

REQUEST FOR QUOTE – Installation of Bollards

RFQ # Q-2122-INF-67

Supplier Details:

| | |
|----------------|-------|
| Business Name | ABN |
| Trading Name | |
| Contact Person | Phone |
| Email Address | |

Scope of work:

- Installation of 70 bollards in Banana Opportunity Park, Banana.
- Labour only is needed, material (bollards and pipes) supplied.
- Old timber bollards will need to come out and disposal will be done by the contractor.
- The location of the park is in Banana.
- Existing timber bollards will give to the supplier the location for the new bollards made out of recycled plastic, 1500 mm height
- Bollards to be at least 500mm in-ground, concrete to be levelled with the ground
- Line of bollards top to match the contour line of the ground.
- A 3 metres length of steel pipe NB 65 mm will have to be installed between bollards,
- Plastic bollards will have to be cut (hole) to slide in the pipe.
- Pipes will only be placed every second set of 2 bollards to leave an acceptable gap
- For people to access the park, these pipes will be installed on the entire perimeter
- Bollard will surround the perimeter of the park ground, as per the current setup.
- Small machinery to pull out bollards is recommended; a concrete truck will be able to access the site if needed.

Quotation Deadline

11am Thursday, 28 April 2022

IMPORTANT: Before submitting your quote, please refer to the Standard Terms and Conditions available on the Banana Shire website.

Submission Information:

Please provide quotation that include,

- GST
- Travel
- Accommodation
- Fuel
- Incidentals

Mandatory requirements:

As above

Evaluation criteria

| Criteria | Weightage |
|--|-----------|
| Price/Value for money | 60% |
| Estimate delivery time | 20% |
| Previous sweeping history and WHS plan | 20% |

Quotation Submission

| Price Incl. GST | |
|-----------------|--|
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Comments:

Conflict of Interest

Please advise if you have an association or connection to current members of staff.

YES NO

If yes, please indicate persons you have an association with:

By signing this form, you acknowledge that you have provided the correct information and have read, understood, and agree to the Banana Shire Council Standard Terms and Conditions.

Signature _____ **Date** _____

To ensure your quote is processed accurately and in a timely manner please adhere to the following:

- Provide completed BOQ (Bill of Quantity) if required.
- Complete the attached Quotation Schedule
- All associated costs have been included (Travel, accommodation, signage etc.)
- Quotation format to be submitted in PDF format.
- Quotations shall be valid for (3) three calendar months after the day of the closing of quotations.
- ONLY SUBMIT BY EMAIL to quotations@banana.qld.gov.au. Quotations received by paper or emailed to a different email will not be accepted.
- Provide all required documentation e.g., Insurance, forms, schedules etc.

Acceptance of Quote:

- BSC is not obliged to accept the lowest or any quote and may accept the quote most advantageous to it.
- BSC reserves the right to award the RFQ as a whole, in parts, to one or more suppliers, or not at all.
- No quote shall be taken as accepted and no contract will be formed until the supplier
 - (a) executes and returns the Formal Instrument of Agreement to the RFQ, or
 - (b) receives a council issued a purchase order to the price of the supply.
- Any variances are required to be submitted and approved prior to continuing. ONLY an amended council issued purchase order reflecting the required variances is accepted for any additional costs.

Submissions and enquiries by email to quotations@banana.qld.gov.au or to speak to a representative, please call 07 4992 9500.

Please use RFQ # as a reference during all correspondence.