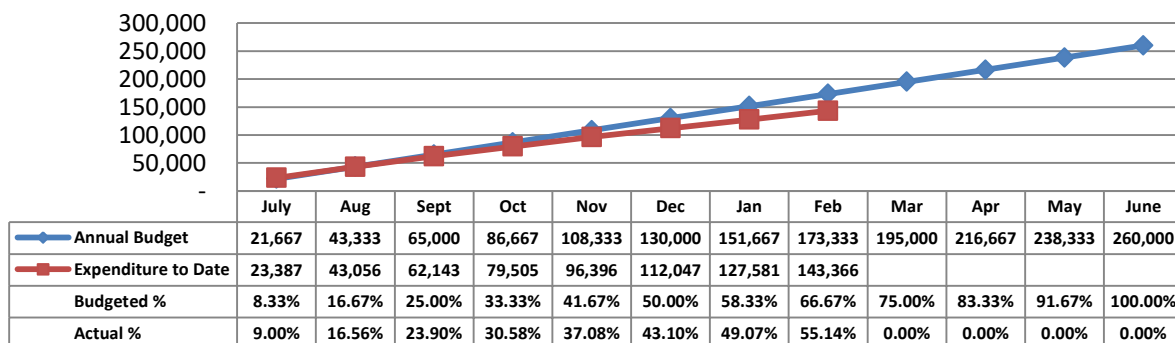
Public Toilets 5320-2380-0000



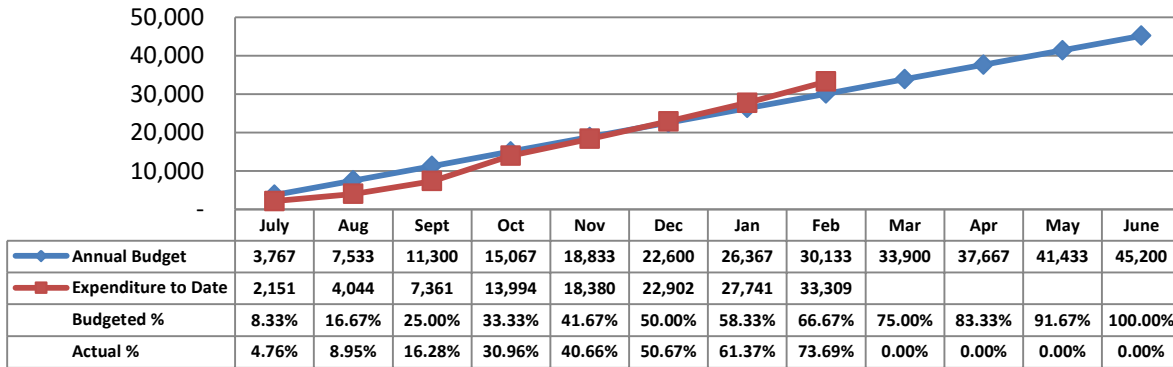
Street Cleaning 5360-2380-0000



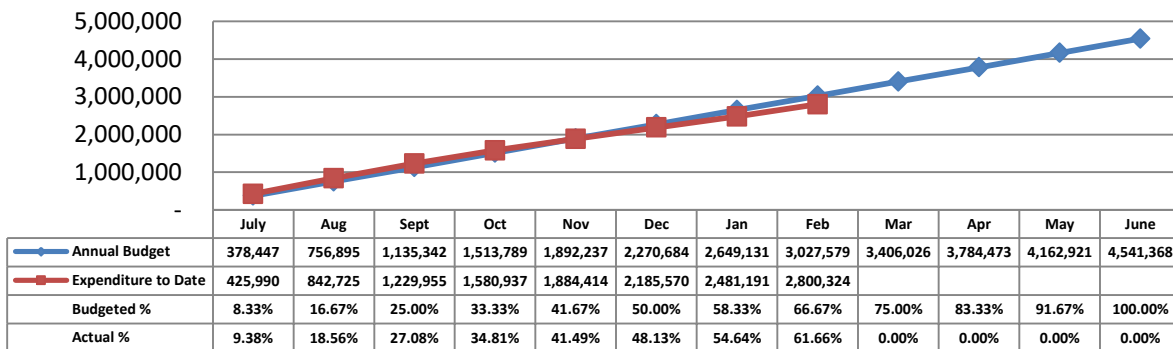
Street Lighting 5380-2380-0000



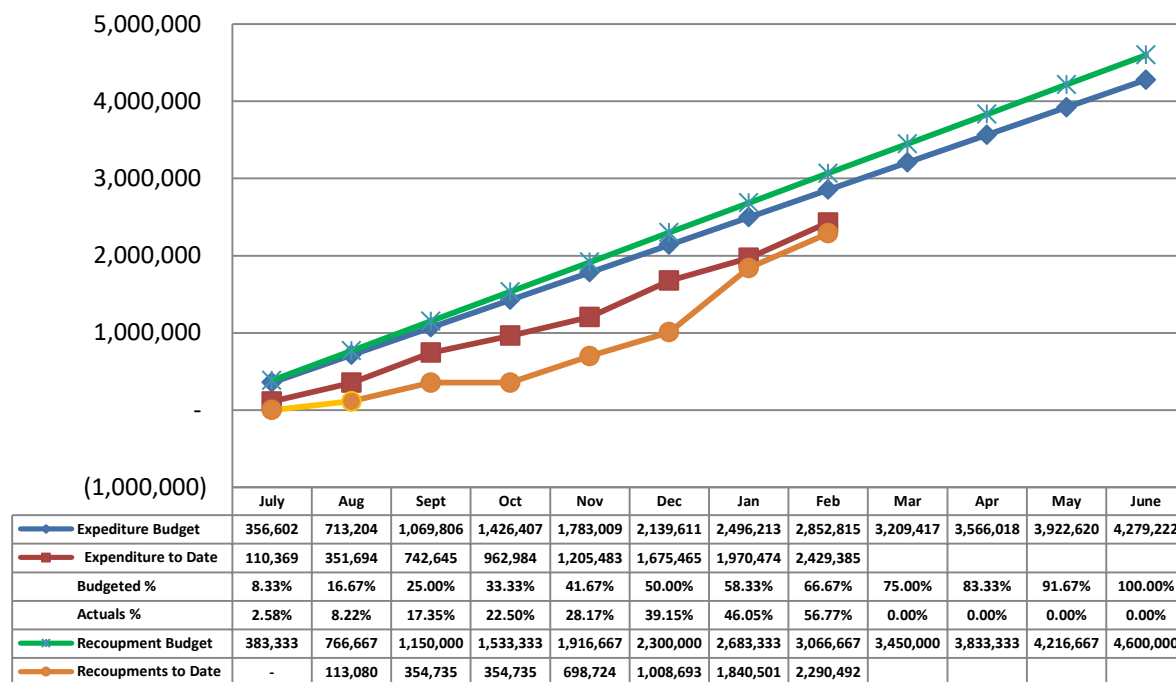
Bikeways & Footpaths 5420-2480-0000



Roads Bridges & Drainage 5200-2480-0000



RMPC Maintenance Expenditure 5100-2480-0000
RMPC Recoupment 5100-1400-0000



Considerations

1. Corporate Plan

Maintaining Council’s infrastructure relates to Council’s ‘Corporate Objective 5 – Plan and deliver effective and efficient infrastructure services’.

2. Policy and Legal Implications

The delivery of this program will be managed in such a way as all appropriate/applicable polices/legislation is complied with.

3. Financial and Resource Implications

The delivery of the various works programs are a significant undertaking by the Works Section which require an extensive commitment by the entire Works group.

All of these various programs will be delivered simultaneously utilising various combinations of Council, Sub-Contractor and Principal Contractor resources.

Critical to the delivery of these inter-connected programs is the diversity and multi-skilled competency of the expanded workforce, with a degree of internal redundancy contained within the Section.

Actual expenditure to date compared to target expenditure for 2019/20 is shown on the included graphs.

4. Risk Assessment

The primary risk factors and control measures that would impede the full delivery of the maintenance program are:

- Wet weather
- Loss of key staff
- Inability to appropriately up-skill, attract and/or retain key staff
- Breakdown of critical plant items
- Availability of key sub-contract plant and services
- Availability of key materials

These risks are constantly being monitored, reviewed and addressed.

10.1.2 ACTION REPORT ON PREVIOUS COUNCIL RESOLUTIONS – INFRASTRUCTURE SERVICES

Date: 17 March 2021
Author: Chris Whitaker - Director Infrastructure Services
File No:
Letter No:
Attachment: Resolutions Action Report
Minute No: OM004949

Resolution:

That the Resolutions Action Report for Infrastructure Services as presented be received.

Moved: Cr Casey

Seconded: Cr Ramsey

Carried

Report

This report is to advise Council of the outstanding matters currently being dealt with by the organisation.

Considerations

1. **Corporate Plan**
N/A
2. **Policy and Legal Implications**
Policy and legal implications will be addressed through each matter.
3. **Financial and Resource Implications**
Budget impacts will be addressed in resolving each matter.
4. **Risk Assessment**
N/A

10.1.3 SOLE SUPPLIER – SHEPHERD SERVICES - RACAS

Date: 15 March 2021
Author: Leesa Millar – Principal Project Engineer
File ID:
Letter ID:
Attachment: Quote from Shepherd Services
Minute No: OM004950

Resolution:

In accordance with Section 235 of the Local Government Regulation 2012, Council hereby resolves that it is satisfied that there is only one (1) supplier who is reasonably available with respect to the supply of the RACAS asset data collection units and software that provider being:-

- ***Shepherd Services.***

Moved: Cr Ramsey

Seconded: Cr Semple

Carried

Report

Council has been using the RACAS unit developed by Shepherd Services for the last seven (7) years to capture the condition of their roads and signs assets. In 2014 Council selected Shepherd Services to assist with road valuations under the Preferred Supplier arrangements. The current RACAS unit that Council has is reaching the end of its useful life and Council is looking to replace this old unit and purchase a second unit to allow for both of Infrastructure inspectors (based in Biloela and Taroom) to have access to a unit to assist with the maintenance inspection process.

Shepherd Services recently made the decision that due to continual upgrading of the system that all RACAS units would be offered on an annual rental basis (price includes all future upgrading and maintenance of the system) rather than an outright purchase. Shepherds have presented a very heavily discounted start-up proposal for Council for the hire of 2 units for which the usual annual hire rate is \$24,000 each plus \$7,500 annual for the software. They are offering:

- 1st Unit – 3 year lease with first year fee of \$18,179 and fee of \$15,500 for the next 2 years (including trade in of existing unit)
- 2nd Unit – 3 year lease starting 1 July 2021 (unit to be given to Council before this date) with fee of \$19,500 each year
- Virtual RACAS software - \$7,500 each year

It has been established that the RACAS units and software can only be purchased from the sole supplier, Shepherd Services.

In order to validate a sole supplier list, under the *Local Government Regulations 2012 – Section 235* (a) & (b):

A local government may enter into a medium-sized contractual arrangement or large-sized contractual arrangement without first inviting written quotes or tenders if –

(a) the local government resolves it is satisfied that there is only 1 supplier who is reasonably available; or

(b) the local government resolved that, because of the specialised or confidential nature of the services that are sought, it would be impractical or disadvantageous for the local government to invite quotes or tenders.

10.1.4 POSSIBLE LOCATIONS FOR BILOELA WATER PARK

Date: 8 March 2021
Author: Leesa Millar – Principal Project Engineer
File ID:
Letter ID:
Attachment:
Minute No: OM004951

Resolution:

That Council receives the report and endorses the development of a business case, subject to available funding, to identify a location to install a Water Park that will maximise economic benefit to the Biloea community.

Moved: Cr Pender

Seconded: Cr Ramsey

Carried

Report

In recent years Council has received several submissions from the community requesting the construction of a water park within the Biloea area. To assist with the determining the feasibility of such a project an analysis was completed of six possible locations for the park.

Location 1: North of the Information Centre on Callide St

Good location for

- Residents
- Tourists
- Commercial growth
- Current availability/classification of proposed site

Advantages	Disadvantages
The distance from this location to the main business/residential area of town is short eg. a good walking distance	This lot does not belong to Council - is privately owned by the shopping centre with underground infrastructure installed for the use of the lot as a service station.
Water connection would not be a concern	There is limited parking at the site (especially on the highway) and therefore a carpark would more than likely need to be constructed
There are public toilets available at the Information centre	The site is surrounded on 3 sides by very busy roads and would need to be fenced for safety and privacy
There is a park recreation area nearby (other side of information centre)	There is limited space for further development of the site as a park
The area has a high visibility both during the day and night which would increase	Pedestrians must cross one of the busy roads to access the site on foot.

Advantages	Disadvantages
security/safety and decrease vandalism	
	The additional infrastructure required for the water park eg. water filtration is not in place and would need to be included in construction (the water park would need to be standalone)

Location 2: South of the Information Centre Park on Callide St

Good location for

- Residents
- Tourists
- Commercial growth
- Current availability/classification of proposed site

Advantages	Disadvantages
The distance from this location to the main business/residential area of town is relatively short eg. a good walking distance. There is a proposal currently in place for the expansion of the shopping centre which includes the construction of new fast food outlet.	This site is near Brown's Gully and may be affected by flooding
Water connection would not be a concern .	Existing underground stormwater infrastructure would impact the location of the water park on the site.
There are public toilets available at the Information centre.	The site is a large distance from other play/sporting activities and would therefore be a stand-alone activity.
There is a park recreation area nearby (Information Centre Park) which has tables and chairs and there is parking available at the information centre.	There would still be a need for some screening for privacy at this site.
The site has a reasonable level of visibility both during the day and night (security/safety) but has an increased level of privacy over other location near the information centre.	The additional infrastructure required for the water park eg. water filtration is not in place and would need to be included in construction (the water park would need to be standalone).
There is already good infrastructure to access the site eg. pathways, bikepaths.	
There is area to develop the site further as a park also this site could be considered an extension of the existing information centre park and therefore eliminate the need for additional seating.	

Location 3: Next to the Swimming Pool

Good location for

- Residents
- Tourists
- Commercial growth
- Current availability/classification of proposed site

Advantages	Disadvantages
The additional infrastructure required for the water park eg. filtration is already in place at the pool and therefore the initial cost and ongoing maintenance cost of the water park would be reduced.	As a free facility this site would put the water park in competition with the swimming pool as a similar activity and with sharing infrastructure (eg. toilets/showers, water filtration) could foresee water park becoming part of the pool and no longer free to access.
Water connection would not be a concern.	This site may be affected by the existing lease of the tennis club and/or swimming pool.
There are toilets and shower facilities available at the pool.	There is limited space to build the water park and no space for further development of the site as a park.
This site is near other similar activities eg. swimming pool, sporting fields, skate park etc.	This is not a good location with regards to visibility. High possibility of vandalism unless incorporated into swimming pool.
This is a good location for privacy minimal screening would be required.	
There is already good infrastructure to access the site eg. pathways, bikepaths.	
The safety of pedestrians has already been considered and infrastructure put in place in this area.	
There is already good parking in the area so there would be no additional cost for parking.	

Location 4: Lions Park

Good location for

- Residents
- Tourists
- Commercial growth
- Current availability/classification of proposed site

Advantages	Disadvantages
The park is one of the first things motorists see when entering Biloela from the east.	This site is not a good walking distance from the main town area.
This site is located within the major park of the town/shire and as such a water park would fit into the scope/purpose of the site and there is room for future development if required.	The slope of the area would not be ideal for a water park and require earthworks to be completed as part of the installation to flatten out an area, thereby increasing installation costs.
This location would consolidate several high use facilities /areas in the one location and therefore decrease maintenance costs.	This is not a good location with regards to visibility. High possibility of vandalism – there is already a high vandalism rate in Lions Park.
Water connection would not be a concern.	The additional infrastructure required for the water park eg. water filtration is not in place and would need to be included in construction (the water park would need to be standalone).
There are public toilets available in the park.	
There are other park/play facilities within the park.	
This is a good location for privacy minimal screening would be required.	
There is already good infrastructure to access the site eg. pathways, bikepaths.	
The safety of pedestrians has already been considered and infrastructure put in place in this area.	
There is already good parking in the area so there would be no additional cost for parking.	

Location 5: Jim Hooper Park

Good location for

- Residents
- Tourists
- Commercial growth
- Current availability/classification of proposed site

Advantages	Disadvantages
The park is one of the first things motorists see when entering Biloela from the east.	The site is a large distance from other play/sporting activities and would therefore be a stand-alone activity.
There is an existing building in the park that could be possibly developed into a canteen in the future.	This site is not a good walking distance from the main town area.
Water connection would not be a concern.	This park forms part of the stormwater network of the nearby subdivision and could therefore possibly be subject to flooding during a big weather event.
There are public toilets available in the park.	A water park does not really fit with the master plan for this park – dog park and tourist rest stop.
There is room for future development of the site as a park eg. installation of other play equipment.	This is not a good location with regards to visibility. High possibility of vandalism.
This is a good location for privacy minimal screening would be required.	There is poor lighting within this park and the surround area which would also decrease the visibility of the site.
The site is not accessible by car other than by the designated entrance which increases the safety of the water park users.	Nearby farm sprays poison regularly which has a distinct smell and could possibly contaminate the water supply for the water park.
There are a lot of existing trees for shade already in the park.	Pedestrian access to this site from town is not good – path only goes as far as the roundabout.
The park is located in a newer residential area so the existing infrastructure eg. water pipes are newer than the rest of the town and therefore less likely to be damaged during installation.	The additional infrastructure required for the water park eg. water filtration is not in place and would need to be included in construction (the water park would need to be standalone).

Location 6: Callide Dam

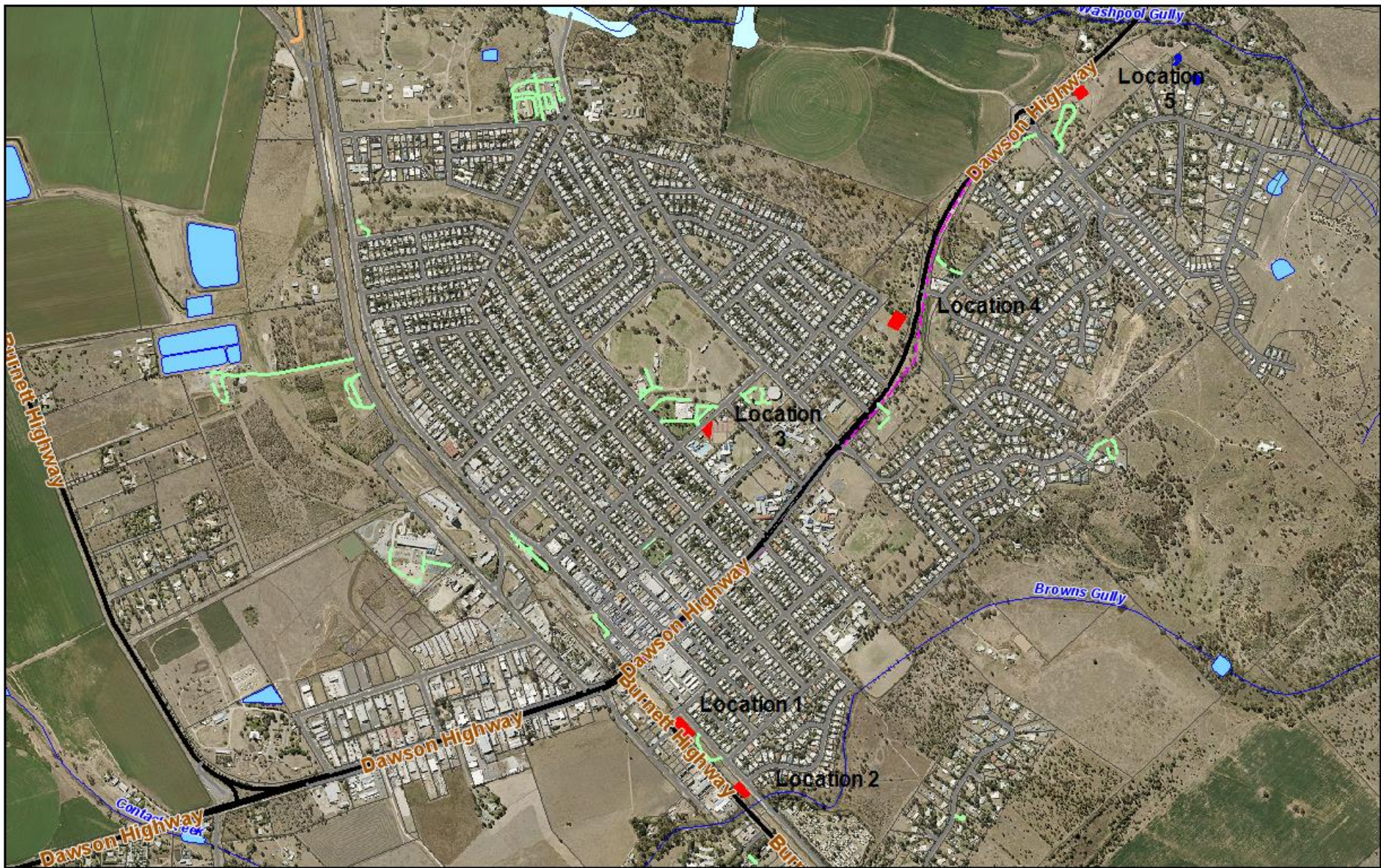
Good location for

- Residents
- Tourists
- Commercial growth
- Current availability/classification of proposed site

Advantages	Disadvantages
This site is located within a park in which a water park would fit into the scope/purpose of the park and there is room for future development if required.	The only business the truly benefit from this location would be Lake Callide Retreat.
This is a good location for privacy with no real need for screening.	The slope of the area would not be ideal for a water park and require earthworks to be completed as part of the installation to flatten out an area, thereby increasing installation costs.
There are toilets and shower facilities available in the park.	This is not a good location with regards to visibility. High possibility of vandalism.
This site is near other similar activities eg. swimming (Dam), play equipment, etc. and therefore this would be a destination park (spend a few hours on various activities).	Maintenance would be costly/difficult due to the distance from town.
Tourist attractions surround the site eg. the dam, Lake Callide Retreat.	There would be no real pedestrian access to the site due to the distance from town. The only pedestrian access would be for residents of the Lake Callide Retreat and the few nearby houses.
There is an existing kiosk at Lake Callide Retreat.	This site is located next to the dam so may be affected by flooding.
	There is nearby farming and animals are often found in this park area.
	The additional infrastructure required for the water park eg. water filtration is not in place and would need to be included in construction (the water park would need to be standalone).

Conclusion

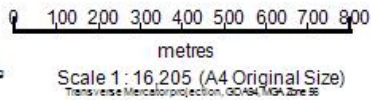
After analysis it is considered that location 2 would be the preferred location as it has more advantages than the other options.



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Proposed Locations

11.0 Council Services

11.1.1 ACTION REPORT ON PREVIOUS COUNCIL RESOLUTIONS – COUNCIL SERVICES

Date: 4 March 2021
Author: Chris Welch, Director Council Services
File ID:
Letter ID: N/A
Attachment: Resolutions Action Report
Minute No: OM004952

Resolution:

That the Resolutions Action Report for Council Services as presented be noted and received.

Moved: Cr Pender

Seconded: Cr Boyce

Carried

Report

This report is to advise Council of the outstanding matters currently being dealt with by the Department.

Considerations

1. **Corporate Plan**
N/A
 2. **Policy and Legal Implications**
Policy and legal implications will be addressed through each matter.
 3. **Financial and Resource Implications**
Budget impacts will be addressed in resolving each matter.
 4. **Risk Assessment**
N/A
-

Angela Weldon of LGMS Workcare attended the meeting with members of Council's Work Health Safety team. Angela presented Council with the LGW Audit Award. The CEO briefed Council on the work the WHS representatives undertake, in their own time. This year Council achieved an audit result of 76%, from 18% last year.

Moved Cr Boyce, seconded Cr Pender and carried: That the meeting adjourn for morning tea at 10.34am and Council was joined by members of the WHS team and Angela Weldon.

Moved Cr Casey, seconded Cr Boyce and carried: That the meeting recommence at 10:50am.

11.1.2 SOLE SUPPLIER – BATHY’S PLUMBING DRAINAGE & GAS

Date: 26 February 2021
Author: Desmond MacKellar – Principal Environment and Land Management Officer
File ID:
Letter ID:
Attachment:
Minute No: OM004953

Resolution:

In accordance with Section 235 of the Local Government Regulation 2012, Council hereby resolves that it is satisfied that there is only one (1) supplier who is reasonably available with respect to the repairs and maintenance of Taylex wastewater treatment systems and tanks being:-

- ***Bathy’s Plumbing Drainage & Gas.***

Moved: Cr Pender

Seconded: Cr Ramsey

Carried

Report

Council is required to install, repair and maintain the commercial taylex wastewater treatments systems and tanks at numerous locations throughout the Banana Shire.

It has been established that Bathy’s Plumbing Drainage & Gas are the only qualified, certified business within the Banana Shire to install, service and maintain Taylex wastewater treatment systems and tanks. It is reasonable to foresee that time and resources to call for quotes/tenders for the supply, repair and maintenance of these products would not be productive or efficient.

In order to validate a sole supplier list, under the *Local Government Regulations 2012 – Section 235* (a) & (b):

- A local government may enter into a medium-sized contractual arrangement or large-sized contractual arrangement without first inviting written quotes or tenders if –*
- (a) the local government resolves it is satisfied that there is only 1 supplier who is reasonably available; or*
 - (b) the local government resolved that, because of the specialised or confidential nature of the services that are sought, it would be impractical or disadvantageous for the local government to invite quotes or tenders.*

Considerations

- 1. Corporate Plan**
N/A
 - 2. Policy and Legal Implications**
Local Government Regulations 2012 – Chapter 6 Section 235 (a) & (b)
 - 3. Financial and Resource Implications**
N/A
-

4. Risk Assessment
N/A

11.1.3 SOLE SUPPLIER – NHP – ALLEN BRADLEY PRODUCTS

Date: 10 March 2021
Author: James Mergard – Engineer Treatment Operations
File ID:
Letter ID:
Attachment: 1616312 NHP sole supplier & servicer of Allen-Bradley products
Minute No: OM004954

Resolution:

In accordance with Section 235 of the Local Government Regulation 2012, Council hereby resolves that it is satisfied that there is only one (1) supplier who is reasonably available with respect to the supply and servicing of Allen-Bradley and Rockwell products being:-

- ***NHP.***

Moved: Cr Boyce

Seconded: Cr Pender

Carried

Report

NHP is the only distributor authorised by Rockwell Automation to sell Allen-Bradley electrical products and Rockwell Software products.

NHP are the only provider that offers factory repair and remanufacturing of Allen-Bradley products.

Council utilises Allen-Bradley products at all Water & Sewerage sites and currently requires a large Variable Speed Drive (VSD) from Callide Dam pump station to be re-built.

It has been established, as per the attached letter that NHP are the sole supplier and service provider for Allen-Bradley products and it would be a waste of time and resources pursuing additional quotes for these services.

In order to validate a sole supplier list, under the *Local Government Regulations 2012 – Section 235* (a) & (b):

A local government may enter into a medium-sized contractual arrangement or large-sized contractual arrangement without first inviting written quotes or tenders if –

- (a) the local government resolves it is satisfied that there is only 1 supplier who is reasonably available; or*
 - (b) the local government resolved that, because of the specialised or confidential nature of the services that are sought, it would be impractical or disadvantageous for the local government to invite quotes or tenders.*
-

11.1.4 BANANA SHIRE LOCAL HERITAGE REGISTER

Date: 10 February 2021
Author: Joanna Graham, Environmental Sustainability Advisor
File ID:
Letter ID:
Attachment:
Minute No: OM004955

Resolution:

That Council resolve to commence the compilation of information for inclusion in the Local Heritage Register and engage a heritage consultant to finalise the Register in the 2021-22 financial year subject to budget considerations.

Moved: Cr Ramsey

Seconded: Cr Pender

Carried

Report

Introduction

Council Services is seeking to engage a suitably qualified heritage professional to carry out a Heritage Survey of the Banana Shire to develop a Local Heritage Register. Funds will be requested for inclusion in the 2021-22 budget for this purpose.

Local governments are required to develop and maintain a Local Heritage Register under the *Queensland Heritage Act 1992*. Heritage places include historic buildings, structures, cemeteries, archaeological sites, gardens, urban precincts, landscapes and indigenous cultural heritage.

Council's current Local Heritage Register includes three places in the Shire. The Queensland Heritage Register lists eight places (two of which are also on the local register). Council's draft planning scheme allows for the development of a local heritage register which sits outside the Planning Scheme, so it may be updated when required without having to amend the Planning Scheme.

The community, and indigenous and heritage groups likely have a number of other places which they may wish to protect under the *Queensland Heritage Act 1992* and *Planning Act 2016*.

Indigenous cultural heritage is also protected under the *Aboriginal Cultural Heritage Act 2003* and the *Torres Strait Islander Cultural Heritage Act 2003*. Matters of such heritage that are already identified on the Aboriginal and Torres Strait Islander Cultural Heritage Database and Register should not be duplicated on the Local Heritage Register.

Works and outcomes will be in accordance with the latest versions of Department of Environment and Science's (DES) guidelines, which include but are not limited to:

- Carrying out a heritage survey
 - Assessing cultural heritage significance – using the cultural heritage criteria
 - Identifying and assessing places of local cultural heritage significance in Queensland
-

Methodology

The following process is proposed as a cost-effective and community-orientated method:

1. Establish a working group using Council staff which may include:
 - Library staff
 - Arts and Cultural Officer
 - Planning Officer
 - Records Officers
 - Environmental Sustainability Advisors
 - Tourism Administration Officers
 - Rural Services Officers
2. Establish criteria for measuring local cultural heritage significance (if different to the DES Guideline recommended criteria) and significance indicators to meet the criteria in consultation with Council.
3. Appointment of a currently-employed library/arts officer to oversee the collection of heritage information from community/heritage volunteers.
4. Creation of a 'long list' database of heritage places which have potential cultural heritage significance for consideration in the Local Heritage Register.
5. Engage a heritage consultant to:
 - Work with Council staff in reducing the long list to a 'short list' of places
 - Carry out historical research to address information gaps where required
 - Locating places and areas on the long list
 - Photograph them from public areas and record sufficient information to make a preliminary assessment
 - Collate findings from the previous steps and present to Council for review
 - Prioritise places based on conservation potential
 - Visit short-listed properties, assess and record them as per the DES Guidelines to create the Local Heritage Register.

Managing community expectations will be an important aspect of this project. Not all identified historical places will result in a place on the Register. Potentially affected landholders will be directly involved in the consultation process to balance their interests with protecting cultural heritage.

The Local Heritage Register

The Register will be publicly available on Council's website, and be referenced in the Planning Scheme. It will include:

- Name of item, place or area
- Street address
- Locality (town suburb)
- Lot / Plan number
- Defined boundaries of the heritage place
- Description and statement of significance
- Conservation approach.

The Register would be used:

- for the protection of Shire local heritage places and their values;
- to develop opportunities which promote heritage places; and

- to integrate sustainability and adaptive reuse of heritage places for the benefit of the community.

Resourcing

Considerable staff resources will be expended in the development of the preliminary works for the project and managing the consultant. The Manager Administration & Community Services has agreed to the involvement of library and arts staff to take a primary role in the collation of initial information.

Based on discussions with other Queensland councils, it is estimated that heritage consultant costs could be up to \$100,000 for the predicted length of register Banana Shire will have.

Timing

Subsequent to Council approval, preparation work would start as soon as possible.

Engagement of a heritage consultant could occur in the 2021-22 financial year.

Recommendation:

That Council agree to the planning and preparation of a Local Heritage Register utilising Council staff, and the engagement of a heritage consultant subject to budget considerations.

11.1.5 QUEENSLAND DISASTER RESILIENCE FUND APPLICATION

Date: 8 March 2021
Author: Chris Welch, Director Council Services
File ID: 85969
Letter ID:
Attachment: ID1570496 - Correspondence from Central Highlands Regional Council 22.07.20
Minute No: OM004956

Resolution:

That Council resolve to commit to a contribution of \$20,000 as part of a co-contribution funding in support of an application by the Fitzroy Basin Working Group under the 2021 Queensland Disaster Resilience Fund to:

- Upgrade Tier 1 flood Warning infrastructure assets;***
- Implementation of proposed gauges from the Flood Gauge Warning Network Investment Plans of the Queensland Reconstruction Authority;***
- Procurement of three flood warning cameras for a pilot project with the Queensland Department of Transport and Main Roads.***

Moved: Cr Leo

Seconded: Cr Boyce

Carried

Report

Council is a member of the Fitzroy Basin Working Group (FBWG) which has developed the Fitzroy Regional Resilience Strategy. In 2020, FBWG made two applications to the Queensland Disaster Resilience Fund to partially cover the costs of a number of activities to implement the priority recommendations of the Strategy. The application for the appointment of a resilience officer for a two-year period has been successful and this position has now been filled. The second application was unsuccessful and is now being revised and resubmitted for the 2021 rounds of funding.

This project involves:

- Upgrade Tier 1 flood Warning infrastructure assets
- Implementation of proposed gauges from the Flood Gauge Warning Network Investment Plans of the Queensland Reconstruction Authority
- Procurement of three flood warning cameras for a pilot project with the Queensland Department of Transport and Main Roads

Council has previously committed to funding \$20,000 as part of the co-contribution by FBWG to the costs of the project. Total project cost is estimated at \$495,000. FBWG is seeking confirmation from Council that this commitment will be carried forward to the new application (see Attachment 1). It is to be noted that no payment is required until such time that the application is successful and the project is funded.

Recommendation:

That Council commit to a contribution of \$20,000 as part of a co-contribution funding in support of an application by the FBWG under the 2021 Queensland Disaster Resilience Fund for the project detailed above.

General Business - Council Services

The Mayor thanked the DCS and Andrew Bicknell, Councils Disaster Management Coordinator for their preparation and information provided at the flood mitigation meeting held at Theodore yesterday (23 March 2021). He also advised that it was a very successful meeting.

12.0 Executive Services

12.1.1 ACTION REPORT ON PREVIOUS COUNCIL RESOLUTIONS – EXECUTIVE SERVICES

Date: 17 March 2021
Author: Tom Upton – Chief Executive Officer
File No:
Letter No:
Attachment: Resolutions Action Report
Minute No: OM004957

Resolution:

That the Resolutions Action Report for Executive Services as presented be received.

Moved: Cr Casey

Seconded: Cr Leo

Carried

Report

This report is to advise Council of the outstanding matters currently being dealt with by the organisation.

Considerations

- 1. Corporate Plan**
N/A
 - 2. Policy and Legal Implications**
Policy and legal implications will be addressed through each matter.
 - 3. Financial and Resource Implications**
Budget impacts will be addressed in resolving each matter.
 - 4. Risk Assessment**
N/A
-

12.1.2 INSTALLATION OF DRAIN – DUNN STREET, BILOELA

Date: 12 March 2021
Author: Tom – Chief Executive Officer
File ID:
Letter ID:
Attachment:
Minute No: OM004958

Resolution:

That Council approve the installation of a drain to the property located at 21 Dunn Street, Biloela.

Moved: Cr Pender

Seconded: Cr Ramsey

Carried

Report

The owner of the property located at 21 Dunn Street, Biloela contacted Council following rain prior to Christmas 2020. There was evidence of significant pooling of water at the back of the property.

The area around Dunn Street is very flat and at the bottom of the local watershed. The property has always experienced minor flooding in heavy downpours and irrespective of what remedy Council puts in place this is likely to continue.

Council has recently re-designed the road drainage in Dunn Street and has significantly improved road and kerb drainage in the street. However, the topography of the precinct means that in heavy downpours, the property will continue to experience water backing up from the street and overland flows from neighbouring properties. Increases of impervious surfaces completed on Lot 101 SP307527 with minimal to no onsite stormwater management has added to this issue.

There is also evidence of some water ingress from the earthworks from the new stage of the industrial estate although it is highly unlikely that this has had a material impact on the pooling on the subject property. Council has scheduled works to better capture and redirect the overland flow from Raedon Street development in order to improve site drainage and reduce the risk of impacts to neighbouring properties.

What is likely to have impacted on the pooling on the property and the time it takes to drain, is Council covering the open drain that ran along the back of the property. This has had the effect of extending the time the stormwater and overland flows take to drain from the property according to the property owner and a long-term neighbour.

As part of the onsite stormwater management the owner of the property located at 21 Dunn Street is required to submit an operational works application to tie into the Raedon Street development. This is to enable the stormwater run-off from the rear of 21 Dunn Street to be captured in the Industrial Estate's stormwater system. As part of the application the property owner is required to treat their stormwater prior to it leaving their site.

Alternatively the property owner of 21 Dunn Street is able to capture the stormwater on-site and utilise on-site. There are environmental requirements to be addressed with both options, however the

latter option will not require an operational works if stormwater is managed on-site as part of an acceptable earthworks development.

Moved Cr Leo, seconded Cr Semple and carried: That the meeting adjourn at 11:11am.

Moved Cr Pender, seconded Cr Ramsey and carried: That the meeting recommence at 12:45pm with Cr Leo absent.

General Business - Biloela Enterprise presentation on Cockatoo Project (Doc 1617471)

Jason Williams, President Biloela Enterprise attended the meeting at 12.45pm to outline the proposal for a large cockatoo at Biloela.

Minute No: OM004959

That Council endorse the Biloela Enterprise Cockatoo Project and will investigate what land is available.

Moved: Cr Ramsey

Seconded: Cr Pender

Carried

The Mayor advised that he will be away next week attending the LGAQ ROC Assembly in Townsville.

13.0 Close of Meeting

The meeting closed at 1:06pm.

To be confirmed 28th April 2021 Ordinary Meeting.

MAYOR

CHIEF EXECUTIVE OFFICER
