

# MINUTES

## BANANA SHIRE COUNCIL ORDINARY MEETING

Meeting Date: Monday 24 May 2021  
Venue: Council Chambers, 62 Valentine Plains Road, Biloela  
Time: 9.00 am

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### 1.0 Opening of Meeting

“Council recognises that this meeting is held on the Land of the Gaangalu Nation and that the Banana Shire also includes land of the Iman People, Wulli Wulli People, Wadja People, Wakka Wakka People and Darumbal People.”

### 2.0 Attendance including Apologies & Leave of Absence

### 3.0 National Anthem & Prayer

### 4.0 Confirmation of Minutes

4.0.1 Ordinary Meeting held 28 April 2021

### 5.0 Mayor’s Report / Minute

### 6.0 Business Outstanding

6.0.1 Business Arising from Previous Meetings & Matters Lying on the Table

### 7.0 Declaration of Interest on Matters on the Agenda

### 8.0 Financial Management

8.1 Budget Management Report – P/E 30 April 2021

8.2 Financial Report P/E 30 April 2021

8.3 Major Capital Projects – Corporate & Community Services - Monthly Actual Expenditure as at 30 April 2021

8.4 Major Capital Projects – Infrastructure Services - Monthly Actual Expenditure as at 30 April 2021

8.5 Major Capital Projects – Council Services - Monthly Actual Expenditure as at 30 April 2021

8.6 Funding Projects – Monthly Actual Expenditure as at 30 April 2021

8.7 2020-21 Quarter 3 Budget Variation Report

8.8 2021/22 Cost-Recovery Fees and Commercial Charges

## **9.0 Corporate & Community Services**

### 9.1 Corporate Services

#### 9.1.1 Resolutions Actions Report

#### 9.1.2 Banana Shire Community Resource Centre Advisory Committee Meeting – Minutes of Meeting held 22 April 2021

#### 9.1.3 Request to allow Discount on Rates

## **10.0 Infrastructure Services**

### 10.1 Infrastructure Services

#### 10.1.1 Infrastructure Monthly Report

#### 10.1.2 Resolutions Actions Report

## **11.0 Council Services**

### 11.1 Council Services

#### 11.1.1 Resolutions Actions Report

#### 11.1.2 MCU 006-20/21 - Request for an Amended Negotiated Decision - Development Application for Material Change of Use for Workers Accommodation (Addition Of 32 Rooms) – Impact Assessable Located at 16-18 Wooroonah Road and 2 & 9 Davies Street Baralaba Described as Lot 92 on MPH14358 , Lot 93 on MPH14358, Lot 98 on MPH14358 And Lot 101 on FN103

#### 11.1.3 COM003-18/19- Request For Change Existing Approval (Minor Change) in s81 of the Planning act 2016 - Development Application For – Material Change Of Use and Operational Works (Pylon Sign) For Service Station and Food Premises Located at 7-11 & 13 Burnett Highway, Biloela Described as Lot 1 SP317552 (Previously Lot 31 on RN788 and Lot 3 & 7 on B74437)

## **12.0 Executive Services**

### 12.1 Executive Services

#### 12.1.1 Resolutions Actions Report

#### 12.1.2 Date for 2021/22 Budget Meeting

#### 12.1.3 Contact with Lobbyist Report P/E 31/03/21

#### 12.1.4 Administrative Action Complaints Report P/E 01/01/21

#### 12.1.5 Draft HOA Between CQU and Banana Shire Council – Biloela Campus

## **13.0 Notified Motions**

### 13.1 Cr Boyce – Queensland Climate Resilient Councils

## **14.0 Close of Meeting**

## Opening of Meeting

The meeting commenced at 9:00 am

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### 2.0 Attendance including Apologies & Leave of Absence

Councillors – Mayor Nev Ferrier and Crs Semple, Pender, Casey, Leo, Boyce & Ramsey  
Officers - Chief Executive Officer, Director Corporate & Community Services, Director Council Services & Director Infrastructure Services

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### 3.0 National Anthem & Prayer

Following the National Anthem Reverend Andrew Purcell from the Presbyterian Church led Council in prayer.

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### 4.0 Confirmation of Minutes

Minute No: OM004989

#### Resolution:

*That the minutes of the Ordinary Meeting held on 28 April 2021 be taken as read and confirmed.*

*Moved: Cr Pender*

*Seconded: Cr Casey*

*Carried*

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### 5.0 Mayor's Report / Minute

Mayor reported on the following:-

- Attended Beef Week in Rockhampton
  - Travelling to Albury-Wodonga today for the Inland Rail Conference
  - Attended a meeting with Senator Chisolm which was called by Barry O'Rourke, Mayor Williams and several other people to discuss the Inland Rail Project
  - Attended the local shows throughout the Shire
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### 6.0 Business Outstanding

It was noted there is no business arising from previous meetings or matters lying on the table

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### 7.0 Declaration of Interest on Matters on the Agenda

It was noted there are no declaration of interest on matters on the agenda. The CEO reminded Councillors that they are required to advise of any declarations of interest prior to the meeting.

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## 8.0 Financial Management

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### 8.1 BUDGET MANAGEMENT REPORT AS AT 30 APRIL 2021

**Date:** 10 May 2021  
**Author:** Nori Luff, Senior Financial and Systems Accountant  
**File ID:**  
**Letter ID:**  
**Attachment:** 1. April 21 Budget Vs Actuals – Report from Practical  
2. Variance Explanations  
**Minute No:** OM004990

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#### **Resolution:**

*That Council receives the Budget Management Report for April 2021.*

*Moved: Cr Pender*

*Seconded: Cr Leo*

*Carried*

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#### **Report**

Detailed income and expenditure report for financials is provided for Council consideration. A report explaining the variances was also provided.

This report ensures the Council have visibility of detailed income and expenditure on a monthly basis.

The expenditure and Income were profiled equally between 12 months, and officers explain variances on a monthly basis. Officers are also working on profiling budgets as per forecasted income and expenditure profiles.

## 8.2 FINANCIAL REPORT - PERIOD ENDING 30 APRIL 2021

**Date:** 11 May 2021

**Author:** Manager Finance – Peter Rudder

**File ID:**

**Letter ID:**

**Attachment:** Statement of Comprehensive Income - Actual v Budget to 30 April 2021; Statement of Financial Position – Actual v Budget to 30 April 2021; Statement of Cash Flows - Actual v Budget to 30 April 2021; Statement of Changes in Equity to 30 April 2021; and the Cash Report on 30 April 2021

**Minute No:** OM004991

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### **Resolution:**

***That Council receive the financial and cash reports, as tabled, for the period ending 30 April 2021.***

***Moved: Cr Leo***

***Seconded: Cr Casey***

***Carried***

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### **Report**

#### **1. Introduction**

The purpose of the Financial Report is to give Management and Council an overview of the organisation's financial performance for the period ending 30 April 2021.

It is presented in a format which compares the year to date to the 2020-2021 budget. The year-to-date budget is 83.33% of the adopted budget. The financial analysis contained in this report compares, either year to date expenditure with an equivalent budget to date expenditure or, in the case of rates, year to date expenditure with an appropriate cash flow position.

In addition to this report Council was also provided with a management report to provide explanations on variances from budget to actual at account level.

#### **2. Report**

##### Comprehensive Income Statement:

For the quarter ended 30 April 2021, Council recorded an operating surplus of \$1,230,466. At the end of April last year, Council had an operating surplus of \$202,447. On 30 April 2021, the Cash balance was \$30.25 million. At the same time in 2020 the cash position was \$29.57 million. Last year Council delayed, by one month, the closing date for the payment of rates and delayed the accrual of interest charges until 30 June 2020. This may help to explain the different cash position.

Year to date revenue and expenditure against 2020-21 budget are both on track at 83% and 79% respectively.

##### Capital Expenditure:

Capital expenditure – see separate report.

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### 8.3 MAJOR CAPITAL PROJECTS – MONTHLY ACTUAL EXPENDITURE – CORPORATE & COMMUNITY SERVICES

**Date:** 19 May 2021  
**Author:** Venkata Peteti - Director Corporate & Community Services  
**File No:**  
**Letter No:**  
**Attachment:** Capital Expenditure Report  
**Minute No:** OM004992

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#### **Resolution:**

*That Council note and receive the Major Capital Expenditure Report as at 30 April 2021 for Corporate & Community Services.*

*Moved: Cr Leo*

*Seconded: Cr Boyce*

*Carried*

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#### **Report**

Providing a report on Council's Major Capital Expenditure as at 30 April 2021 for Corporate & Community Services.

Refer attachment.

## 8.4 MAJOR CAPITAL PROJECTS – MONTHLY ACTUAL EXPENDITURE – INFRASTRUCTURE SERVICES

**Date:** 19 May 2021  
**Author:** Chris Whitaker - Director Infrastructure Services  
**File No:**  
**Letter No:**  
**Attachment:** Capital Expenditure Report  
**Minute No:** OM004993

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### **Resolution:**

***That Council note and receive the Major Capital Expenditure Report for Infrastructure Services as at 30 April 2021.***

***Moved: Cr Semple***

***Seconded: Cr Ramsey***

***Carried***

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### **Report**

Providing a report on Council's Major Capital Expenditure as at 30 April 2021 for Infrastructure Services.

Refer attachment.

## 8.5 MAJOR CAPITAL PROJECTS – MONTHLY ACTUAL EXPENDITURE – COUNCIL SERVICES

**Date:** 19 May 2021  
**Author:** Chris Welch - Director Council Services  
**File No:**  
**Letter No:**  
**Attachment:** Capital Expenditure Report  
**Minute No:** OM004994

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### **Resolution:**

*That Council note and receive the Major Capital Expenditure Report for Council Services as at 30 April 2021.*

*Moved: Cr Ramsey*

*Seconded: Cr Boyce*

*Carried*

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### **Report**

Providing a report on Council's Major Capital Expenditure as at 30 April 2021 for Council Services.

Refer attachment.



## 8.6 FUNDING PROJECTS – MONTHLY ACTUAL EXPENDITURE AS AT 30/04/2021

**Date:** 19 May 2021  
**Author:** Tom Upton, Chief Executive Officer  
**File No:**  
**Letter No:**  
**Attachment:** Capital Expenditure Report Funding Projects  
**Minute No:** OM004995

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### **Resolution:**

***That Council note and receive the Major Capital Expenditure Report for funding projects as at 30 April 2021.***

***Moved: Cr Pender***

***Seconded: Cr Leo***

***Carried***

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### **Report**

Providing a report on Major Capital Expenditure for funding projects as at 30 April 2021.

Refer attachment.

## 8.7 2020-21 QUARTER 3 BUDGET VARIATION REPORT

**Date:** 19 May 2021  
**Author:** Venkata Peteti, Director Corporate and Community Services  
**File ID:**  
**Letter ID:**  
**Attachment:** 1. Proposed changes to Capital items  
2. Proposed changes to the operating items  
**Minute No:** OM004996

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### **Resolution:**

***That Council approve the Quarter 3 Budget Amendments for 2020-21 Financial Year as attached.***

***Moved: Cr Leo***

***Seconded: Cr Pender***

***Carried***

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### **Report**

As part of the Q3 budget review of 2020-21 budget, the line level details of the proposed changes were presented to the Council.

#### **Changes in Capital budget**

There were a number of changes to the capital budget allocation; together the revised estimates indicate reduction in the capital spent of \$370K. For the capital projects attached to a funding program the cash flow will be adjusted to meet the revised estimates.

#### **Changes to the operating budget**

All operating revenue and budget changes were listed in the Q3 adjustment. The total value (cash+ non-cash adjustments) equates to about \$2.6 million change (worse off) to the Council.

The variance includes \$1.4 million of non-cash expenditure including additional depreciation of \$1 million and value of donated assets (works funded for assets not owned by Council) of \$400K.

The variance also includes reduction in the rates revenue to the budget of approximately \$700k, due to increased concessions to retirement homes (\$78K) and reduction in supplementary rates (\$600K).

Council had a 10% contingency of the salaries in the adopted budget, the activity during the year require Council to increase its forecast salaries by \$435K.

The changes proposed, identify opportunities to further strengthen the budget process and undertake more conservative approach to the budget preparation of 2021-22.

Once approved, revised standard statements for the budget will be provided to the Council in June Council meeting

Project Number	Work Area / Project	External Funding Source	2020/2021 Budget (After Q2 review)	2020-2021 3rd review					
				Ext funding source	Proposed council (\$)	Proposed ext. funding	TOTAL (post Q3) revised budget	Difference	Comment
<b>CORPORATE &amp; COMMUNITY SERVICES</b>									
<b>Information &amp; Communication Technology</b>									
144	Options report for Practical replacement		30,000.00				30,000	-	
145	Business Process Mapping		30,000.00				30,000	-	
146	Phone system replacement		50,000.00		30,000		80,000	30,000	additional scope and carryover 30K
147	CCTV upgrades at various waste, washdowns and depots- W4Q Funding	W4Q Covid \$200,000	200,000.00				200,000	-	
151	End User Hardware Replacement - PC, Laptops, Phones		40,000.00				40,000	-	
152	Network Upgrades		12,000.00				12,000	-	
153	Library Swipe Access Control Doors		5,000.00	-	5,000		-	(5,000)	Project re-scoped
<b>Total</b>			<b>367,000.00</b>		<b>25,000.00</b>	<b>-</b>	<b>392,000.00</b>	<b>25,000.00</b>	
<b>Fleet &amp; Workshop</b>		Trade ins							
129	John deere grader	75,000.00	460,000.00	-	40,000		420,000	(40,000)	Anticipated Savings
130	Isuzu truck w/crane	25,000.00	100,000.00				100,000	-	
131	Isuzu with crane/service unit	10,000.00	150,000.00	-	10,000		140,000	(10,000)	Anticipated Savings
132	Scania hook truck	30,000.00					-	-	
135	Ud cwb483 prime mover	25,000.00					-	-	
136	Hino 300 ser pot hole truck	10,000.00	140,000.00				140,000	-	
137	Light Vehicles	50,000.00	470,000.00		60,000		530,000	60,000	Additional two vevhicles purchase
137A	Small Plant		30,000.00	-	8,000		22,000	(8,000)	
	Emergency Trailer		76,522.00	-	76,522		-	(76,522)	Paid out of infrastructure
138	Water Truck	5,000.00	300,000.00	-	30,000		270,000	(30,000)	
	Fuel Tank				20,200		20,200	20,200	
140 & 141	Workshop Equipment		68,000.00	-	2,000		66,000	(2,000)	
<b>TOTAL FLEET &amp; WORKSHOP</b>		<b>\$ 230,000.00</b>	<b>\$ 1,794,522.00</b>		<b>-\$ 86,322.00</b>	<b>\$ -</b>	<b>\$ 1,708,200.00</b>	<b>-\$ 86,322.00</b>	
<b>Aerodromes</b>									
CF	Taroom Lighting Upgrade		9,500.00				9,500	-	
121	Taroom Aerodrome - back-up generator for lighting		20,000.00		5,200		25,200	5,200	Project completed with over run
122	Pilot activated lighting and AFru - Thangool & Taroom		12,000.00	-	2,500		9,500	(2,500)	Project completed -Savings
123	Lighting Renewals - various sites		10,000.00	-	8,000		2,000	(8,000)	Not anticipated to spend all \$10K
123A	BOR - Safety upgrade	50,000.00	148,000.00		2,200		150,200	2,200	Minor overrun- project completed
124	Fencing Renewals - various sites						-	-	
125	Line marking and crack sealing - various sites		50,000.00	-	1,300		48,700	(1,300)	Savings
128	Taroom Aerodrome - runway resurfacing (carry forward)	150,000.00	66,000.00				66,000	-	
147A	Thangool Airport Entry lighting	30,000.00	30,000.00	-	16,000		14,000	(16,000)	Project completed- Savings
<b>Total</b>		<b>\$ 230,000.00</b>	<b>\$ 345,500.00</b>		<b>-\$ 20,400.00</b>	<b>\$ -</b>	<b>\$ 325,100.00</b>	<b>-\$ 20,400.00</b>	

Project Number	Work Area / Project	External Funding Source	2020/2021 Budget (After Q2 review)	2020-2021 3rd review					Difference	Comment
				Ext funding source	Proposed council (\$)	Proposed ext. funding	TOTAL (post Q3) revised budget			
	CORPORATE & COMMUNITY SERVICES TOTAL	\$ 460,000.00	\$ 2,507,022.00		-\$ 81,722.00	\$ -	\$ 2,425,300.00	-\$ 81,722.00		

Project Number	Work Area / Project	External Fundin Source	2020/2021 Budget (After Q2 review)	2020-2021 3rd review					
				Ext funding	Proposed	Proposed ext.	TOTAL (post Q3)	Difference	Comment
				source	council (\$)	funding	revised budget		
<b>19/20 Carry Forward Capital Jobs</b>									
	Land Purchases - Banana Transfer Station		21,000.00				21,000	-	
	Taroom Aerodrome Insurance Shed destroyed		80,000.00		- 41,700		38,300	(41,700)	\$20K to pound and \$21.7K to Glebe Weir
	Magavalis New Bore		97,276.00				97,276	-	
	Trm Tsfr Stn Cardboard Compactor		36,602.00				36,602	-	
	Biloela Civic Centre Electrical	W4Q1\$81,881	81,881.00				81,881	-	
	Callide Dam Irrigation & Shade		29,800.00				29,800	-	
	Mobile Lifter-Disability Access	W4Q1\$3,985	3,985.00				3,985	-	
	Taroom Transfer Station Fencing		16,037.00				16,037	-	
	Taroom Transfer Station Compactor		102,000.00				102,000	-	
	Scada - All Schemes		78,000.00				78,000	-	
	Taroom WTP-Saleyards Main		31,271.00		500		31,771	500	
	Carrabah/Hutton St Main Upgrade		18,439.00				18,439	-	
	Tai Shue St Main Upgrade		26,539.00				26,539	-	
	Thangool Booster Pump Station		23,084.00		- 15,200		7,884	(15,200)	Tfr to Standpipe resv access hatch & Theodore bullring access hatch
	Biloela SPS 12 Access Road		6,709.00				6,709	-	
	SPS 4 Headworks		8,249.00				8,249	-	
	STP Trunk Main Rehabilitation		242,553.00		- 30,000		212,553	(30,000)	Tfr to Raedon St SPS
	Raedon St SPS	225k	840,625.00		31,555		872,180	31,555	As above
	Moura STP Equipment Replacement		5,198.00				5,198	-	
	<b>19/20 Carry Forward Jobs</b>		<b>1,749,248.00</b>		<b>- 54,845.00</b>	<b>-</b>	<b>1,694,403.00</b>	<b>- 54,845.00</b>	
<b>Built Environment</b>									
195	CRC Extension - Tom Upton		850,000.00				850,000	-	
	Bilo Sports Ground Irrigation	DCP1 (Drought)					-	-	
167C	Taroom Swimming Pool Amenities & Kiosk Building	DCP2 (Drought)	380,000.00				380,000	-	
167A	Greycliffe Improvements	DCP2 (Drought)	100,000.00				100,000	-	
	Taroom Museum Indigenous Display						-	-	
157A	Biloela Civic Centre - Sound and lighting imp- W4Q funding	W4Q Covid \$100,0	150,000.00				150,000	-	
157F	Baralaba Community Daycare (W4Q Funding)	W4Q Covid \$60,00	70,000.00				70,000	-	
157 I -165	Pound Kennels- (W4Q funding)	W4Q Covid \$200,0	200,000.00		80,000		280,000	80,000	Transfers from other projects
157B	Glebe Weir amenities block and picnic shelters (W4Q funding)	W4Q Covid \$170,0	215,000.00		43,700		258,700	43,700	Transfers from other projects
157J	Taroom Showgrounds Hall Security Improvements	W4Q Covid \$10,00	10,000.00				10,000	-	
157C	Moura Leash Free Dog Park (W4Q Funding)	W4Q Covid \$60,00	60,000.00				60,000	-	
157D	Baralaba Public Amenities (W4Q Funding)	W4Q Covid \$100,0	100,000.00				100,000	-	

Project Number	Work Area / Project	External Funding Source	2020/2021 Budget (After Q2 review)	2020-2021 3rd review					
				Ext funding source	Proposed council (\$)	Proposed ext. funding	TOTAL (post Q3) revised budget	Difference	Comment
<b>COUNCIL SERVICES</b>									
157	Biloela Admin Building - Customer area improvements						-	-	
157G	Moura Lions Park Resurfacing (W4Q Funding)	W4Q Covid \$50,00	50,000.00				50,000	-	
164	Dunn St Workshop						-	-	
166	Rural Service Shed - office amenities lunch room		30,000.00				30,000	-	
167	Rental Accommodation-Fire Safety standards		31,839.00				31,839	-	
167B	Aerodrome Fire Tanks & Amenity Rep		40,000.00		- 22,000		18,000	(22,000)	Transfer to Glebe Weir
	Tollemaches House Air Con						-	-	
	Magavalis Extra Water Supply						-	-	
	23 Martin Street Taroom, Floor Coverings						-	-	
	Cemetery Beams/Fencing/Signage						-	-	
157E	Jambin Hall Restumping (W4Q Funding)						-	-	
157H	Other W4Q Projects (W4Q Funding)						-	-	
163	Taroom Pool Pump Room								
	<b>BUILT ENVIRONMENT TOTAL</b>		<b>2,286,839.00</b>		<b>101,700.00</b>	<b>-</b>	<b>2,388,539.00</b>	<b>101,700.00</b>	
<b>Waste Services</b>									
162A	Banana - Waste Transfer Station Compliance works		25,000.00				25,000	-	
162F	Baralaba - Waste Transfer Station Compliance works		25,000.00				25,000	-	
162G	Biloela - Waste Transfer Station Compliance works		25,000.00				25,000	-	
162	Biloela WTS - Cardboard compactor replacement		200,000.00				200,000	-	
162D	Jambin - Waste Transfer Station Compliance works		25,000.00				25,000	-	
154	Moura WTS - Land Acquisition		75,000.00				75,000	-	
161	Taroom Waste Transfer Station		816,000.00				816,000	-	
162B	Thangool - Waste Transfer Station Compliance works		25,000.00				25,000	-	
162C	Theodore - Waste Transfer Station Compliance works		25,000.00				25,000	-	
162E	Wowan - Waste Transfer Station Compliance works		25,000.00				25,000	-	
156	Trap Gully Management Plan - engineering and options plan		125,000.00				125,000	-	
	<b>WASTE SERVICES TOTAL</b>		<b>1,391,000.00</b>		<b>-</b>	<b>-</b>	<b>1,391,000.00</b>	<b>-</b>	
<b>Rehabilitation (Old Landfill Sites)</b>									
197	Rehabilitation (old landfill sites)		80,000.00				80,000	-	
	Biloela Landfill Rehabilitation						-	-	
	Goovigen Landfill Rehabilitation						-	-	
	Jambin Landfill Rehabilitation						-	-	
	Taroom landfill Rehabilitation						-	-	
	Thangool Landfill Rehabilitation						-	-	
	<b>REHABILITATION TOTAL</b>		<b>80,000.00</b>		<b>-</b>	<b>-</b>	<b>80,000.00</b>	<b>-</b>	

Project Number	Work Area / Project	External Funding Source	2020/2021 Budget (After Q2 review)	2020-2021 3rd review					
				Ext funding source	Proposed council (\$)	Proposed ext. funding	TOTAL (post Q3) revised budget	Difference	Comment
	<b>COUNCIL SERVICES</b>								
	<b>WASHDOWN FACILITIES</b>								
	Taroom Washdown Pump Replacement						-	-	
							-	-	
	<b>WASHDOWN FACILITIES TOTAL</b>		-		-	-	-	-	
	<b>RURAL SERVICES</b>								
	Ran Ban Stock Facility Upgrade		45,054.00				45,054	-	
					-	-	<b>45,054.00</b>	-	
	<b>Water Supply</b>								
	<b>General</b>								
207	System Wide Security Analysis		30,000.00				30,000	-	
	Chlorine Renewals		40,974.00				40,974	-	
205	SCADA/Telemetry-General All Schemes		29,000.00				29,000	-	
199	Chemical Storage and Bunding upgrades		20,000.00		- 500		19,500	(500)	Tfr to Taroom saleyard water main
210 & 212	Baralaba Second UF Filter Train		265,000.00				265,000	-	
	Baralaba WTP Pressure Transmitter		1,480.00				1,480	-	
211	Baralaba WTP - Environmental compliance						-	-	
215	Baralaba WTP - server upgrade		0.00				-	-	
	Emergency UF Pump Replacement		30,000.00				30,000	-	
	Baralaba Pressure Valve Renewal		9,500.00				9,500	-	
216	Burnett Hwy		154,000.00		- 7,500		146,500	(7,500)	
218	Callistemon Street		75,000.00		- 5,500		69,500	(5,500)	Tfr to Biloela SPS renewals
209	Baralaba Rannes Rd - Section 1		0.00				-	-	
225	Biloela TPS Electrical Renewal		50,000.00				50,000	-	
228	Biloela Bores - Gen Set connections		26,000.00		1,100		27,100	1,100	Adj from SP WAS Pump
229	Biloela WTP - server upgrade		0.00				-	-	
	Biloela WTP UPS Replacement		14,248.00				14,248	-	
	Biloela Taggle Receiver		20,000.00				20,000	-	
	Callide RWPS VSD Renewal		25,000.00				25,000	-	
230	Cracow Reservoir - fire break		2,500.00				2,500	-	
234	Moura WTP Filter 3 and 4 Inlet Pipework Replacement		50,000.00				50,000	-	
	Moura S'Pipe Reservoir Refurb						-	-	
238	Moura WTP - server upgrade		0.00				-	-	
	Moura WTP Compressors		35,500.00		- 5,000		30,500	(5,000)	Tfe to Theo bull ring hatch & Bilo STP electrical

Project Number	Work Area / Project	External Fundin	2020/2021 Budget (After Q2 review)	2020-2021 3rd review					
				Ext funding source	Proposed council (\$)	Proposed ext. funding	TOTAL (post Q3) revised budget	Difference	Comment
	<b>COUNCIL SERVICES</b>								
	Sdpipe Res Access Hatch Refur				15,000		15,000	15,000	
	RW Trunk Main & RW Pump Stn						-	-	
233	Moura WTP Clarifier 2 Refurbishment		1,215,000.00				1,215,000	-	
201	Taroom HL Reservoir						-	-	
239	Taroom WTP - Treatment Improvement - Bore 2		45,000.00				45,000	-	
241	Thangool Reservoir Refurb		4,779.00		- 4,300		479	(4,300)	
202	Theodore Bull Ring Res. Telemetry		153,000.00		2,200		155,200	2,200	
242	fire upgrades - (eidsvold side of river), U/G of 80mm pipes						-	-	
	Theodore WTP Res Refurb		4,297.00				4,297	-	
	Ninth Avenue Main Upgrade		45,000.00				45,000	-	
247	Wowan Reservoir - fire break		5,000.00				5,000	-	
248	Wowan Bore - Water Conditioner		50,000.00				50,000	-	
	Wowan Reservoir Unplanned Repl		5,000.00				5,000	-	
NEW	Goovigen Motor Renewal		0.00		7,500		7,500	7,500	New project
NEW	Taroom WTP replacement flow meter		0.00		4,300		4,300	4,300	New project
NEW	Moura WTP Raw water tank mixer		0.00		7,500		7,500	7,500	New project
208	<b>Meters/Valve/Hydrant Replacements</b>		441,202.00				441,202	-	
	<b>Banana</b>						-	-	
	Valves 2021						-	-	
	Hydrants 2021						-	-	
	Meters 2021						-	-	
							-	-	
	<b>Baralaba</b>						-	-	
	Valves 2021						-	-	
	Hydrants 2021						-	-	
	Meters 2021						-	-	
							-	-	
	<b>Biloela</b>						-	-	
	Valves 2021						-	-	
	Hydrants 2021						-	-	
	Meters 2021						-	-	
							-	-	
	<b>Callide Dam</b>						-	-	
	Valves 2021						-	-	
	Hydrants 2021						-	-	
	Meters 2021						-	-	
							-	-	
	<b>Cracow</b>						-	-	
	Valves 2021						-	-	



Project Number	Work Area / Project	External Fundin	2020/2021 Budget (After Q2 review)	2020-2021 3rd review					
				Ext funding source	Proposed council (\$)	Proposed ext. funding	TOTAL (post Q3) revised budget	Difference	Comment
	<b>COUNCIL SERVICES</b>								
	Hydrants 2021						-	-	
	Meters 2021						-	-	
							-	-	
	<b>Goovigen</b>						-	-	
	Valves 2021						-	-	
	Hydrants 2021						-	-	
	Meters 2021						-	-	
							-	-	
	<b>Moura</b>						-	-	
	Valves 2021						-	-	
	Hydrants 2021						-	-	
	Meters 2021						-	-	
							-	-	
	<b>Taroom</b>						-	-	
	Valves 2021						-	-	
	Hydrants 2021						-	-	
	Meters 2021						-	-	
							-	-	
	<b>Thangool</b>						-	-	
	Thangool Valves 2021						-	-	
	Hydrants 2021						-	-	
	Meters 2021						-	-	
							-	-	
	<b>Theodore</b>						-	-	
	Valves 2021						-	-	
	Hydrants 2021						-	-	
	Meters 2021						-	-	
							-	-	
	<b>Wowan</b>						-	-	
	Valves 2021						-	-	
	Hydrants 2021						-	-	
	Meters 2021						-	-	
							-	-	
	<b>TOTAL WATER SUPPLY 2020-2021</b>		<b>2,846,480.00</b>		<b>14,800.00</b>	<b>-</b>	<b>2,861,280.00</b>	<b>14,800.00</b>	
	<b>Sewerage</b>								
	<b>Biloela</b>								
251	Chemical Bunding - Various Sites						-	-	
252	Microwave-Preliminaries Banana Range to Isla Gorge/Theodore/Taroom						-	-	

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	<b>COUNCIL SERVICES</b>								
	Sewer General Telemetry DNP3		21,000.00				21,000	-	
	SCADA/Telemetry - All Schemes						-	-	
	House connection Emergency Repair		10,000.00				10,000	-	
260	Biloela SPS's unplanned works		15,000.00		- 15,000		-	(15,000)	Tfr to Moura WTP RW tank mixer
261	Wahroonga SPS 12 Pump Replacements						-	-	
263	SPS 13 Pump Replacements						-	-	
264	Biloela SPS's Renewals		15,000.00		9,372		24,372	9,372	Adj from Biloela STP Pump replacement & Callistemon St water main
	SPS Genset Trailer						-	-	
258	Biloela STP Electrical Replacements		23,000.00		3,000		26,000	3,000	
259	Biloela STP - Pump Replacements		16,291.00		- 1,555		14,736	(1,555)	Trfr to Raedon St SPS
	Biloela STP Concrete Structure		40,000.00				40,000	-	
257	Biloela STP Secondary Sed Tank		56,500.00				56,500	-	
266	Moura STP WAS Pumps Replacement		8,500.00		- 6,100		2,400	(6,100)	Trf to Moura STP VSD \$5000 & Biloela Bore Genset \$1,100
267	Moura STP -Pump Replacements		13,500.00		- 3,872		9,628	(3,872)	Tft to Biloela SPS renewals
	Moura STP - Anoxic Mixer		2,767.00				2,767	-	
	Moura STP Replace VSD						-	-	
269	Taroom SPS's Renewals		0.00				-	-	
271	Taroom SPS 2 Lifting Beam						-	-	
268	Taroom - Replace STP	\$1,350,000	2,250,000.00				2,250,000	-	
274	Theodore SPS's Pump Replacement		1,243.00				1,243	-	
	Theodore STP Chlorine Renewal		3,010.00				3,010	-	
New	Moura STP VSD		0.00		5,000		5,000	5,000	New project
New	Moura STP VSD membrane blower		-		7,500		7,500	7,500	New project
	<b>TOTAL 2020/2021 CAPITAL WORKS</b>		<b>2,475,811.00</b>		<b>- 14,155.35</b>	<b>-</b>	<b>2,461,655.65</b>	<b>- 14,155.35</b>	
	<b>TOTAL COUNCIL SERVICES</b>		<b>10,829,378.00</b>		<b>47,499.65</b>	<b>-</b>	<b>10,876,877.65</b>	<b>47,499.65</b>	

Project Number	Work Area / Project	Job Costing Number	External Funding Source	2020/2021 Budget (After Q2 review)	2020-2021 3rd review					
					Ext funding source	Proposed council (\$)	Proposed ext. funding	TOTAL (post Q3) revised budget	Difference	Comment
	<b>INFRASTRUCTURE SERVICES</b>									
	<b>CARRYOVER 2019/20</b>									
	Theodore Moura Rd-RC Seal 19/20	0111-0483-0000	R2R	677933		- 31,167		646,766	(31,167)	Savings made due to use of stockpiled gravel on another project
	Theodore Moura Rd-RC Seal 19/20	0112-0483-0000	Blackspot	752000		845		752,845	845	
	Dunn St, Biloela UC 19/20	0143-0689-0000				31,615		31,615	31,615	Carried forward project missed in previous budget reviews
	Aerodrome Road Bridge (Kariboe Creek)	0151-0002-0000		54000		550		54,550	550	
	Injune Road rural Drainage	0151-0251-0000		2500		- 70		2,430	(70)	
	Yaldwyn St, Taroom K&C UD 19/20	0162-0966-0000		27000		1,000		28,000	1,000	Under estimation of project costs
	Thangool Drainage Stg2 UD 19/20	0162-9905-0000	BBRF	499000		16,000		515,000	16,000	Extension of project scope
	Gillespie St Carpark Shade 19/20	5550-4091-0000	DCP1 (Drought)	90000			- 230	89,770	(230)	
	Water Bores 19/20	5550-4210-0000	DCP1 (Drought)	18000			- 185	17,815	(185)	Reallocation of Council staff costs as per funding requirements
	Works for Qld-2Way Network UG	5640-4098-0000	W4Q3	43000			75	43,075	75	
	Disaster Mgmt 2-Way Syst 19/20	5640-4099-0000		70,000			-	70,000	-	
	<b>TOTAL CARRYOVER 19/20</b>			<b>2,233,433</b>		<b>18,773.00</b>	<b>- 340.00</b>	<b>2,251,866</b>	<b>18,433.00</b>	
	<b>Rural Construction - Seals</b>									
46A-Q1-1	Banana Baralaba Road-Edge/Drainage repair	0111-0024-0000	LRCIP	182000	LRCIP		5,000	187,000	5,000	Extension of project scope to allow for more drainage work to be completed
38	Deearne Road	0111-0125-0000	TIDS & R2R	1000000	R2R		30,000	1,030,000	30,000	Extension of project scope to allow for full completion of designed sealed section
46	Dixalee Doreen Road	0111-0131-0000	R2R	408000	R2R	5,430	6,570	420,000	12,000	Extension of project scope due to the need to replace damaged stormwater pipes
39	Gibihi Road	0111-0184-0000	TIDS & R2R	1530000	TIDS & R2R		8,080	1,538,080	8,080	Extension of project scope due to availability of additional funding
40	Teyes Road	0111-0336-0000						-	-	
46A-Q1-2	Meissners Road-Edge/Drainage repair	0111-0337-0000	LRCIP	99490	LRCIP		23,339	122,829	23,339	Extension of project scope to allow for more drainage work to be completed

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					Ext funding source	Proposed council (\$)	Proposed ext. funding	TOTAL (post Q3) revised budget	Difference	Comment
	<b>INFRASTRUCTURE SERVICES</b>									
	Smiths Road	0111-0466-0000						-	-	
41	Valentine Plains Road	0111-0495-0000						-	-	
	Deearne Road-RC-Seal	0112-0125-0000						-	-	
46A	Jambin Dakenba Rd	0112-0256-0000	TIDS & R2R	320000	TIDS & R2R	-	2,260	317,740	(2,260)	Over estimation of project costs
37	Theodore Moura Road	0114-0483-0000	TIDS & R2R	34000	TIDS & R2R		1,310	35,310	1,310	Design costs only - Under estimation of consultant costs
	Theodore Moura Rd Int	0115-0483-0000		400000	ANGLO	-	42,720	357,280	(42,720)	Savings made due to crew efficiencies
37A	Jambin Dakenba Rd							-	-	
	<b>RURAL CONSTRUCTION - SEALS TOTAL</b>			<b>3,973,490</b>		<b>5,430.00</b>	<b>29,319.00</b>	<b>4,008,239</b>	<b>34,749.00</b>	
	<b>Rural Construction - Gravel Pavement</b>									
36-Q1-1	Alberta Road - gravel resheeting	0131-0005-0000	LRCIP	350000	LRCIP		4,000	354,000	4,000	Extension of project - extension of gravel resheeting length along the road
34	Colombo Road	0131-0102-0000		205000		-	50,950	154,050	(50,950)	Savings made due to crew efficiencies
28	Cracow Road	0131-0112-0000		122000			765	122,765	765	
26	Defence Road	0131-0126-0000	R2R	172200	R2R	-	4,700	167,500	(4,700)	Savings made due to tender process
30	Flagstaff Road	0131-0163-0000		120000		-		120,000	-	
35	Ghinghinda Road	0131-0180-0000		104000			6,270	110,270	6,270	Extension of project - extension of gravel resheeting length along the road
36-Q1-6	Glenhaughton Road - gravel resheeting	0131-0195-0000	LRCIP	316000	LRCIP		136,444	452,444	136,444	Extension of project - extension of gravel resheeting length along the road
36-Q1-8	Grantleigh Pheasant Road - gravel resheeting	0131-0203-0000	LRCIP	246000	LRCIP	-	176,000	70,000	(176,000)	Savings made due to tender process
33	Kokotungo Wandoo Road	0131-0283-0000		150000		-	45,000	105,000	(45,000)	Savings made due to tender process
29	Moura Bindaree Road	0131-0350-0000		50000		-		50,000	-	
36-Q1-4	Mullers Road Wowan - gravel resheeting	0131-0356-0000	LRCIP	143133	LRCIP	-	63,133	80,000	(63,133)	Savings made due to tender process
36-Q1-5	Mullers Road Thangool - gravel resheeting	0131-0358-0000	LRCIP	25332	LRCIP		48,168	73,500	48,168	Reworking of project due to damage caused by recent rain

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<b>INFRASTRUCTURE SERVICES</b>										
36-Q1-2	Prospect Creek Goovigen - gravel resheeting	0131-0403-0000	LRCIP	163178	LRCIP		25,822	189,000	25,822	Extension of project to allow for repair to additional floodway
31	Racecourse Lane	0131-0407-0000		108000		- 135		107,865	(135)	
27	Smiths Road	0131-0466-0000		100000		30		100,030	30	
36-Q1-3	Wowan Westwood Road - gravel resheeting	0131-0519-0000	LRCIP	106000	LRCIP		-	106,000	-	
32	Rose Road	0131-0956-0000		42000		120		42,120	120	
36A, B & C	Shire roads	0131-9999-0000		250000		-		250,000	-	
36-Q1-7	Ghinghinda Road - gravel resheeting	0132-0180-0000	LRCIP	122000	LRCIP		- 8,665	113,335	(8,665)	Over estimation of project costs
36-Q1-9	Shire roads - gravel resheeting	0132-9999-0000		1,400,000		200,000		1,600,000	200,000	CEO Approved
<b>RURAL CONSTRUCTION - GRAVEL PAVEMENT TOTAL</b>				<b>4,294,843</b>		<b>111,100.00</b>	<b>- 38,064.00</b>	<b>4,367,879</b>	<b>73,036.00</b>	
<b>Urban Construction</b>										
85	Blanches Road, Thangool	0141-0051-0000						-	-	
85A-Q1-3	Callistemon/Dawson Intersection	0141-0668-0000	ROSI	49000	ROSI	3,500	10,000	62,500	13,500	Under estimation of project costs
85A-Q1-2	Dunn/Dawson Intersection	0141-0689-0000	ROSI	185000	ROSI	-	20,000	165,000	(20,000)	
85A-Q1-1	Exhibition/Dawson Intersection	0141-0692-0000	ROSI	150000	ROSI	- 20,000	- 80,000	50,000	(100,000)	Reduction to scope of the project to be completed this year - additional funds to be added to section of project listed in 21/22 budget
84	Oxley Avenue, Biloela	0141-0729-0000						-	-	
77B	Callistemon/Raedon Intersection, Biloela	0141-0737-0000	ROSI	53000	ROSI	9,400	34,600	97,000	44,000	Under estimation of project costs
75A	Quarrie Road, Biloela	0142-0735-0000	ROSI	312000	ROSI	- 24,655		287,345	(24,655)	Project completed as a joint project with 75B (Quarrie Road)
79	Dunn/Raedon Intersection, Biloela	0142-0737-0000	ROSI	256000	ROSI		- 55,000	201,000	(55,000)	Push completion of project forward to 21/22 budget
75B	Quarrie Road, Biloela	0143-0735-0000	ROSI	111000	ROSI		24,000	135,000	24,000	Project completed as a joint project with 75A (Quarrie Road)
80	Raedon/Exhibition Intersection, Biloela	0143-0737-0000	ROSI	20000	ROSI	6,600	6,400	33,000	13,000	Design costs only - Under estimation of consultant costs
77	Paine/Quarrie Intersection, Biloela	0144-0735-0000	ROSI	115000	ROSI	- 17,000	- 68,000	30,000	(85,000)	Design and Services relocation - Removal of services relocation costs to be pushed forward to the 21/22 budget
80A	Biloela Industrial Estate Stage3	5550-4203-0000	BOR	1,717,000	BOR	3,900	10,000	1,730,900	13,900	Extension of project scope to include the upgrading of drainage along the boundary of the site
<b>URBAN CONSTRUCTION TOTAL</b>				<b>2,968,000</b>		<b>- 38,255.00</b>	<b>- 138,000.00</b>	<b>2,791,745</b>	<b>- 176,255.00</b>	

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<b>INFRASTRUCTURE SERVICES</b>										
<b>Bridges</b>										
11	Ghinghinda Road (Tualka Creek)	0151-0180-0000	BRP	90200	BRP	25,000	- 90,200	25,000	(65,200)	Design and tender costs only - Additional funds to be pushed to project listed in 21/22 budget
11A	Wowan Westwood Road, Gogango Creek	0151-0519-0000	ROSI	1000000	ROSI		- 165,000	835,000	(165,000)	Over estimation of project costs
	Callide Creek Bridge	0151-0256-0000						-	-	
10	Aerodrome Road Bridge (Kariboe Creek)	0152-0002-0000	BRP	375000	BRP		- 29,820	345,180	(29,820)	Design and tender costs only - Additional funds to be pushed to project listed in 21/22 budget
11A-Q1-1	Defence Road-Ten Mile Creek	0152-0126-0000		55000		- 50,000		5,000	(50,000)	Admin costs only - project to be pushed to 21/22 budget due to delays in the cultural heritage inspection process
11A-Q1-2	Defence Road-Cracow Creek Gully	0153-0126-0000		81000		- 76,000		5,000	(76,000)	Admin costs only - project to be pushed to 21/22 budget due to delays in the cultural heritage inspection process
11A-Q1-3	Defence Road-Six Mile Creek	0154-0126-0000		35000		- 30,000		5,000	(30,000)	Admin costs only - project to be pushed to 21/22 budget due to delays in the cultural heritage inspection process
	The Bend Road - Bridge Replacement	0151-0482-0000	BRP	25,000.00	BRP	13,000	- 25,000	13,000	(12,000)	Design and tender costs only - Additional funds to be pushed to project listed in 21/22 budget
	<b>BRIDGES TOTAL</b>			<b>1,661,200</b>		<b>- 118,000.00</b>	<b>- 310,020.00</b>	<b>1,233,180</b>	<b>- 428,020.00</b>	
<b>Rural Drainage</b>										
55A-Q1-1	Coolum Road - Floodway clearing	0151-0105-0000	LCRIP	20000	LCRIP		3,000	23,000	3,000	Under estimation of project costs
55A	Dudakos Road	0151-0139-0000		18000		- 405		17,595	(405)	
55A-Q1-2	Geigers Road - Floodway repair	0151-0177-0000	LCRIP	17000	LCRIP		25	17,025	25	
49	Glenmoral Roundstone Road	0151-0197-0000	ROSI	85000	ROSI	3,000	12,000	100,000	15,000	Under estimation of project costs
52	Goovigen Rannes Road	0151-0201-0000		89000		- 450		88,550	(450)	
55A-Q1-3	McCabes Road - Floodway repair	0151-0326-0000	LCRIP	20000	LCRIP		-	20,000	-	
48	Tey's Road	0151-0336-0000						-	-	
54	Terrencevale Road	0151-0480-0000		90000		- 170		89,830	(170)	
51	Glenmoral Roundstone Road	0152-0197-0000	ROSI		ROSI			-	-	
53	Injune Road Floodway	0152-0251-0000		5,000.00		375		5,375	375	
	<b>RURAL DRAINAGE TOTAL</b>			<b>344,000</b>		<b>2,350.00</b>	<b>15,025.00</b>	<b>361,375</b>	<b>17,375.00</b>	

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	<b>INFRASTRUCTURE SERVICES</b>									
	<b>Urban Drainage</b>									
	Barrett St, Biloela UD 19/20	0161-0656-0000						-	-	
100	Bell Street, Biloela	0161-0660-0000		21000		190		20,810	(190)	
98	Callide Street, Biloela	0161-0667-0000		60000		-		60,000	-	
96	Dawson Highway, Biloela	0161-0680-0000		140000		12,000		128,000	(12,000)	Over estimation of project costs
95	Kroombit Street, Biloela	0161-0714-0000		28000		-		28,000	-	
94	Dawson Street, Taroom	0161-0934-0000						-	-	
92	Hutton Street, Taroom	0161-0938-0000		5000		3,550		1,450	(3,550)	Design only - over estimation of design costs
93	Kinnoul Street, Taroom	0161-0940-0000						-	-	
89	Lloyd Street, Thangool	0161-0987-0000		0				-	-	
91	Stanley Street, Thangool	0161-0992-0000		191000		2,000		189,000	(2,000)	Savings made due to crew efficiencies
101	Urban Drainage Pit Upgrade, All Towns	0161-9906-0000		100000		-		100,000	-	
102	Urban Drainage Kerb & Channel Replacement, All Towns	0161-9907-0000		100000		-		100,000	-	
103	Urban Drainage General, All Towns	0161-9908-0000		50,000.00		-		50,000	-	
	<b>URBAN DRAINAGE TOTAL</b>			<b>695,000</b>		<b>17,740.00</b>		<b>677,260</b>	<b>- 17,740.00</b>	
	<b>Rural Reseals</b>									
	Broadmere Road Rrl Rsl 19/20	0171-0064-0000						-	-	
59	Dixalee Doreen Road	0171-0131-0000	R2R	90000				90,000	-	
72	Freemans Road (west)	0171-0173-0000		17000		1,180		18,180	1,180	Under estimation of project costs
60	Isia Delusion Road	0171-0254-0000		5000		2,000		7,000	2,000	Under estimation of project costs
62	Kokotungo Don Road	0171-0282-0000		58000		2,300		55,700	(2,300)	Over estimation of project costs
63	Linkes Road	0171-0306-0000						-	-	
65	McCanns Road	0171-0327-0000		28000		5		28,005	5	Under estimation of project costs
67	River Road, Baralaba	0171-0423-0000		2000		2,525		4,525	2,525	Under estimation of project costs
69	Tomlins Road	0171-0490-0000		55000		685		55,685	685	Under estimation of project costs
70	Valentine Plains Road	0171-0497-0000						-	-	
68	Taroom Showgrounds	0171-9051-0000		4000		2,430		1,570	(2,430)	Over estimation of project costs
56	Broadmere Road	0172-0064-0000		114000		7,500		121,500	7,500	Under estimation of project costs
57	Cockatoo Road	0172-0099-0000		108000		20,705		87,295	(20,705)	Over estimation of project costs
61	Jambin Goovigen Road	0172-0257-0000		70000		25,715		95,715	25,715	Under estimation of project costs
66	Prospect Creek Goovigen Road	0172-0403-0000						-	-	
71	Wowan Westwood Road	0172-0519-0000						-	-	
58	Cockatoo Road	0173-0099-0000		64,000.00		20,925		84,925	20,925	Extension of project scope to allow for drainage realignment

Project Number	Work Area / Project	Job Costing Number	External Funding Source	2020/2021 Budget (After Q2 review)	2020-2021 3rd review					
					Ext funding source	Proposed council (\$)	Proposed ext. funding	TOTAL (post Q3) revised budget	Difference	Comment
	INFRASTRUCTURE SERVICES			615,000						
	RURAL RESEALS TOTAL					35,100.00	-	650,100	35,100.00	



Project Number	Work Area / Project	Job Costing Number	External Funding Source	2020/2021 Budget (After Q2 review)	2020-2021 3rd review					
					Ext funding source	Proposed council (\$)	Proposed ext. funding	TOTAL (post Q3) revised budget	Difference	Comment
<b>INFRASTRUCTURE SERVICES</b>										
<b>Urban Reseals</b>										
113	Moura Reseal Program, Theodore Moura Road	0181-0483-0000						-	-	
120	Banana Reseal Program, Collins Street	0181-0605-0000		6000		940		6,940	940	Under estimation of project costs
104	Biloela Reseal Program, Cania Street	0181-0669-0000						-	-	
108	Biloela Reseal Program, Collins Street	0181-0675-0000						-	-	
110	Biloela Reseal Program, Don Street	0181-0684-0000						-	-	
105	Biloela Reseal Program, Kariboe Lane	0181-0709-0000						-	-	
112	Biloela Reseal Program, State Farm Road	0181-0745-0000						-	-	
111	Biloela Reseal Program, Ian Healy Drive	0181-0765-0000						-	-	
117-Q1-1	Cracow Reseal Program	0181-0802-0000		7000		11,315		18,315	11,315	Under estimation of project costs
117	Cracow Reseal Program, Third Avenue Carpark	0181-0813-0000		9000		445		9,445	445	Under estimation of project costs
114	Moura Reseal Program, Recreation Reserve Access	0181-0902-0000						-	-	
119	Wowan Reseal Program, Caroline Street	0181-1051-0000						-	-	
107	Biloela Reseal Program, Civic Centre Service Road	0181-1079-0000						-	-	
109	Biloela Reseal Program, Dawson Highway North Parking Lane	0181-1084-0000						-	-	
116	Moura Reseal Program, Rotary Park	0181-1119-0000						-	-	
115	Moura Reseal Program, SES Access	0181-1120-0000						-	-	
118	Rannes Reseal Program, Facility Access	0181-9014-0000						-	-	
106	Biloela Reseal Program, Civic Centre Carpark	0181-9081-0000						-	-	
112A	Thangool Reseal - Lloyd Street	0181-9901-0000		0				-	-	
112B	Thangool Reseal - Stanley Street	0181-9902-0000		102,000.00		5,465		96,535	(5,465)	Savings made in quoting process
<b>URBAN RESEALS TOTAL</b>				<b>124,000</b>		<b>7,235.00</b>	<b>-</b>	<b>131,235</b>	<b>7,235.00</b>	
<b>Bikeways &amp; Footpaths</b>										
16	Biloela, Paver replacement	0191-0710-0000	DCP2 (Drought)	32000	DCP2 (Drought)		8,580	40,580	8,580	Funds allocated to incorrect project in previous budget review (Moura Pavers)
18	Moura, Paver replacement	0191-0864-0000	DCP2 (Drought)	41000	DCP2 (Drought)		8,785	32,215	(8,785)	Funds allocated to incorrect project in previous budget review (Biloela Pavers)
6B	Winston St Pathway	0191-0993-0000	W4Q Covid	30000	W4Q Covid		35,000	65,000	35,000	Extension of project scope to allow for construction of the pathway along 2 blocks
6A-Q1-1	Dawson Street, Theodore	0191-1012-0000	W4Q Covid	40000	W4Q Covid		20,000	60,000	20,000	Extension of the project scope - complete extra length of pathway construction
6	Ninth Avenue, Theodore	0191-1021-0000	DCP2 (Drought)	42000	DCP2 (Drought)		912	41,088	(912)	
1	Burnett Highway, Biloela	0191-9991-0000		13000			385	12,615	(385)	
6A-Q1-2	Dawson Hwy Cycle Path 20/21	0191-9999-0000	TMR	29000	TMR		350	28,650	(350)	
6A	Biloela Pavers							-	-	
3	Lawrence Street, Biloela		W4Q Covid	0	W4Q Covid			-	-	
6A	Moura Pavers							-	-	
	Solar lights from the PCYC to Magavalis	0191-0495-0000		16000				16,000	-	
	K&C realignment, artificial turf and linemarking Kariboe St Disabled	0161-0710-0000	Covid W4Q	20000	Covid W4Q			20,000	-	

Project Number	Work Area / Project	Job Costing Number	External Funding Source	2020/2021 Budget (After Q2 review)	2020-2021 3rd review					
					Ext funding source	Proposed council (\$)	Proposed ext. funding	TOTAL (post Q3) revised budget	Difference	Comment
	<b>INFRASTRUCTURE SERVICES</b>									
	Onroad cycleway - Carryover 2019/20	0191-0656-0000	CNNLG	80,000	CNNLG		- 15,000	65,000	(15,000)	Over estimation of project costs
	<b>BIKEWAYS &amp; FOOTPATHS TOTAL</b>			<b>343,000</b>		<b>- 385.00</b>	<b>38,533.00</b>	<b>381,148</b>	<b>38,148.00</b>	

Project Number	Work Area / Project	Job Costing Number	External Funding Source	2020/2021 Budget (After Q2 review)	2020-2021 3rd review					
					Ext funding source	Proposed council (\$)	Proposed ext. funding	TOTAL (post Q3) revised budget	Difference	Comment
<b>INFRASTRUCTURE SERVICES</b>										
<b>Parks &amp; Open Spaces</b>										
22	Shire Parks	0399-4992-0000		31,000		3,000		34,000	3,000	Under estimation of project costs
	Moura Lions Park Playground Improvements	0309-4271-0000	W4Q Covid	57,000	W4Q Covid		4,000	61,000	4,000	Increase in scope of project to allow for purchase and installation of additional equipment
<b>PARKS &amp; OPEN SPACES TOTAL</b>				<b>88,000</b>		<b>3,000.00</b>	<b>4,000.00</b>	<b>95,000</b>	<b>7,000.00</b>	
<b>Rural Road Safety &amp; School Safety</b>										
73	Rural Road Safety Program - Flood Safety	0622-9991-0000						-	-	
74	Road Rural Road Safety - Surface treatment	0622-9992-0000		70000		20,000		50,000	(20,000)	Over estimation of project costs
75	Shire, School Safety Program	5575-9991-0000		1000		1,000		-	(1,000)	Project no longer required - funds allocated elsewhere
	Calvale Road - School bus pickup area	5575-0083-0000	STIP	72000				72,000	-	
	Valley View Drive - School bus pickup area	5575-0752-0000	STIP	33000				33,000	-	
	Wowan School - School bus pickup area	5575-1053-0000	STIP	27,000				27,000	-	
<b>RURAL ROAD SAFETY &amp; SCHOOL SAFETY TOTAL</b>				<b>203,000</b>		<b>21,000.00</b>	<b>-</b>	<b>182,000</b>	<b>- 21,000.00</b>	
<b>Community Infrastructure &amp; Special Projects</b>										
120B-Q1-1	Don River bank stabilisation	0151-0270-0000	W4Q Covid	15000			15,000	-	(15,000)	Project to be completed using operational funds
157K	Biloela Melton Park	0303-4201-0000	W4Q Covid	180000			10,000	190,000	10,000	Extension of project due to availability of additional funds
15	Tourist sign renewal - Banana	5550-4011-0000		22000				22,000	-	
15	Tourist sign renewal - Baralaba	5550-4021-0000		16500				16,500	-	
15	Tourist sign renewal - Biloela	5550-4031-0000		27500				27,500	-	
14	Community Sign renewal - Jambin	5550-4081-0000		7500				7,500	-	
14	Community Sign renewal - Taroom	5550-4101-0000		15000				15,000	-	
12	Baralaba, River Park	5550-4102-0000	DCP2 (Drought)	100000	DCP2 (Drought)		65,375	165,375	65,375	Extension of project due to availability of additional funds
	Baralaba River Bank Stabilisation Stage 3	5550-4104-0000	W4Q Covid	60000	W4Q Covid		37,000	23,000	(37,000)	Additional funds not required to be reallocated to other projects
15	Tourist sign renewal - Thangool	5550-4111-0000		11000				11,000	-	
	Wowan Multi Purp Cnt Generator	5550-4113-0000						-	-	
13	Shire, Roadworks water facilities	5550-4310-0000	DCP2 (Drought)	100000			20,310	120,310	20,310	Extension of project due to availability of additional funds
	Water Bore	5550-4311-0000	W4Q Covid	60000			15,000	45,000	(15,000)	Additional funds not required to be reallocated to other projects
15	Tourist sign renewal - Shire	5550-4991-0000		13000				13,000	-	
15	Tourist sign renewal - Shire	5550-4992-0000		10000				10,000	-	
14	Community Sign renewal - Biloela	5570-4031-0000		27,500				27,500	-	
<b>COMMUNITY INFRASTRUCTURE &amp; SPECIAL PROJECTS TOTAL</b>				<b>665,000</b>		<b>-</b>	<b>28,685.00</b>	<b>693,685.00</b>	<b>28,685.00</b>	
<b>TOTAL INFRASTRUCTURE SERVICES</b>				<b>18,207,966</b>		<b>- 12,392.00</b>	<b>370,862.00</b>	<b>17,824,712</b>	<b>- 383,254.00</b>	



**2020-2021 BUDGET AMENDMENTS for the quarter ending 30 April 2021**

ACCOUNT/JOB NUMBER	Revenue/ Expenditure	DESCRIPTION	ORIGINAL BUDGET	AMENDED BUDGET	NOTES	CHANGE	INCOME	DISCOUNT	OP COST	EMP COST	CAPITAL
<b>Executive Services</b>											
1010-2200	Expenditure	Employee Costs	\$ 500,280	\$ 571,538	Contingency with the vacancies adjusted	\$ 71,258			71,258		
1010-2270	Expenditure	CORP MAN-Internal Audit	\$ 17,000	\$ 30,000	Audit on depreciation	\$ 13,000			13,000		
1010-2390	Expenditure	Field Force Review	\$ -	\$ 60,000	Field Force Review costs	\$ 60,000			60,000		
1020-2090	Expenditure	Consultancy Expenses	\$ 60,000	\$ 10,000	Savings in consultancy expenses	-\$ 50,000			-	50,000	
1020-2380	Expenditure	Economic Development - Operating expense	\$ 60,000	\$ 20,000	Savings due to the acvity in operating expenses	-\$ 40,000			-	40,000	
1110-2200	Expenditure	HR - Employee Costs	\$ 717,750	\$ 848,017	Contingency with the vacancies adjusted	\$ 130,267			130,267		
1110-2380	Expenditure	HR Operating Expenses	\$ 60,000	\$ 37,851	Savings in operating expenses	-\$ 22,149			-	22,149	
1110-2520	Expenditure	HR Recruitment & Selection Expenses	\$ 50,000	\$ 45,238	Savings in operating expenses	-\$ 4,762			-	4,762	
						\$ -					
						\$ 157,614	\$ -	\$ -	\$ 157,614	\$ -	\$ -
<b>Corporate &amp; Community Services</b>											
2000-1100	Revenue	Urban Rates	\$ 25,537,202	\$ 24,917,202	Adjustment to recognise reduced revenue	\$ 620,000	620,000				
2100-1280	Revenue	Fees-Search Fees	\$ 44,000	\$ 53,987	Additional revenue	-\$ 9,987	9,987				
2010-1195	Revenue	Rate concessions for retirements homes	-\$ 355,000	-\$ 433,000	Budgeted concessions - adjusted	\$ 78,000	78,000				
2210-1251	Revenue	Interest - QTC	\$ 200,000	\$ 170,664	Reduced interest due to lower rates	\$ 29,336	29,336				
2210-1310	Revenue	BANK - Debt Collection Recovery	\$ 17,500	\$ 54,635	Increased recovery adjusted	-\$ 37,135			37,135		
3350-1010	Revenue	CRC Grants Received	\$ 300,000	\$ 463,000	Increase in CRC Grants	-\$ 163,000	163,000				
3500-1400	Revenue	Buildings -Insurance Receipts	\$ -	\$ 22,300	Unbudgeted insurance receipts	-\$ 22,300			-	22,300	
3501-1420	Revenue	Council Premises-Rent Receipts	\$ 154,409	\$ 134,218	reduced occupancy rates	\$ 20,191	20,191				
5580-1280	Revenue	Aerodrome Head Tax	\$ 263,170	\$ 141,016	Reduction in Aerodrome income	\$ 122,154	122,154				
5580-1300	Revenue	Aerodrome Landing Fees	\$ 163,170	\$ 85,218	Reduction in Aerodrome income	\$ 77,952	77,952				
2050-2200	Expenditure	C&CS Directorate Employee Costs	\$ 290,400	\$ 360,345	No vacancy and no contingencies	\$ 69,945				69,945	
2100-2200	Expenditure	Admin Services Employee Costs	\$ 890,635	\$ 947,451	No vacancy and no contingencies	\$ 56,816				56,816	
2100-2380	Expenditure	Admin Services Operating Expenses	\$ 166,000	\$ 137,174	Proportional savings to the budget	-\$ 28,826			-	28,826	
2200-2200	Expenditure	Employee Costs	\$ 840,585	\$ 864,045	No vacancy and no contingencies	\$ 23,460				23,460	
2200-2380	Expenditure	Finance Operating Expenses	\$ 190,000	\$ 200,000	DNR Roll Valuations costs hit in early July but relate to 20/21. Normally we accure them back.	\$ 10,000			10,000		
2200-2750	Expenditure	Fringe Benefits Tax	\$ 145,000	\$ 163,183	Revise it based on laterst information	\$ 18,183			18,183		
2210-2040	Expenditure	Bank & Agency Charges	\$ 52,000	\$ 64,553	Increased bank charges	\$ 12,553			12,553		
2350-2200	Expenditure	Employee Costs	\$ 324,921	\$ 395,405	Stores labour budget need revision due to hours of operations and over time due to staff leave	\$ 70,484				70,484	
2350-2160	Expenditure	Depreciation - ICT	\$ -	\$ 54,650	Unbudgeted in 20/21	\$ 54,650			54,650		
2350-2200	Expenditure	IT Employee Costs	\$ 324,921	\$ 395,405	No vacancy and no contingencies	\$ 70,484				70,484	
2680-2510	Expenditure	Assets Contributed to Third Party	\$ -	\$ 450,406	Grant money spent on non-council assets and gifted to third parties - Drought Funding	\$ 450,406			450,406		
3300-2200	Expenditure	Library Employee Costs	\$ 623,594	\$ 664,260	No vacancy and no contingencies	\$ 40,666				40,666	
3350-2380	Expenditure	CRC- Operating Expenses	\$ 293,100	\$ 320,761	Increased operating expenses at CRC	\$ 27,661			27,661		
3400-2380	Expenditure	Tourism -Operating Expenses	\$ 215,495	\$ 113,156	Reduction in Tourism Operating expense	-\$ 102,339			-	102,339	
3451-2380	Expenditure	Arts-Operating Expenses	\$ 22,020	\$ 14,342	Anticipated reduction in operating expense	-\$ 7,678			-	7,678	
3500-2200	Expenditure	Built Environment - Employee Costs	\$ 160,110	\$ 224,104	No vacancy and no contingencies	\$ 63,994				63,994	
3501-2482	Expenditure	Callide Dam Rentals Operating Exp	\$ 16,000	\$ 20,567	Increased operating expense	\$ 4,567				4,567	
3501-2500	Expenditure	Council Premises-Operating Expenses	\$ 180,000	\$ 195,981	Increased operating expense	\$ 15,981				15,981	
3503-2380	Expenditure	Civic CentreOperating Expenses	\$ 192,888	\$ 204,102	Increased operating expense	\$ 11,214				11,214	
3510-2380	Expenditure	Community Facilities Operating Exp	\$ 240,000	\$ 292,723	Increased operating expense	\$ 52,723				52,723	
5000-2160	Expenditure	Depreciation - Plant	\$ 1,022,384	\$ 1,064,000	Adjustment to depreciation	\$ 41,616				41,616	
5000-2200	Expenditure	Workshop Employee Costs	\$ 254,862	\$ 343,657	No vacancy and no contingencies	\$ 88,795				88,795	
5000-2380	Expenditure	Plant Operating Expenses	\$ 2,100,000	\$ 1,752,421	Anticipated reduction in operating expense	-\$ 347,579			-	347,579	
5000-2480	Expenditure	Plant Maintenance	\$ 1,500,000	\$ 1,541,345	Increased plant maintenance	\$ 41,345				41,345	
5000-2495	Expenditure	PLANT WORKSHOP - Operating Expenses	\$ 100,000	\$ 78,901	Anticipated reduction in operating expense	-\$ 21,099			-	21,099	
5565-2200	Expenditure	AM-Employee Costs	\$ 157,893	\$ 120,399	Anticipated reduction due to vacancies	-\$ 37,494				37,494	
5565-2380	Expenditure	Operating Expenses	\$ 119,400	\$ 65,000	Anticipated savings	-\$ 54,400			-	54,400	
5580-2380	Expenditure	Aerodromes Operating Exp	\$ 700,000	\$ 603,989	Reduction in operating expenses	-\$ 96,011			-	96,011	
<b>CAPITAL REVENUE</b>											
7000-1550	Revenue	TIDS	\$ 1,500,000	\$ 1,869,841	Adjustment due to cashflow forecast	-\$ 369,841	369,841				
7000-1551	Revenue	R2R	\$ 2,712,200	\$ 2,751,200		-\$ 39,000	39,000				
7000-1553	Revenue	Infrastructure - State Capital Grants	\$ 2,110,423	\$ 2,153,673	Adjustment due to cashflow forecast	-\$ 43,250	43,250				
7000-1554	Revenue	Infrastructure - Federal Capital Grants	\$ 2,803,502	\$ 2,779,431	Adjustment due to cashflow forecast	\$ 24,071	24,071				
7000-1555	Revenue	Infrastructure - External Contributions	\$ -	\$ 10,000	Adjustment due to cashflow forecast	-\$ 10,000	10,000				
7200-1553	Revenue	C&CS - State Capital Grants	\$ 200,000	\$ 136,410	Adjustment due to cashflow forecast	\$ 63,590	63,590				
7200-1554	Revenue	C&CS - Federal Capital Grants	\$ 770,000	\$ 569,300	Adjustment due to cashflow forecast	\$ 200,700	200,700				
7400-1553	Revenue	CS - State Capital Grants	\$ 1,602,500	\$ 1,009,574	Adjustment due to cashflow forecast	\$ 592,926	592,926				
7400-1554	Revenue	CS - Federal Capital Grants	\$ 430,000	\$ 318,964	Adjustment due to cashflow forecast	\$ 111,036	111,036				
7600-1554	Revenue	Water - State Capital Grants	\$ -	\$ 278,000	Adjustment due to cashflow forecast	-\$ 278,000	278,000				
7650-1554	Revenue	Sewerage - State Capital Grants	\$ 1,250,000	\$ 1,310,000	Adjustment due to cashflow forecast	\$ 60,000	60,000				
						\$ 1,557,561	\$ 1,027,444	\$ -	\$ 146,962	\$ 383,155	\$ -
<b>Council Services</b>											



**2020-2021 BUDGET AMENDMENTS for the quarter ending 30 April 2021**

ACCOUNT/JOB NUMBER	Revenue/ Expenditure	DESCRIPTION	ORIGINAL BUDGET	AMENDED BUDGET	NOTES	CHANGE	INCOME	DISCOUNT	OP COST	EMP COST	CAPITAL
Water, Washbays, Sewer balance overall									<u>\$ 2,660,476</u>		

## 8.8 2021-2022 FEES AND CHARGES SCHEDULE

**Date:** 11 May 2021  
**Author:** Peter Rudder, Manager Finance.  
**File ID:**  
**Letter ID:**  
**Attachment:** Draft 2021-2022 Fees and Charges Schedule  
**Minute No:** OM004997

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### **Resolution:**

*That Council approve the fees and charges schedule for the Financial Year 2021-22 as attached.*

*Moved: Cr Boyce*

*Seconded: Cr Pender*

*Carried*

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### **Report**

In developing the fees and charges schedule officers ensures the fees and charges are affordable to the community and the minor increases were applied to support the cost pressures. The attached schedule provides the charges for 2020-21 Financial year, the proposed charges for 2021-22 Financial year and proposed increase.



## 9.0 Corporate & Community Services

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### 9.1.1 ACTION REPORT ON PREVIOUS COUNCIL RESOLUTIONS – CORPORATE & COMMUNITY SERVICES

**Date:** 20 May 2021  
**Author:** Venkata Peteti – Director Corporate & Community Services  
**File No:**  
**Letter No:**  
**Attachment:** Resolutions Action Report  
**Minute No:** OM004998

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#### **Resolution:**

*That the Resolutions Action Report for Corporate & Community Services as presented be noted and received.*

*Moved: Cr Pender*

*Seconded: Cr Ramsey*

*Carried*

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#### **Report**

This report is to advise Council of the outstanding matters currently being dealt with by the organisation.

#### **Considerations**

1. **Corporate Plan**  
N/A
2. **Policy and Legal Implications**  
Policy and legal implications will be addressed through each matter.
3. **Financial and Resource Implications**  
Budget impacts will be addressed in resolving each matter.
4. **Risk Assessment**  
N/A

## 9.1.2 COMMUNITY RESOURCE CENTRE ADVISORY COMMITTEE – MINUTES OF MEETING HELD 22 APRIL 2021

**Date:** 30 April 2021  
**Author:** Pam Semple, Senior Program Advisor - CRC  
**File ID:** 5318  
**Letter ID:** 1625722 Unconfirmed Minutes of CRC Advisory Committee - 22nd April 21  
**Attachment:**  
**Minute No:** OM004999

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### **Resolution:**

*That Council receive and note the Unconfirmed Minutes of the Community Resource Centre Advisory Committee meeting held on 22 April 2021.*

*Moved: Cr Pender*

*Seconded: Cr Boyce*

*Carried*

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### **Report**

The unconfirmed minutes of Council Advisory Committee meetings are to be presented to Council.

### 9.1.3 CONSIDERATION FOR GRANTING DISCOUNT ON RATES AND CHARGES – ASSESSMENT NO: 20334-00000-000 & 21071-50000-000

**Date:** 04 May 2021  
**Author:** Coordinator – Rates, Melanie Plisch  
**File No:** 20334-00000-000, 21071-50000-000  
**Letter No:** Doc.1625549  
**Attachment:**  
**Minute No:** OM005000

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#### **Resolution:**

***With respect to assessment number 20334-00000-000 and 21071-50000-000, Council not grant discount as payment was made after the due date and circumstances are not in accordance with Council's Revenue Statement outlining when discount will be allowed if payment is made after the due date.***

***Moved: Cr Leo***

***Seconded: Cr Pender***

***Carried***

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#### **Report**

Correspondence has been received from the owner of Assessment No.20334-00000-000 & 21071-50000-000, asking Council to allow discount for the rates and charges on these properties for the period January to June 2021.

The due date for rates and charges for the January to June 2021 period was 18 March 2021. Payment of the net amount was received by Council on 19 March 2021.

On receipt of the reminder letter the ratepayer requested discount be granted. They advised that they do make regular monthly payments to one property in advance and they were late due to a family tragedy - the death of a cousin on 24 February 2021.

Whilst considering ratepayers requests for discount Council's Rates Team must adhere to Local Government Regulations and Council's Revenue Statement.

In accordance with Council's Revenue Statement regarding payments made after the due date: *'Discount will be allowed if the full payment of overdue rates and charges is made within a period specified by Council AND the applicant provides proof satisfactory to Council of the following:*

- the death or major trauma (accident/life threatening illness/emergency operation) of the ratepayer and/or associated persons (Spouse/Children/Parents) at or around the due date for payment.'*

As the request did not meet this criteria discount was not granted.

The ratepayer has since requested that their request be considered by Council.

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#### **General Business - Corporate and Community Services**

Director Corporate and Community Services reminded Councillors that the Flourish Biloela Event will be held at 2:00pm on 26 June, Kariboe Street, Biloela.

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## 10.0 Infrastructure Services

### 10.1.1 MONTHLY COUNCIL REPORT – INFRASTRUCTURE SERVICES

**Date:** 17 May 2021  
**Author:** Chris Whitaker – Director Infrastructure Services  
**File ID:**  
**Letter ID:**  
**Attachment:**  
**Minute No:** OM005001

#### **Resolution:**

***That Council receive the May 2021 Infrastructure Services Monthly Council Report as presented.***

***Moved: Cr Ramsey***

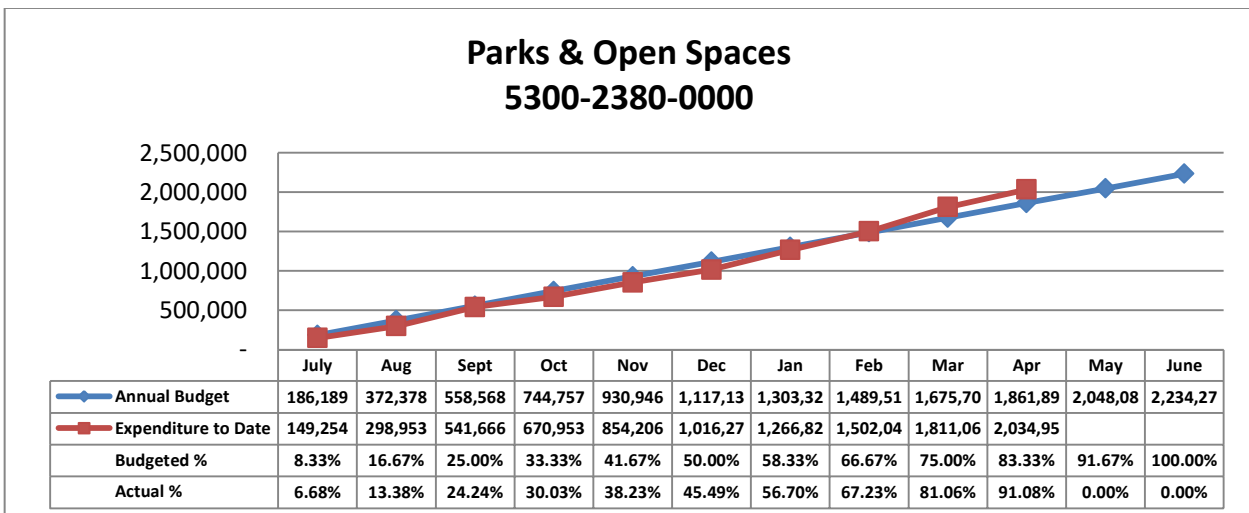
***Seconded: Cr Semple***

***Carried***

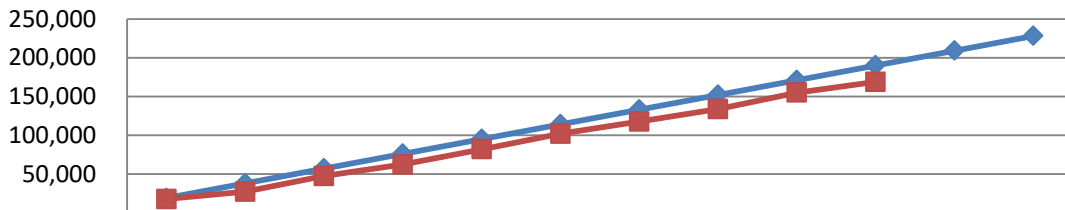
#### **Report**

This month's Council report by Infrastructure Services details the following actual expenditure:

- Parks & Open Spaces
- Public Toilets
- Street Cleaning
- Street Lighting
- Bikeways and Footpaths Maintenance
- Roads Bridges and Drainage Maintenance
- RMPC

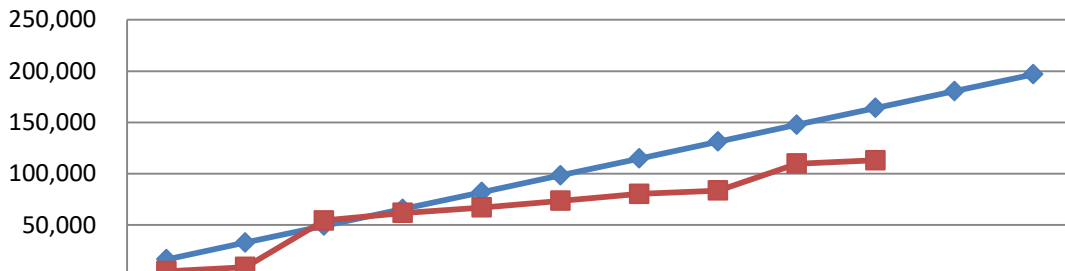


### Public Toilets 5320-2380-0000



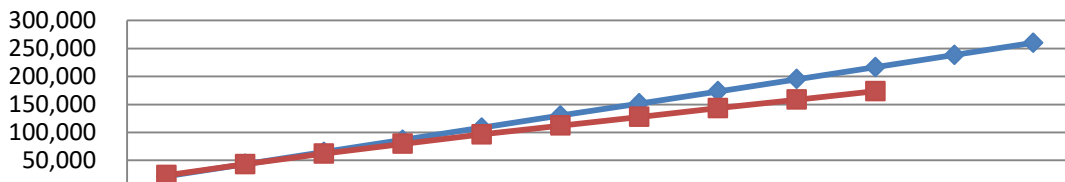
	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
Annual Budget	19,033	38,067	57,100	76,133	95,167	114,200	133,233	152,267	171,300	190,333	209,367	228,400
Expenditure to Date	17,670	27,217	47,427	62,288	81,933	102,069	117,695	133,972	155,241	169,030		
Budgeted %	8.33%	16.67%	25.00%	33.33%	41.67%	50.00%	58.33%	66.67%	75.00%	83.33%	91.67%	100.00%
Actual %	9.45%	15.93%	23.03%	36.62%	35.87%	44.69%	51.53%	58.66%	67.97%	74.01%	0.00%	0.00%

### Street Cleaning 5360-2380-0000



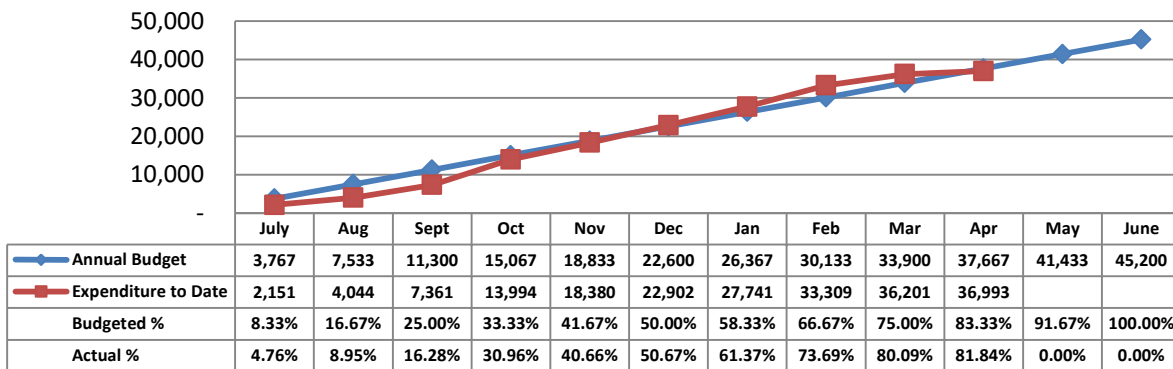
	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
Annual Budget	16,400	32,800	49,200	65,600	82,000	98,400	114,800	131,200	147,600	164,000	180,400	196,800
Expenditure to Date	4,895	8,967	54,277	61,705	67,044	73,492	80,166	83,446	109,710	113,001		
Budgeted %	8.33%	16.67%	25.00%	33.33%	41.67%	50.00%	58.33%	66.67%	75.00%	83.33%	91.67%	100.00%
Actual %	2.49%	4.56%	27.58%	31.35%	34.07%	37.34%	40.74%	42.40%	55.75%	57.42%	0.00%	0.00%

### Street Lighting 5380-2380-0000

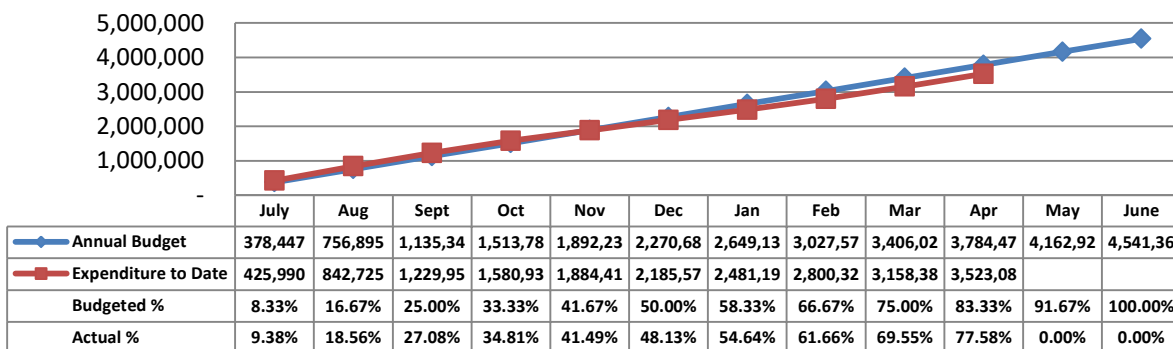


	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
Annual Budget	21,667	43,333	65,000	86,667	108,333	130,000	151,667	173,333	195,000	216,667	238,333	260,000
Expenditure to Date	23,387	43,056	62,143	79,505	96,396	112,047	127,581	143,366	158,389	173,688		
Budgeted %	8.33%	16.67%	25.00%	33.33%	41.67%	50.00%	58.33%	66.67%	75.00%	83.33%	91.67%	100.00%
Actual %	9.00%	16.56%	23.90%	30.58%	37.08%	43.10%	49.07%	55.14%	60.92%	66.80%	0.00%	0.00%

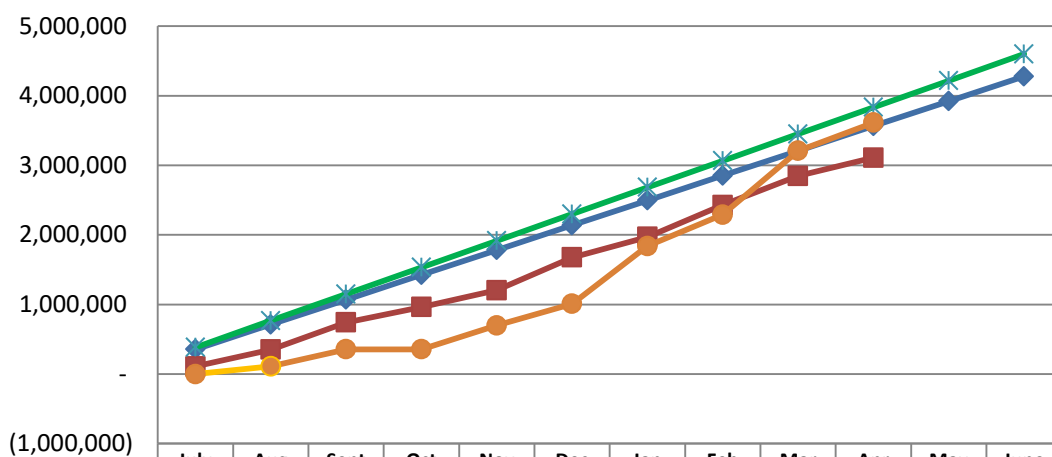
### Bikeways & Footpaths 5420-2480-0000



### Roads Bridges & Drainage 5200-2480-0000



**RMPC Maintenance Expenditure 5100-2480-0000**  
**RMPC Recoupment 5100-1400-0000**



	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
Expenditure Budget	356,602	713,204	1,069,8	1,426,4	1,783,0	2,139,6	2,496,2	2,852,8	3,209,4	3,566,0	3,922,6	4,279,2
Expenditure to Date	110,369	351,694	742,645	962,984	1,205,4	1,675,4	1,970,4	2,429,3	2,847,1	3,108,4		
Budgeted %	8.33%	16.67%	25.00%	33.33%	41.67%	50.00%	58.33%	66.67%	75.00%	83.33%	91.67%	100.00%
Actuals %	2.58%	8.22%	17.35%	22.50%	28.17%	39.15%	46.05%	56.77%	66.54%	72.64%	0.00%	0.00%
Recoupment Budget	383,333	766,667	1,150,0	1,533,3	1,916,6	2,300,0	2,683,3	3,066,6	3,450,0	3,833,3	4,216,6	4,600,0
Recoupments to Date	-	113,080	354,735	354,735	698,724	1,008,6	1,840,5	2,290,4	3,207,3	3,612,6		

**Considerations**

**1. Corporate Plan**

Maintaining Council’s infrastructure relates to Council’s ‘Corporate Objective 5 – Plan and deliver effective and efficient infrastructure services’.

**2. Policy and Legal Implications**

The delivery of this program will be managed in such a way as all appropriate/applicable polices/legislation is complied with.

**3. Financial and Resource Implications**

The delivery of the various works programs are a significant undertaking by the Works Section which require an extensive commitment by the entire Works group.

All of these various programs will be delivered simultaneously utilising various combinations of Council, Sub-Contractor and Principal Contractor resources.

Critical to the delivery of these inter-connected programs is the diversity and multi-skilled competency of the expanded workforce, with a degree of internal redundancy contained within the Section.

Actual expenditure to date compared to target expenditure for 2019/20 is shown on the included graphs.

**4. Risk Assessment**

The primary risk factors and control measures that would impede the full delivery of the maintenance program are:

- Wet weather
- Loss of key staff
- Inability to appropriately up-skill, attract and/or retain key staff
- Breakdown of critical plant items
- Availability of key sub-contract plant and services
- Availability of key materials

These risks are constantly being monitored, reviewed and addressed.



## 10.1.2 ACTION REPORT ON PREVIOUS COUNCIL RESOLUTIONS – INFRASTRUCTURE SERVICES

**Date:** 19 May 2021  
**Author:** Chris Whitaker - Director Infrastructure Services  
**File No:**  
**Letter No:**  
**Attachment:** Resolutions Action Report  
**Minute No:** OM005002

---

### **Resolution:**

*That the Resolutions Action Report for Infrastructure Services as presented be received.*

*Moved: Cr Semple*

*Seconded: Cr Ramsey*

*Carried*

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### **Report**

This report is to advise Council of the outstanding matters currently being dealt with by the organisation.

### **Considerations**

1. **Corporate Plan**  
N/A
  2. **Policy and Legal Implications**  
Policy and legal implications will be addressed through each matter.
  3. **Financial and Resource Implications**  
Budget impacts will be addressed in resolving each matter.
  4. **Risk Assessment**  
N/A
- 

### **General Business - Infrastructure Services**

Director Infrastructure Services provided Council with an update on the status of the playground repairs in Moura.

Cr Leo raised the matter of the repair of footpaths and a discussion was held on the matter.

## 11.0 Council Services

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### 11.1.1 ACTION REPORT ON PREVIOUS COUNCIL RESOLUTIONS – COUNCIL SERVICES

**Date:** 18 May 2021  
**Author:** Chris Welch, Director Council Services  
**File ID:**  
**Letter ID:** N/A  
**Attachment:** Resolutions Action Report  
**Minute No:** OM005003

---

#### **Resolution:**

*That the Resolutions Action Report for Council Services as presented be noted and received.*

*Moved: Cr Pender*

*Seconded: Cr Ramsey*

*Carried*

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#### **Report**

This report is to advise Council of the outstanding matters currently being dealt with by the Department.

#### **Considerations**

1. **Corporate Plan**  
N/A
2. **Policy and Legal Implications**  
Policy and legal implications will be addressed through each matter.
3. **Financial and Resource Implications**  
Budget impacts will be addressed in resolving each matter.
4. **Risk Assessment**  
N/A

**11.1.2 MCU006-20/21 - REQUEST FOR AN AMENDED NEGOTIATED DECISION - DEVELOPMENT APPLICATION FOR MATERIAL CHANGE OF USE FOR WORKERS ACCOMMODATION (ADDITION OF 32 ROOMS) – IMPACT ASSESSABLE LOCATED AT 16-18 WOOROONAH ROAD AND 2 & 9 DAVIES STREET BARALABA DESCRIBED AS LOT 92 ON MPH14358, LOT 93 ON MPH14358, LOT 98 ON MPH14358 AND LOT 101 ON FN103.**

**Date:** 5 May 2021  
**Author:** Rentia Robertson – Town Planner  
**File ID:** 87098  
**Letter ID:**  
**Attachment:** 1 – Negotiated Decision Notice dated 4 May 2021 – ID1626379  
2 – Approved Plans – ID1622667  
3 – Site Plans as amended – ID1622668  
4 – Assessment Manager Conditions – ID1626927  
**Minute No:** OM005004

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**Resolution:**

***That Council resolved to correct the administrative error in relation to condition 25(c) of the Negotiated Decision Notice dated 4 May 2021 for Development Permit MCU006-20/21 - Material Change of Use – (Impact Assessable) for Workers Accommodation – addition of 32 Rooms located at 16-18 Wooroonah Road and 2 & 9 Davies Street described as Lot 92 on MPH14358, Lot 93 on MPH14358, Lot 98 on MPH14358 and Lot 101 on FN103 to the extent detailed below:***

***Council agrees to amend the following aspects of the Decision Notice:***

***A. Council agrees to amend Condition 25***

- 25** ***Alternatively to Condition 22 23, a formalised sealed roadway from an approved formalised roadway on Lot 93 MPH14358 is to be constructed to service the onsite wastewater treatment facility. This is to be completed in accordance with Operational Works approval and as per the following:***
- a. The applicant/developer is required to submit amended plans detailing vehicle manoeuvre paths to service the waste treatment plant from Lot 93 on MPH14358 for council approval. Once approved the plans we become part of this approval.***
  - b. Sealed roadways to access and egress the waste treatment facility on the development site are to be constructed of reinforced concrete or asphalt on a suitably designed pavement.***
  - c. Proposed internal roadways shall be a minimum of ~~6.0~~ 4.0 metres in width.***

***And Issue the relevant Notice under the Planning Act 2016.***

***Moved: Cr Semple***

***Seconded: Cr Ramsey***

***Carried***

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**Report**

**Applicant:** Precinct Urban Planning  
**Owner/s:** Cacatua Pastoral Pty Ltd  
**Subject Site:** 92 MPH14358, 93 MPH14358, 98 on MPH14358 and 101 on FN103

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Application Lodged: 29 September 2020 properly made on 6 October 2020  
Planning Scheme: Banana Planning Scheme 2005  
Zone and Overlays: Village Zone and Rural Zone, Economic Resources Overlay Applicable Codes: Rural Zone Code, Village Zone Code, Development Standards Code, Caravan Park and Workers Accommodation Code  
Referral Agencies: Ergon Energy – Advice Agency (ID1587545)  
Submissions: Nil  
Summary: The proposal is consistent with the overall intent and provisions of the Banana Planning Scheme 2005 and the *Planning Act 2016*.

## Background

The applicant sought a development permit for material change of use for “workers accommodation” at 16-18 Wooroonah Road, Baralaba for the purpose of establishing an additional 32 rooms on the site. These rooms will be utilised for accommodating mine workers at the local Baralaba mine. The existing and proposed increase in workers accommodation and the supporting infrastructure are located on land described as:

Lot 92 on MPH14358, including Easement C and Easement B;  
Lot 93 on MPH14358  
Lot 98 on MPH14358 including Easement F  
Lot 101 on FN103

There are 156 existing single-person rooms within the camp and the additional 32 units will take the total to 188 units. The new development is proposed to be on Lot 92, with the inclusion of Lot 93 due to the development’s reliance on existing site infrastructure such as access, parking, common amenities, etc and Lots 98 and 101 are included as part of the application for sewerage purposes.

Council issued a Development Permit for MCU006-20/21 for Material Change of Use – (Impact Assessable) for Workers Accommodation – addition of 32 Rooms over land situated at 16-18 Wooroonah Road and 2 & 9 Davies Street by Decision Notice (ID1608617) dated 29 January 2021. This decision notice was issued by Council’s ordinary meeting (OM004908).

On 28 April 2021 Council issued a Negotiated Decision Notice (ID 1626379). This decision notice was issued by Council’s ordinary meeting (OM004983). Upon review of the approval it became known that an administrative error occurred in that condition 27 was amended, while Condition 25 remained unchanged. In reading the approval specific to Conditions 25 and 27, it creates a conflict in the approval, as Condition 25 requires a road width of 6m, while Condition 27 has been amended to a road width of 4 metres. To ensure the conflict is resolved, Condition 25 is to be amended to indicate a road width of 4 metres, and therefore requires an amendment to negotiated decision notice dated the 4 May 2021.

## Summary

The applicant sought a reduction in the internal roadway from 6 metres to 4 metres during the request to negotiate the conditions. This request was considered during the April Council Meeting, however due to an administrative error, it was neglected to amend condition 25 (c) where it refers to the width of the internal roadway in the resolution. Condition 25 (c) is to be amended to reflect the internal roadway to be minimum of 4.0metres in width. In rectifying this administrative error, it will resolve any potential conflict in relation to Condition 27(c) that was amended during the Negotiated Decision Notice dated 4 May 2021.

### Condition 25 (Crossover and Driveways)

25 *Alternatively to Condition **22**, (typo error must read **23**) a formalised sealed roadway from an approved formalised roadway on Lot 93 MPH14358 is to be constructed to service the*

*onsite wastewater treatment facility. This is to be completed in accordance with Operational Works approval and as per the following:*

- a. The applicant/developer is required to submit amended plans detailing vehicle manoeuvre paths to service the waste treatment plant from Lot 93 on MPH14358 for council approval. Once approved the plans we become part of this approval.*
- b. Sealed roadways to access and egress the waste treatment facility on the development site are to be constructed of reinforced concrete or asphalt on a suitably designed pavement.*
- c. Proposed internal roadways shall be a minimum of ~~6.0~~ 4.0 metres in width.*

### **Recommendation**

That Council acknowledges the administrative error in relation to condition 25( c) and corrects the omission with the issue of an amended Negotiated Decision Notice rectifying the error under the Acts Interpretation Act 1954.

### **Communication**

The applicant will be advised of Council's decision in accordance with the requirements of the *Planning Act 2016*.

**11.1.3 COM003-18/19- REQUEST FOR CHANGE EXISTING APPROVAL (MINOR CHANGE) IN S81 OF THE PLANNING ACT 2016 - DEVELOPMENT APPLICATION FOR – MATERIAL CHANGE OF USE AND OPERATIONAL WORKS (PYLON SIGN) FOR SERVICE STATION AND FOOD PREMISES LOCATED AT 7-11 & 13 BURNETT HIGHWAY, BILOELA DESCRIBED AS Lot 1 SP317552 (PREVIOUSLY LOT 31 ON RN788 AND LOT 3 & 7 ON B74437).**

**Date:** 7 May 2021  
**Author:** Rentia Robertson, Planner  
**File ID:** COM003-18/19  
**Letter ID:** ID1624115  
**Attachment:** Negotiated Decision Notice dated 18 October 2019 (ID1507780)  
Assessment Manager's Conditions (ID1627383)  
**Minute No:** OM005005

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**Resolution:**

*That Council approve the request to change an existing approval (minor change) in s 81 of the Planning Act 2016 made by Liberty Oil C/- Gideon Town Planning on 21 April 2021 for Development Permit COM003-18/19 Combined Application – Material change of use and Operational works (Impact Assessable) for Service Station and Food premises located at 7-11& 13 Burnett Highway, Biloela, described as Lot 1 on SP317552 (previously Lot 31 on RN788 and Lot 3 & 7 on B74437) to the extent detailed below:*

*Council agrees to amend the following aspects of the Decision Notice:*

***Condition 48***

***A. Council agrees to amend Condition 48 (Fencing)***

*A acoustic solid screen fence is to be constructed along the entire length of the South Eastern boundary to comply with the requirements of the Environmental Protection (Noise) Policy 2019. The screen fence must be a minimum height of 1.8 2.1 metres. Furthermore, the fence must be tapered to a height of 1.2 metres within six (6) metres of all road frontages.*

**And Issue the relevant Notice under the Planning Act 2016.**

***Moved: Cr Casey***

***Seconded: Cr Boyce***

***Carried***

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**Report**

Applicant: c/- Gideon Town Planning  
Owner/s: Ver Custodian Pty Ltd  
Subject Site: Lot 1 on SP 317552  
Application Lodged: 20 April 2021 properly made on the 21 April 2021  
Planning Scheme: Banana Planning Scheme 2005  
Zone and Overlays: Town Zone-Industrial precinct, Natural Features and Conservation Area Overlay, Economic Resources Overlay  
Applicable Codes: Town Zone Code, Development Standards Code, Commercial Development Code, Service Station Code, Development Design Code  
Referral Agencies: SARA  
Submissions: One

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Summary: The proposal is consistent with the overall intent and provisions of the Banana Planning Scheme 2005 and the *Planning Act 2016*.

## Background

Council issued a Development Permit for Combined Application – Material Change of Use and Operational works (Impact Assessable) for Service Station and Food premises located at 7-11 & 13 Burnett Highway, Biloela, described as Lot 1 on SP317552 (previously Lot 31 on RN788 and Lot 3 & 7 on B74437) by Decision Notice (ID1504994) dated 2 October 2019. This decision notice was issued under Council's Ordinary meeting OM004497 on the 2 October 2019.

The development included the construction and operation of a service station with an ancillary shop, food and drink outlet including a drive through service with onsite dining facilities and amenities. The drive through service was later removed from the application during the Information request/response stage.

The service station and food premises is located in the primary building with a GFA of 451m<sup>2</sup> and building height of 4m. This area includes the kitchen, food preparations area, storage, cool rooms, amenities and a general floor area that accommodates both the main dining areas associated with the food premises and shop/retail area. The service station and food premises operates 24hours seven days a week.

The development further includes two refuelling areas. The first fuel area is 390m<sup>2</sup> with a structure height of 5.85m, 8 browsers to service 16 vehicles. This area is dedicated for the refuelling of standard vehicles, motorcycles and the like.

The second area measures a canopy area of 130m<sup>2</sup> with a structure height of 6.8m. This area provides a covered area for refuelling of larger vehicles including trucks and service vehicles and enables two vehicles to refuel at the same time.

The development also includes a fuelling gantry to the southern end of the site. The function of the fuel gantry is to facilitate unloading of delivery vehicles. An exclusion zone of 8m radius around the fill point exists.

From Burnett Highway there are two crossovers; a primary access for entry to the site (located on the eastern property corner), and a relocated vehicle crossover for exit only on the northern property corner. A new crossover (egress only) has been constructed in the southern corner of the site onto Harris Street. This crossover enables service vehicles for deliveries and pickups and heavy vehicles such as b-doubles and semi-trailers to progress easily through the site.

The development provides 20 car parking spaces, 3 spaces for caravan/trailer parking that is suitable for B99 vehicle with a trailer up to 5m. A further 16 car spaces are available for short term parking at the pumps.

Further the development includes an internal pylon sign, measured 10m (height) by 2,4m (width) with a total face area of 22.94m<sup>2</sup>. The sign is located centrally along Burnett Highway, within the landscape buffer.

The development is connected to the Biloela reticulated water and sewer network. The development contains landscaping. A 4m high fire rated wall has been constructed at the boundary between the adjoining landowner where the fuel gantry is.

On the 18 October 2019 Council issued a Negotiated Decision Notice by delegated authority. This request was for the change in condition 9 that related to the timing of the amalgamation of the three lots. The lots have since been amalgamated to create Lot 1 on SP317552.

On the 16 December 2020 Council approved a request for a “Generally in Accordance” requesting consideration for amended plans as generally in accordance with the development approval as well as updating the Infrastructure Charges Notice as a result of this request.

Following the latter Council received a request to change the development approval under section 81 (**Minor Change**) made by Gideon Town Planning under letter received by Council on 20 April 2021 (ID1624115).

The request seeks a minor change for the following:

The proposed change relates to condition 48 of the approval where it requires the provision of an acoustic screen fence along the south-eastern boundary. Condition 48 reads as follows:

- Condition 48 (Fencing)  
A acoustic screen fence is to be constructed along the entire length of the South Eastern boundary to comply with the requirements of the Environmental Protection (Noise) Policy 2019. The screen fence must be a minimum height of 1.8 metres. Furthermore, the fence must be tapered to a height of 1.2 metres within six (6) metres of all road frontages.

The applicant has requested that condition 48 be amended as follows:

- Amend Condition 48 (Fencing)  
A **solid** screen fence is to be constructed along the entire length of the South Eastern boundary to comply with the requirements of the Environmental Protection (Noise) Policy 2019. The screen fence must be a minimum height of **2.1** metres. Furthermore, the fence must be tapered to a height of 1.2 metres within six (6) metres of all road frontages.”

The applicant supported the proposed change with a memorandum prepared by Acoustics RB Pty Ltd. The document concludes that full compliance with the acoustical quality objectives can be achieved without erecting an acoustic barrier; therefore, the provision of an acoustic barrier is warranted. It further states that a 2.1m high Colorbond metal fence would achieve the acoustical quality objectives. Refer to Appendix D– Memorandum (Acoustics RB Pty Ltd) (ID1624115).

#### Council Response

Council agrees with the request to change condition 48 as requested. Council’s Environmental Sustainability Advisor has assessed the request and provided the following response:

The memorandum prepared by Acoustics RB Pty Ltd suggests that compliance with the acoustical quality objectives can be achieved by installing a 2.1m high Colorbond metal fence (screen fence).

It should be noted that site specific modelling has not been undertaken. Compliance with acoustical quality objectives has been “determined using in-house noise level data obtained from previous measurements of movements of motor vehicles at other service stations elsewhere in Queensland.”

Further to this, the original application received one submission during the public notification period. Amongst the concerns that was raised, was that the applicant conduct an acoustic impact assessment with regard to 24 hour operations and its impacts to nearby sensitive receptors. The approval issued for the development, contained several conditions pertaining to control noise as a result of the proposed activities at the service station, hence the condition for the requirement for a 1.8m acoustic screen fence along the nearest boundary to the sensitive receptors. In amending this condition from an acoustic fence at a height of 1.8m to a solid fence with a height of 2.1m, the applicant provided a memorandum in regards to the acoustic assessment (as stated above) concluding that a 2.1m high colour bond metal fence along the entire south eastern boundary as required by condition 48 will suffice this condition. It is noted that this report has been signed off by a Registered Professional Engineer of Queensland (RPEQ).



## PUBLIC NOTIFICATION

The original application was subject to Public Notification. There was one properly submission made about the application. Consideration of submitters views about the original application form part of the assessment of this request.

### Referral Agencies

The original development application required referral to SARA for matters relating to proposed development being within 25m of a state controlled road. The request was given to the Department of State Development, Manufacturing, Infrastructure and Planning (SARA) on 6 March 2019. On 1 August 2019, SARA issued its concurrence agency response with conditions (ID1490789). SARA conditions relate to the referral agencies jurisdiction for the state-controlled road network including corridor protection, safety and efficiency and design standards for future work.

SARA's response is summarised below:

Particular Entity	Response
Department of State Development, Manufacturing, Infrastructure and Planning	<ul style="list-style-type: none"> <li>▪ Road access – to be in the locations identified on the approved proposed site plan and constructed to Department of Transport and Main Roads standards.</li> <li>▪ Road access to be of a separate left in and left out, also to include the provision of a double barrier line along the Burnett Highway to prevent any right turn movements.</li> <li>▪ No direct access is permitted between Burnett Highway and lot 31 and lot 3 at any location other than the permitted access as conditioned.</li> <li>▪ All turning areas on Burnett Highway to be of asphalt surfacing or high stress seal.</li> <li>▪ Road accesses to have lighting.</li> <li>▪ All other existing road accesses between the proposal and the Burnett Highway to be removed and kerb and channelling to be reinstated.</li> <li>▪ Permitted road access to cater for vehicles up to and including Type 1 Road Trains.</li> <li>▪ Road access to be constructed and maintained at no cost to the department.</li> <li>▪ Applicant to be responsible for all maintenance works of the road accesses.</li> <li>▪ Advertising devices – Location of the Pylon sign as indicated in red on the Proposed Site Plan.</li> </ul>

The minor change application was not referred to SARA for assessment based on the following:

If the development application, including the changes were to be made now, the development application would not require referral to any additional referral agencies. The changes would not trigger a need for any referral agency to have regard to any additional referral matters.

## Internal Referral Comments

The request was referred internally on 21 April 2021 (ID1624175)  
Environmental Sustainability – Comments received 7 May 2021 (ID1627393)

Comments, conditions and advice received during internal referral have been incorporated in the assessment, decision and conditions of approval.

### Assessment

Consideration of the request against the criteria provided under section 81 of the *Planning Act 2016* is included below:

Criteria under section 81 (2) PA	Comment
(a) the information the applicant included with the application; and	The applicant provide supporting information relating to the request.
(b) if the responsible entity is the assessment manager—any properly made submissions about the development application or another change application that was approved; and	There was one properly made submission on the original approval. No further change application was considered for this development.
(c) any pre-request response notice or response notice given in relation to the change application; and	Not applicable. No formal pre-request response notice given.
(d) if the responsible entity is, under section 78(3)(ba) or (bb) the Minister—all matters the Minister would or may assess against or have regard to, if the change application were a development application called in by the Minister; and	Not applicable
(da) if paragraph (d) does not apply—all matters the responsible entity would or may assess against or have regard to, if the change application were a development application; and	The request will grant minor changes to the development application that relates to the type and height of the acoustic screen fence along the south-eastern boundary of Lot 1 on SP317552.
(f) another matter that the responsible entity considers relevant.	No other matters to consider in relation to this request.

### Recommendation

In view of this, it is recommended that:

A. Council agrees to amend the following aspects of the Decision Notice:

Condition 48 Fencing

1. A ~~acoustic~~ **solid** screen fence is to be constructed along the entire length of the South Eastern boundary to comply with the requirements of the *Environmental Protection (Noise) Policy 2019*. The screen fence must be a minimum height of ~~4.8~~ **2.1** metres. Furthermore, the fence must be tapered to a height of 1.2 metres within six (6) metres of all road frontages.

### Communication

The Applicant will be advised of Council's decision in accordance with the requirements of the *Planning Act 2016*.

## 12.0 Executive Services

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### 12.1.1 ACTION REPORT ON PREVIOUS COUNCIL RESOLUTIONS – EXECUTIVE SERVICES

**Date:** 19 May 2021  
**Author:** Tom Upton – Chief Executive Officer  
**File No:**  
**Letter No:**  
**Attachment:** Resolutions Action Report  
**Minute No:** OM005006

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#### **Resolution:**

*That the Resolutions Action Report for Executive Services as presented be received.*

*Moved: Cr Boyce*

*Seconded: Cr Casey*

*Carried*

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#### **Report**

This report is to advise Council of the outstanding matters currently being dealt with by the organisation.

#### **Considerations**

1. **Corporate Plan**  
N/A
2. **Policy and Legal Implications**  
Policy and legal implications will be addressed through each matter.
3. **Financial and Resource Implications**  
Budget impacts will be addressed in resolving each matter.
4. **Risk Assessment**  
N/A

## 12.1.2 DATE FOR 2021-2022 BUDGET MEETING

**Date:** 12 May 2021  
**Author:** Tom Upton, Chief Executive Officer  
**File No:**  
**Letter No:**  
**Attachment:**  
**Minute No:** OM005007

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### **Resolution:**

*That Council's 2021-2022 Budget Meeting be held at 2.00pm on the 30 June 2021.*

*Moved: Cr Leo*

*Seconded: Cr Semple*

*Carried*

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### **Report**

Council needs to set a meeting date for the adoption of the 2021-2022 Budget. It is recommended that the Budget Meeting be held at 2.00pm on the 30 June 2021.

## 12.1.3 REGISTER OF CONTACT WITH A LOBBYIST – AS AT 31 MARCH 2021

**Date:** 4 May 2021  
**Author:** Tom Upton, Chief Executive Officer  
**File No:**  
**Letter No:**  
**Attachment:** Register of Contact with Lobbyists  
**Minute No:** OM005008

---

### **Resolution:**

***That Council receive the Register of Contact with a Lobbyist report as at 31 March 2021.***

***Moved: Cr Casey***

***Seconded: Cr Ramsey***

***Carried***

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### **Report**

Under the *Integrity Act 2009* Council must keep a register of contact with a lobbyist for Councillors & applicable Staff.

From time to time, the Integrity Commission requests a copy of this register for a particular month.

Also Council is required to advise of any contact by Councillors or applicable staff with an unregistered lobbyist as soon as practicable.

This report has also been presented to Council Executive Management Team for their information and/or comment.

### **Considerations**

#### **1. Corporate Plan**

Reference 1.1.I

#### **2. Policy and Legal Implications**

Required under *Integrity Act 2009*

Consistent with the Principles under the *Local Government Act 2009*

#### **3. Financial and Resource Implications**

Minimal financial and moderate staff resources required.

#### **4. Risk Assessment**

No apparent risk with complying with legislation.

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## 12.1.4 ADMINISTRATIVE ACTION COMPLAINTS MANAGEMENT REPORT – 1 JANUARY 2021 TO 31 MARCH 2021

**Date:** 4 May 2021  
**Author:** Tom Upton, Chief Executive Officer  
**File No:**  
**Letter No:**  
**Attachment:**  
**Minute No:** OM005009

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### **Resolution:**

***That Council receive the Administrative Action Complaints Management Report for 1 January 2021 to 31 March 2021.***

***Moved: Cr Ramsey***

***Seconded: Cr Semple***

***Carried***

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### **Report**

#### **Period from 1 January 2021 to 31 March 2021**

#### **Complaints Statistics**

Period	1 January 2021 to 31 March 2021
Received	0
Dealt with	0
Not completed	0
Refused to investigate	Nil
Not resolved to satisfaction of complainant	Nil

#### **Complaints**

0

#### **Considerations**

**1. Corporate Plan**

1.1.1

**2. Policy and Legal Implications**

Complaints Management framework for the processing of Administrative Action Complaints is required under Section 268 of the *Local Government Act 2009* and Section 306 of the *Local Government Regulation 2012*.

Complaint Management Policy was adopted by Council on 29 March 2006. Revised policy adopted on 24 February 2010, 23 November 2016 & 28 October 2020.

Under this policy, CEO is to discuss the quarterly report with the EMT and thereafter submit such report to the Council together with comments from the EMT (if any).

**3. Financial and Resource Implications**

No significant financial and resource implications

**4. Risk Assessment**

No apparent additional risk

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## 12.1.5 CENTRAL QUEENSLAND UNIVERSITY BUILDING

**Date:** 13 May 2021

**Author:** Thomas Upton

**File ID:**

**Letter ID:**

**Attachment:** Doc 1626177 Draft Heads of Agreement between Central Queensland University and Banana Shire Council – Biloela Campus

**Minute No:** OM005010

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### **Resolution:**

***That Council resolve to accept the offer from Central Queensland University for the lease of the Biloela Campus on the conditions outlined in the attached Heads of Agreement.***

***Moved: Cr Pender***

***Seconded: Cr Casey***

***Carried***

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### **Report**

Council has been in discussion with the Central Queensland University on future use and access to the former Biloela Campus.

The campus building is potentially a useful addition to Council's suite of training rooms and would also assist local community organisations in providing training opportunities.

The use of the building is tied to education and training purposes and the University has stipulated that access should be provided to Central Queensland Rural Health and Anglicare for local training and youth purposes.

The facility would provide significant additional training facilities to Council at a time of high demand during the new computer system implementation.

The proposed term of the initial base is two years with an option to extend for a further two years.

The proposed rent is \$100.00 per annum but anticipated outgoings are estimated to be \$13,000.00.

The short initial lease term provides an opportunity for all parties to trial how the arrangement works without locking into a long-term commitment while providing additional facilities to address Council's short-term requirements.

## 13.0 Notified Motions

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### 13.1 CR BOYCE – NOTIFIED MOTION – QUEENSLAND CLIMATE RESILIENT COUNCILS GROUP

**Date:** 20 May 2021  
**Author:** Thomas Upton – Chief Executive Officer  
**File ID:**  
**Letter ID:** 1629586  
**Attachment:**  
**Minute No:** OM005011

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#### **Resolution:**

***That Banana Shire Council not participate in the Queensland Climate Resilient Councils group.***

***Moved: Cr Boyce***

***Seconded: Cr Pender***

***Not Carried***

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#### **Report**

Cr Boyce has given notice of her intention to move the following resolution:

*That Banana Shire Council not participate in the Queensland Resilient Councils group.*

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Moved Cr Ramsey, seconded Cr Leo and carried that the meeting be adjourned for morning tea at 10:26am.

Moved Cr Ramsey, seconded Cr Pender and carried; that the meeting recommence at 10:47am

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#### **General Business – Executive Services**

Cr Semple advised that he received an email from Goovigen Historical Society with regards to the Old Picture Theatre property that was passed in at the recent auction for unpaid rates. The Chief Executive Officer advised Councillors on options available, and a discussion followed. The Chief Executive Officer will arrange for a building report to be carried out on the property, and provide a response to the Historical Society.

Cr Leo requested an update from Director Infrastructure Services on the status of the upgrade conditions for Baralaba Coal North Mine.

Cr Boyce requested an update from Infrastructure Services Director, on the line markings along the highway in Theodore, and the width of the parking lines in the main street of Theodore. A discussion was held on the matter.

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Cr Boyce raised the matter of rural schools not sharing their facilities with the community. The Chief Executive Officer will write to the Local Government Association of Queensland regarding the sharing of school facilities.

Mayor Ferrier requested an update from Director of Council Services on the status of the Baralaba Toilets and an update was provided.

Cr Ramsey requested an update from Director Infrastructure Services on the speed signage along Callide Bridge, Goovigen Connection Road and an update was provided.

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#### **14.0 Close of Meeting**

The meeting closed at 11:11 am

To be confirmed 23<sup>rd</sup> June 2021 Ordinary Meeting.

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**MAYOR**

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**CHIEF EXECUTIVE OFFICER**

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