

Banana Shire Council

62 Valentine Plains Road, Bilolea PO Box 412 Biloela QLD 4715 Phone 07 4992 9500 • Fax 4992 3493

Email enquiries@banana.qld.gov.au ◆ www.banana.qld.gov.au CCS-PR-03-023 Document Version: 5 November 2021

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REQUEST FOR QUOTE – Installation of Bollards RFQ # Q-2122-INF-67

Supplier Details:

Business Name	ABN
Trading Name	
Contact Person	Phone
Email Address	

Scope of work:

- Installation of 70 bollards in Banana Opportunity Park, Banana.
- Labour only is needed, material (bollards and pipes) supplied.
- Old timber bollards will need to come out and disposal will be done by the contractor.
- The location of the park is in Banana.
- Existing timber bollards will give to the supplier the location for the new bollards made out of recycled plastic, 1500 mm height
- Bollards to be at least 500mm in-ground, concrete to be levelled with the ground
- Line of bollards top to match the contour line of the ground.
- A 3 metres length of steel pipe NB 65 mm will have to be installed between bollards,
- Plastic bollards will have to be cut (hole) to slide in the pipe.
- Pipes will only be placed every second set of 2 bollards to leave an acceptable gap
- For people to access the park, these pipes will be installed on the entire perimeter
- Bollard will surround the perimeter of the park ground, as per the current setup.
- Small machinery to pull out bollards is recommended; a concrete truck will be able to access the site if needed.

Quotation Deadline

11am Thursday, 28 April 2022

IMPORTANT: Before submitting your quote, please refer to the Standard Terms and Conditions available on the Banana Shire website.



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Submission Information:

Please provide quotation that include,

- GST
- Travel
- Accommodation
- Fuel
- Incidentals

Mandatory requirements:

As above

Evaluation criteria

Criteria	Weightage
Price/Value for money	60%
Estimate delivery time	20%
Previous sweeping history and WHS plan	20%

Quotation Submission

Price Incl. GST			
Comments:		-	
Comments.			



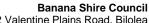
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Conflict	of
Interest	

Conflict of Interest	Please advise if you have an association or connection to current members of staff.			
	□ YES	□ NO		
	If yes, please	indicate persons you have an association with:		
	. •	edge that you have provided the correct information and to the Banana Shire Council Standard Terms and		
Signature		Date		



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To ensure your quote is processed accurately and in a timely manner please adhere to the following:

- Provide completed BOQ (Bill of Quantity) if required.
- Complete the attached Quotation Schedule
- All associated costs have been included (Travel, accommodation, signage etc.)
- Quotation format to be submitted in PDF format.
- Quotations shall be valid for (3) three calendar months after the day of the closing of quotations.
- ONLY SUBMIT BY EMAIL to quotations@banana.qld.gov.au. Quotations received by paper or emailed to a different email will not be accepted.
- Provide all required documentation e.g., Insurance, forms, schedules etc.

Acceptance of Quote:

- BSC is not obliged to accept the lowest or any quote and may accept the quote most advantageous to it.
- BSC reserves the right to award the RFQ as a whole, in parts, to one or more suppliers, or not at all.
- No quote shall be taken as accepted and no contract will be formed until the supplier
 - o (a) executes and returns the Formal Instrument of Agreement to the RFQ, or
 - (b) receives a council issued a purchase order to the price of the supply.
- Any variances are required to be submitted and approved prior to continuing. ONLY an amended council issued purchase order reflecting the required variances is accepted for any additional costs.

Submissions and enquiries by email to <u>quotations@banana.qld.gov.au</u> or to speak to a representative, please call 07 4992 9500.

Please use RFQ # as a reference during all correspondence.