

62 Valentine Plains Road, Biloela PO Box 412 Biloela QLD 4715 Phone 07 4992 9500 • Fax 4992 3493

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REQUEST FOR QUOTE – Hutton Street, Taroom Kerb and Channel & Eidsvold Theodore (Cracow Range) Kerb Installation

RFQ # Q-2122-INF70

Annexure 1

1. PROJECT OVERVIEW

To improve stormwater water drainage and therefore vehicle safety, Banana Shire Council has identified the need to undertake the replacement of the kerb and channel on the northern side of Hutton Street between Wolsey Street and Carrabah Street, Taroom. The project includes the replacement of the existing kerb and channel with layback kerb and channel, the replacement of all of the driveway crossovers along the affected section and the replacement of a kerb inlet. The location of the proposed works is shown in attached locality plan – *SK0938* - Scope of Works – **Attachment 1.**

Additionally this project involves the installation of a Department of Transport and Main Road Type 9 kerb on Eidsvold Theodore Road at the Cracow Range. The location of these works in shown in the attached locality plan – SK12272 – Scope of Works – **Attachment 2**.

2. SCOPE OF PROJECT

Construction is to be undertaken on Hutton Street as per the design plans in **Attachment 3** under the supervision and management of Council's Taroom Drainage Crew Supervisor (Phillip Hoppe). **All Management Plans and materials are to be supplied by Council.**

Works and testing for the Hutton St Project are to be completed as per the requirements of the Capricorn Municipal Development Guidelines (CMDG).

Construction on Eidsvold Theodore Road is to be undertaken as per the design plans in **Attachment 4** under the supervision of Council's Taroom Drainage Crew Supervisor (Phillip Hoppe). **All works are to be completed under the management plans of the construction project currently being undertaken at the specified location with timing of the works to be scheduled to suit this project (will require disestablishment and re-establishment from the Hutton St project). Materials for this project will be supplied by Council.**

2.1 Project Deliverables

Hutton St Kerb and Channel Replacement

- Adherence to Council's Safety, Quality, Environmental and Traffic Management Plans during construction.
- Site Establishment
- Clearing and Grubbing
- Removal of the existing kerb and channel and removal from site to a Council designated stockpile area
- Excavation



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- Preparation of subbase and base (with Council supplied materials) for under the new kerb and channel
- Installation of 200m of lay back kerb and channel (using Council's kerb machine)
- Installation of Council supplied percast kerb inlet
- Construction of 9 concrete driveway cross-overs
- Backfill
- Installation of Council supplied topsoil
- Clean-up of site

Eidsvold Theodore Road (Cracow Range) Kerb Installation

- Adherence to the existing construction projects Safety, Quality, Environmental and Traffic Management Plans during construction.
- Site Establishment from Hutton St Project
- Installation of 100m of DTMR type 9 kerb (as per DTMR Standard drawing SD1033, attached, with an AA of 25mm) using Council's kerb machine
- Disestablishment back to Hutton St Project

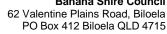
2.2 Project Exclusions (to be undertaken/supplied by Council)

Hutton St Kerb and Channel Replacement

- Project Supervision (to be undertaken by Council's Taroom Drainage Crew Supervisor Phillip Hoppe)
- Supply of all project management plans (Safety, Quality, Environment and Traffic)
- Implementation of Traffic management plan
- Materials required for Erosion and Sediment Control measures
- Supply of design plans
- Supply of Dial before you Dig information
- Cultural Heritage checks and inspections
- Design Set out Survey
- Supply of all gravel required
- Supply of Topsoil
- Supply of all concrete required
- Supply of precast Kerb inlet
- Supply of all quality testing
- Designation of stockpile area (for both new materials and spoil)
- All waste disposal costs
- Gravel Resheeting of road shoulders
- · Grass seeding of disturbed area
- Collection of As Constructed information

Eidsvold Theodore Road (Cracow Range) Kerb Installation

- Project Supervision (to be undertaken by Council's Taroom Drainage Crew Supervisor Phillip Hoppe)
- Supply of all project management plans (Safety, Quality, Environment and Traffic)
- Implementation of Traffic management plan
- Supply of design plans



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- Cultural Heritage checks and inspections
- Design Set out Survey
- Supply of all concrete required
- Supply of all quality testing
- Designation of stockpile area
- All waste disposal costs
- Collection of As Constructed information

3. CONTRACT TIMEFRAMES

Item **Date**

12th May 2022 **Quote Submitted:** 17th June 2022 Works to be completed by:

Invoice to be Submitted by: No Later than 30th June 2022

4. PRICE SCHEDULE

A contractor interested in submitting a quotation is required to provide a quotation to complete the following services:

All Rates are to be Labour and Plant only

ITEM NUMBER DESCRIPTION		Unit	QTY	RATE	TOTAL
SERVICES				(INCL GST)	(INCL GST)
HUTTON STREET KERB AND CHANNEL REPLACEMENT					
1101	Site Establishment	Lump Sum	1	\$	\$
2104	Demolition and Removal of existing kerb and channel (concrete spoil to be stockpiled at the Council depot)		200	\$	\$
2105	Saw Cut of road seal	m	35	\$	\$
3201	Road Excavation, All materials (to be left onsite)	m3	75	\$	\$
2404	Installation of lay back kerb and channel (using Council's kerb machine and Council supplied concrete) – including installation and compaction of subbase and based (Council supplied)under the kerb and channel	m	200	\$	\$
2402	Installation of driveway cross-overs (using Council supplied concrete	each	9	\$	\$

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ITEM NUMBER	NUMBER DESCRIPTION		QTY	RATE	TOTAL
	SERVICES			(INCL GST)	(INCL GST)
3501	Backfill (using insitu and/or Council supplied materials)	m3	12	\$	\$
3841	Install Topsoil	m3	45	\$	\$
2405	Installation of precast kerb inlet	each	1	\$	\$
EIDSVOLD THEODORE ROAD (CRACOW RANGE) KERB INSTALLATION					
1102	Site Establishment (from Hutton St)	Lump Sum	1	\$	\$
2405	Installation of DTMR type 9 kerb – AA 25mm (using Council's kerb machine and Council supplied concrete)	m	100.5	\$	\$
1103	Site Disestablishment (to Hutton St)	Lump Sum	1	\$	\$
	Total				\$

5. LODGEMENT OF QUOTATION

Quotations must be emailed to quotations@banana.qld.gov.au

Quotations are not to be emailed or handed directly to any Council Officer as this may eliminate you from the quoting process.

Quotations close 11am Thursday the 12th May 2022

Council reserves the right to accept late quotations.

The Council will not accept any responsibility in the event that a quotation is not received by the Closing Date

6. INFORMAL QUOTATION

Any Quotation may be rejected if it:

· Does not comply with the requirements of the Specification or this Form of Quotation

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7. ACCEPTANCE OF QUOTATION

The Council is not bound to accept any Form of Quotation.

The Council reserves the right to amend the scope of the contract inclusions and may accept part of a Form of Quotation.

The proposed contractor agrees that the Form of Quotation will remain open for acceptance for a minimum period of 30 days after the Closing Time, notwithstanding that there may have been negotiations in respect of any Form of Quotation in the meantime.

8. IMPLEMENTATION TIMETABLE

It is Councils intention to award this work to the successful contractor by Monday 16th May 2022. Work is to commence immediately **(after approval of all submitted project plans)** unless otherwise negotiated.

Please provide schedule in table below:

Question	# of Days
If successful and notified on Monday 16th May 2022, when could work commence?	

9. INSURANCE DETAILS

The proposed contractor is to complete the table below, after having regard to levels of insurance required by conditions of contract as per the Quotation

Workers Compensation or Personal Accident Insurance cover as required by law (whichever may apply)

DETAILS OF CONTRACTOR'S WORK	INSURER:	
COVER INSURANCE	POLICY NUMBER:	
	SUM INSURED:	
	CURRENT TO:	
DETAILS OF CONTRACTOR'S PUBLIC	INSURER:	
LIABILITY INSURANCE	POLICY NUMBER:	
	SUM INSURED:	
	CURRENT TO:	
DETAILS OF CONTRACTOR'S	INSURER:	



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PRODUCT LIABILITY INSURANCE **POLICY** NUMBER: SUM INSURED: **CURRENT TO:** COPIES OF YOUR CURRENT INSURANCE CERTIFICATE FOR ALL INSURANCES MUST BE ATTACHED.

10. REGISTRATION DETAILS

CONTRACTORS ARE TO COMPLETE BELOW TABLE, AFTER HAVING REGARD TO LEVELS OF REGISTRATIONS REQUIRED BY CONDITIONS OF CONTRACT AS STATED BELOW

DETAILS OF CONTRACTOR'S ABN	REGISTRATION	
REGISTRATION	No:	
	REGISTRATION	
	No:	
DETAILS OF RELEVANT LICENSE	ISSUE DATE:	
	EXPIRY DATE:	
PLEASE ATTACH A COPY OF Y	OUR CURRENT REC	GISTRATION MENTIONED ABOVE.

Persons conducting works under this contract shall hold the necessary nationally recognised competencies to conduct the required work and the necessary licensing to operate any plant or equipment. If the statutory requirements change during the period of this contract, no additional charge will be borne by Council.

11.INDEMNITY

The successful Contractor must indemnify and keep indemnified the Council against:

- Any liability under the Workers' Compensation and Rehabilitation Act 2003 as amended from time to time; and
- Any other law in force or which during the term of this Contract may come into force, under which any person is entitled to claim or sue for compensation or recover any damages from the Council.

12. COLLECTION OF PERSONAL INFORMATION

Banana Shire Council is collecting your personal information in accordance with the Local Government Act 2009 (the Act) and the Local Government Regulation 2012 (the Regulation) for the purpose of evaluating your submission and administering any subsequent contract. Generally, we will not disclose your personal information outside of Council unless we are required by law or you have given your consent. However, in order to perform the above functions, we may need to disclose your personal information to your referees and ATO. Further, under the Regulation Council is required to publish the relevant details of any contract worth \$200,000 or more on its website. By completing and signing this form and returning it to Council, we will consider that you have given us your consent to manage your personal information in the manner described in Council's Privacy Statement, Privacy Procedure and this collection notice.





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13. NOTICE OF VARIATIONS

Where the contractor is given a direction to vary the work under the contract which is not expressly identified in writing as a variation, the contractor must promptly, and where practicable before complying with the direction, give the Project Manager a written notice which identifies the direction and states that the contractor considers that the direction involves a variation. The variation should be noted on the Invoice and be itemised per variation.

14. WORK HEALTH & SAFETY FOR CONTRACTORS

WORK HEALTH & SAFETY SIGN OFF FOR CONTRACTORS

Banana Shire Council is committed achieving high standards of WHS, where the safety of our employees, volunteers, contractors and the public is placed as our first priority.

Banana Shire Council requires that all contractors understand their health and safety (WHS) requirements prior to performing work for Council. Enclosed is a copy of the Workplace Health and Safety Information Package for Contractors.

It is essential that all contractors work in accordance with the obligations stated in the Work Health and Safety Act (2011) and all subordinate WHS legislation.



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BANANA SHIRE COUNCIL

Policy

TITLE	WORK HEALTH AND SAFETY POLICY STATEMENT
POLICY NUMBER	08
FUNCTION / ACTIVITY (for Policy Register Purposes)	WORK HEALTH AND SAFETY
RESPONSIBLE DEPARTMENT	EXECUTIVE SERVICES
LEGISLATION	Work Health and Safety Act 2011 Work Health and Safety Regulation 2011
ADOPTED	14 December 2007 Ordinary Meeting - Minute 32241
REVIEWED/AMENDED	EMT Meeting - 2 June 2008 EMT Meeting - 9 July 2012 Control of Policy transferred by Council to CEO as an Operational Policy - 12 December 2012 - Minute OM002173 Policy control reverted back to Council and adopted 27/08/2014 Ordinary Meeting - Minute No. OM002852 9/12/15 Ordinary Meeting - Minute No. OM003297 26/07/17 Ordinary Meeting - Minute No. OM003835 27/06/18 Ordinary Meeting - Minute No. OM004117
NEXT REVIEW DUE	June 2022

SCOPE

This policy applies to all employees of the Banana Shire Council and includes contractors, volunteers, work experience students, trainees and visitors.

OBJECTIVE

The objective of this policy is to outline Council's responsibility, accountability and participation in Work Health and Safety.

POLICY

MISSION STATEMENT

At Banana Shire Council 'we are committed to promoting and striving for continuous growth and improvement in all that we do, for the benefit and growth of the whole of the Shire'.

WORK HEALTH & SAFETY COMMITMENT

Banana Shire Council is committed to the continual improvement of its Work Health and Safety performance in all of our operations and implement a Safety Management System aligned with the requirements of Safeplan to support this improvement approach. We will strive to deliver on these commitments by -

 Create and maintain a safe and healthy working environment and provide an injury and illness free workplace.





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Banana Shire Council Banana Shire Council Policy SMS-E1-1.4-001 Page 2 of 2 Document Version: 31 July 2018

- Develop proactive health and safety strategies and adopt a risk management approach to operations in order to eliminate work related injury and illness.
- Communicate openly and honestly with our employees, contractors, suppliers, other business
 partners and interested third parties to encourage a health and safety culture that reflects the intent
 of this policy.
- Set measurable objectives and targets and monitor progress against these regularly reviewing our health and safety performance, considering the effectiveness of work health and safety activities and ensuring our health and safety targets are being met to achieve results of which we can all be proud.
- Fully implement Banana Shire Council's Work Safety and Health Management System and compliance to all relevant legislation. This requires the allocation of appropriate resources and the provision of training, education, consultation and auditing to ensure compliance.
- Ensuring the Executive Management Team and employees, contractors, volunteers and visitors carry out their health and safety responsibilities.
- Periodically review this policy to ensure it remains relevant and appropriate to Banana Shire Council.

The Executive Management Team takes overall responsibility for the governance of Work Health and Safety at Banana Shire Council.

The adoption and promotion of this policy is mandatory for all employees of Banana Shire Council and for contractors and suppliers acting on our behalf.

PROCEDURE

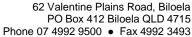
As approved and issued by the Chief Executive Officer and subject to future revision, amendment and issue under the authority of the Chief Executive Officer.

CERTIFICATION

CHIEF EXECUTIVE OFFICER
BANANA SHIRE COUNCIL

8.8.)8





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GENERAL HEALTH & SAFETY RULES FOR CONTRACTORS

Banana Shire Council welcomes you to our Workplace. Council recognises its responsibility and commitment to ensure health and safety of all workers including contractors. Therefore it is important for you to be aware of your responsibilities under the Work Health and Safety Legislation 2011

The following conditions will apply:

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- Inductions <u>All workers</u> who attend a worksite are required to complete a
 formal Council Contractors induction and a Site Specific Induction prior to
 mobilisation to site. Inductions will be arranged at convenient times for the
 contractor before commencement and must be renewed every 12 months. If
 the Contractor/Service Provider's employee or subcontractor fails to maintain
 the required inductions, BSC reserves the right to refuse or remove the
 subject parties from BSC sites.
- All workers must maintain current and accurate information relating to licences, tickets and qualifications at all times
- All contractors must read the contents of this document before commencing work on Council worksites.
- All contractors **must** comply with the wearing of Personal Protective Equipment/ Clothing whilst working in council work locations.
- **Smoking** is prohibited in Council offices, workshops, buildings, vehicles and on Worksites within 4 metres of crib huts, facilities and other persons.
- Drugs and Alcohol are not permitted on any Council worksites or vehicles and in the operation of plant and vehicles. If you require any medication that may impact on your ability to safely operate a vehicle / or machinery you must furnish a letter from your Medical Practitioner advising of the type, quantity and effects of the medication to the site supervisor and Council's Contractor Supervisor.

Failure to adhere to Work Health and Safety Legislation by any contractor will result in the contractor being required to rectify their actions, refusal to do so will result in contractor being asked to stop work and leave the BSC work area.

- Hire machinery or machinery owned by contractors must comply with all relevant standards and maintenance records must be available on / with the machine and shown as requested.
- Contractors who operate machinery must be able to show proof of training, licences and certificates of competency prior to the start of work, these must be available for inspection by site supervisor or Councils WHS staff on request.
- Incidents and near misses including damage to Telstra, Ergon Energy or gas services must be reported to the Supervisor immediately and a written report completed and given to Council's Contractor Supervisor or Safety Advisors as soon as possible.
- Hazards must be assessed immediately and if they are not able to be adequately controlled reported to the worksite supervisor.
- Electrical equipment that is to be used on council sites must be tested and tagged to comply with Electrical Safety Act and Regulations 2013.



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First Aid Kits are to be provided at each worksite.

It is the Contractor's obligation to ensure that all of their staff who performs construction work for Banana Shire Council has a General Construction Induction Card (White/Blue Card) when entering any construction worksites. Any staff members who will be performing construction work must be required to present their card for verification on each worksite as part of the sign in process for the construction safety induction. Staff who cannot provide evidence of the White/Blue Card are not to be permitted to perform any construction activities whilst on the worksite.

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CERTIFICATION

The information provided in this checklist is an accurate summary of the company's WH&S systems.

By signing this (Quotation) form the Proposed Contractor agrees to abide by all Councils Policies and Procedures in relation to this quotation response and the process of contractor engagement.

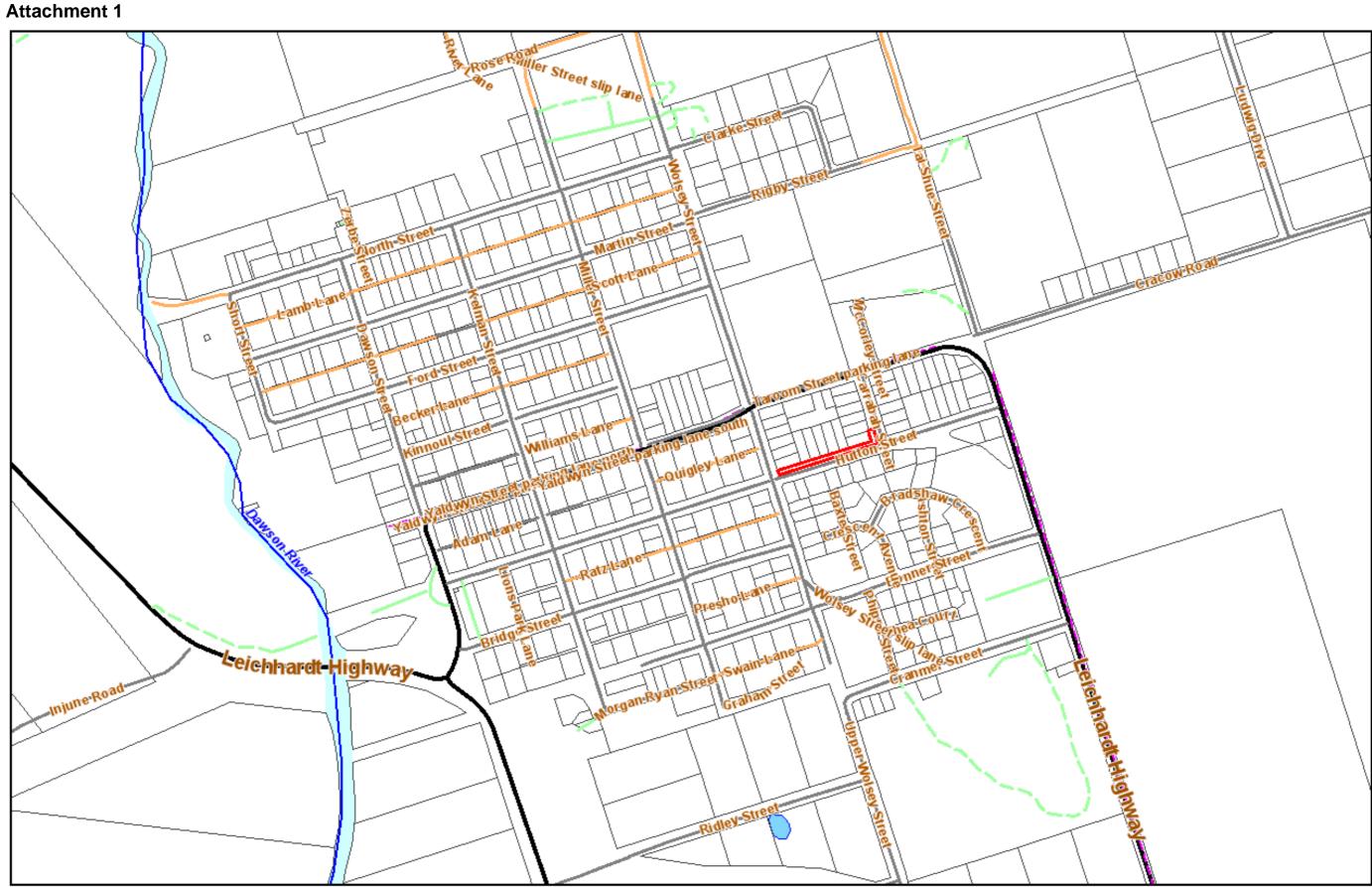
I/We accept that the Council reserves the right to negotiate with Proposed Contractors in relation to secure the best outcome for Council.

I/We agree to keep any Council negotiations in relation to the proposed contract confidential for all time.

COMPANY NAME:	
SIGNATURE:	NAME:
Position:	DATE:
CONTACT NAME:	CONTACT NUMBER:

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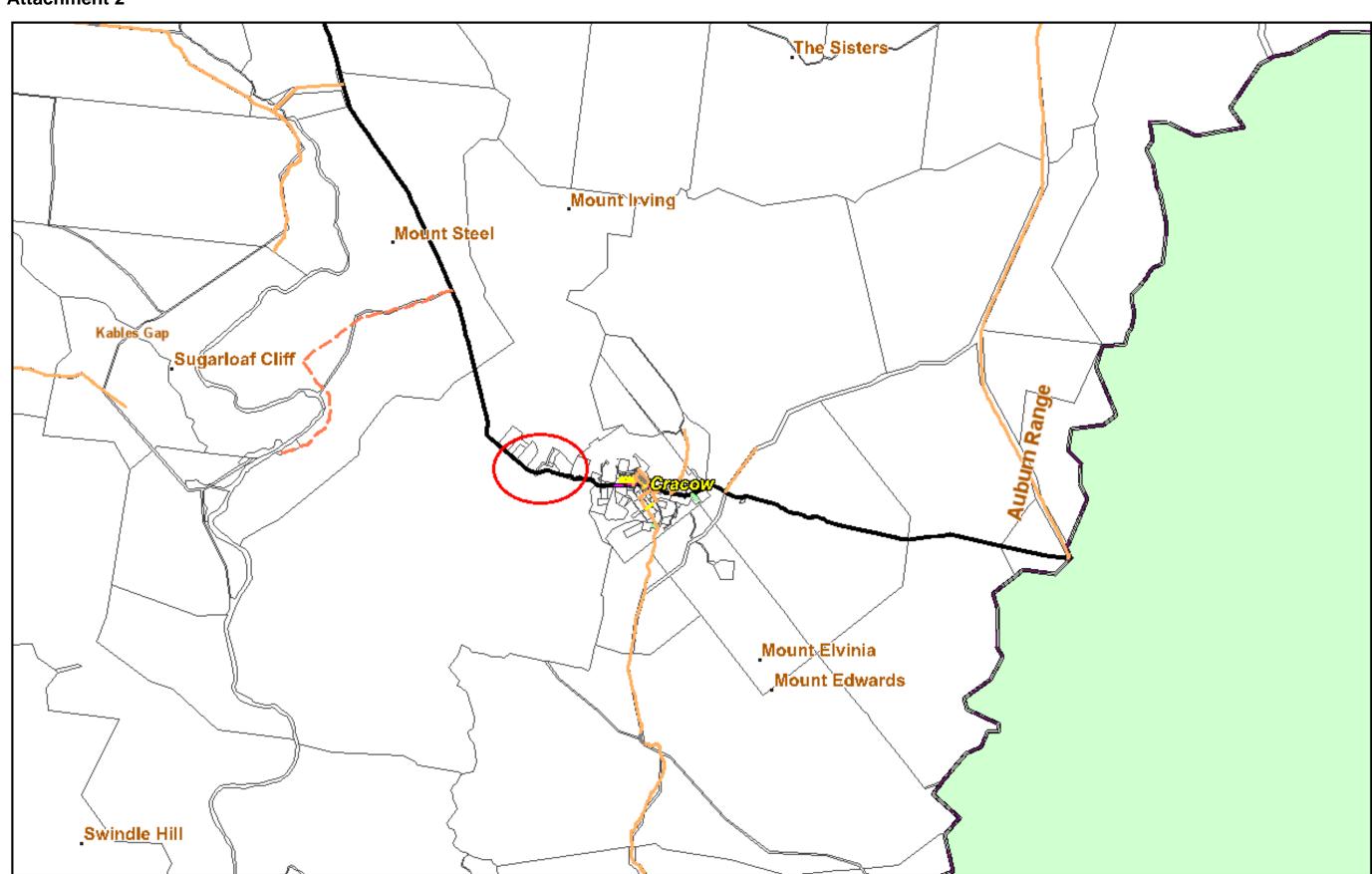
200 metres Scale 1: 9,590 (A4 Original Size)
Transverse Mercator projection, GDASA, MGA Zone 56

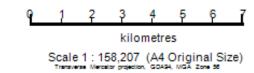






Attachment 2









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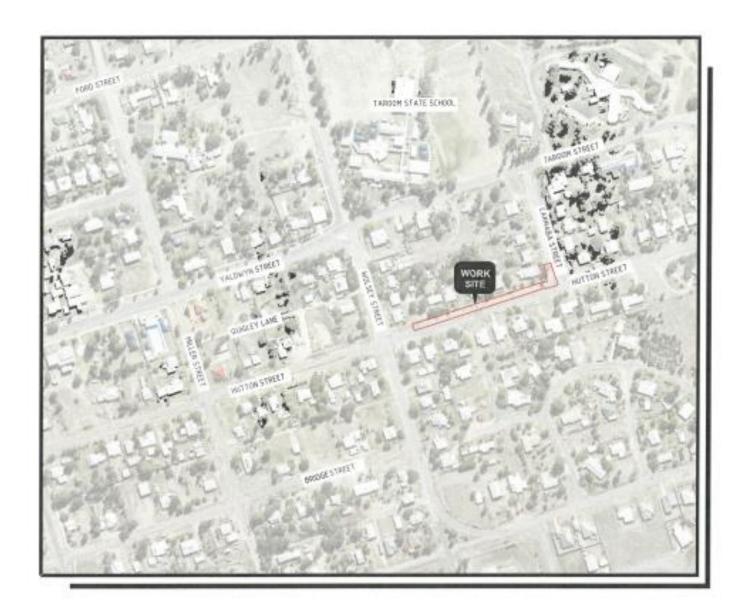
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Attachment 3

HUTTON STREET K&C K&C REPLACEMENT IDP ID NO. 19/20 0161-0938-9005 NO WORK IS SO IMPORTANT THAT IT CANNOT BE DONE BAFELY



DRAWING INDEX				
SHEET NO:	DESCRIPTION	DRAWING NO:		
1	DRAWING INDEX AND LOCALITY PLAN	₹0161-0938-9005-001		
2	EXISTIN FEATURES PLAN	0161-0938-9005-002		
3	PROPOSED WORK PLAN	0161-0938-9005-003		
4	TYPICAL SECTIONS	0161-0938-9005-004		
5	LONGITUDINAL SECTION, SETOUT AND SURVEY CONTROL	0161-0938-9005-005		
6	CROSS SECTION FROM CH 253 TO CH 330	0161-0938-9005-006		
7	CROSS SECTION FROM CH 340 TO CH 419	0161-0938-9005-007		
8	CROSS SECTION FROM CH 420 TO CH 452	0161-0938-9005-008		
9	DRIVEWAYS LONGITUDINAL SECTION	0161-0938-9005-009		
10	CMDG-D-020	0161-0938-9005-010		
11	CMDG-R-06A	0161-0938-9005-011		

FOR CONSTRUCTION 08/04/2022

- 1			
1	FOR CONSTRUCTION	08/81/2022	1
8	FOR REVIEW	05/84/2003	
A	PREL MINARY	\$4,703/2822	
He.	PEVIMON	TATE	BENERAL NOTES







HUT	TON	STREET K&C
DRAWING	INDEX	AND LOCALITY PLAN

- 1						
ر	NOT	TO SCALE	9161-6938-9005-801	1 0F 11	SSE	

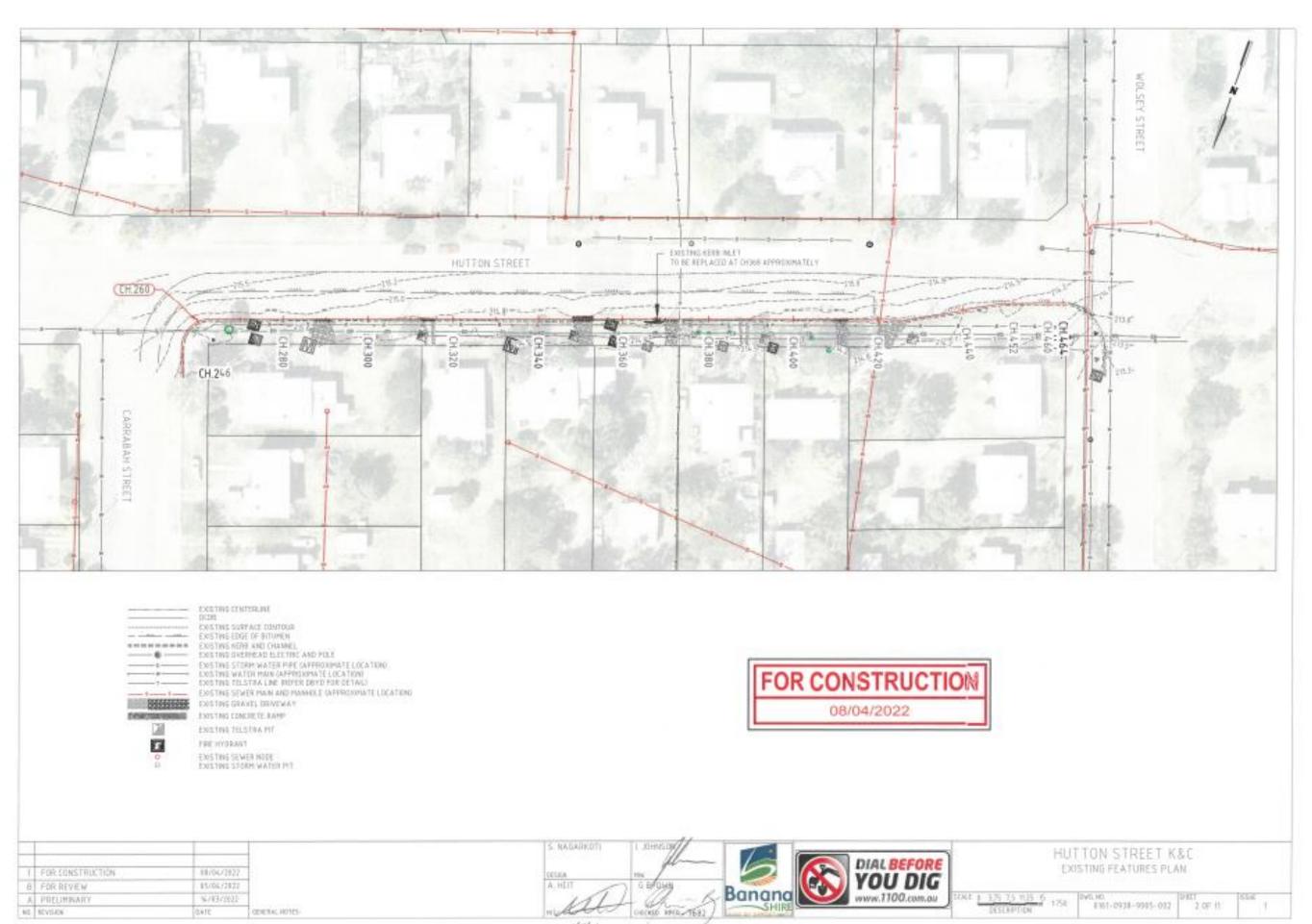
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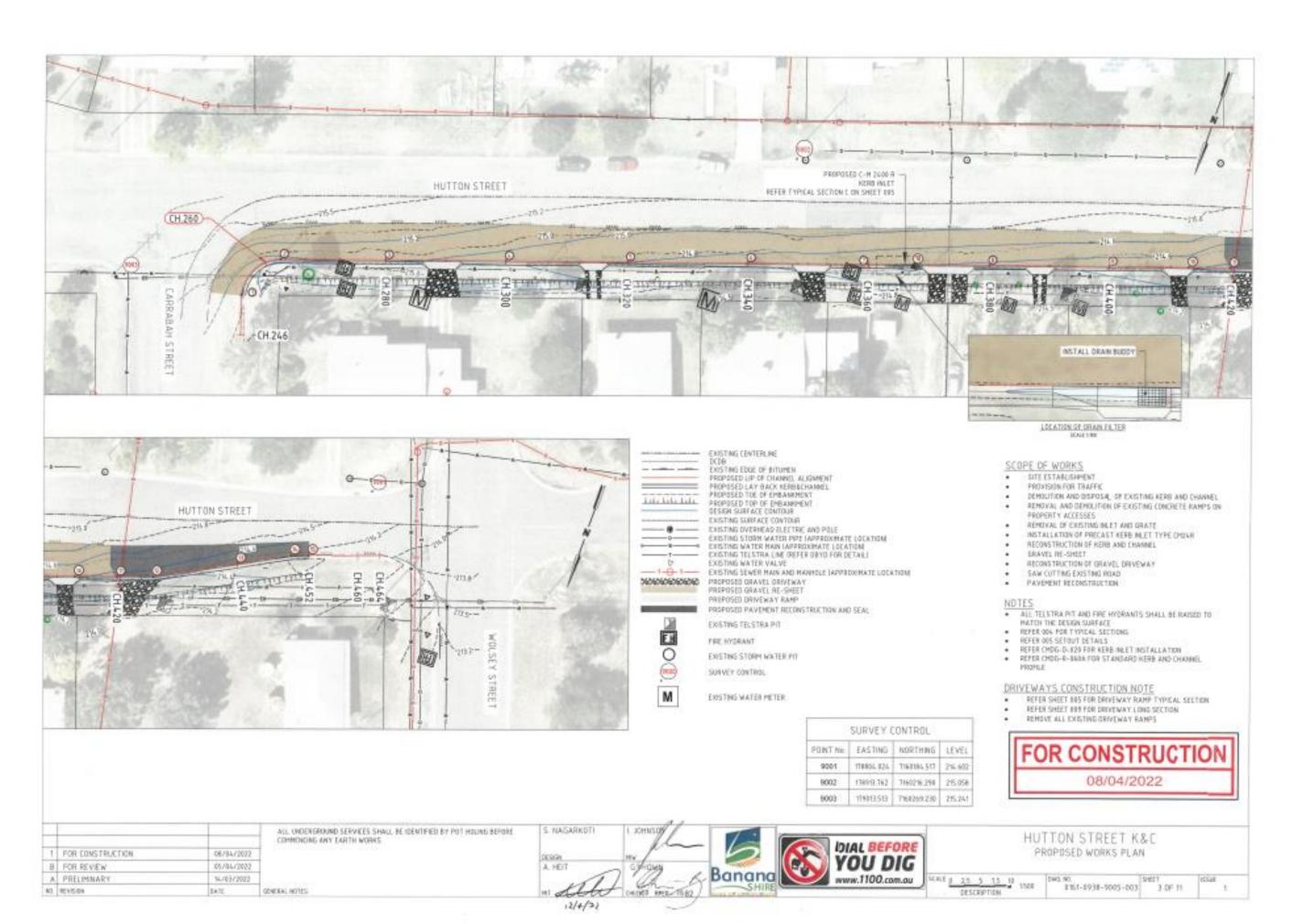


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		KERB LIP S	ET OUT		MOWORK IS SO IMPORTANT THAT IT CANNOT BE
POINT No.	EASTING	NORTHING	LEVEL	KERB LIP	DONE SAFELY
1	178993.988	7160266.443	214.306	KERBLP	1
2	178989.576	7160258.775	214,954	KERBLIP	
3	118913.302	7160253504	275,030	MERB LP	
4	118954.054	7160247.409	214.919	KERB LIP	
5	178935.005	7160241.314	214,834	KERS LIP	
6	178915.956	7160235.219	214.721	KERB UP	
7	178896.918	7160229.124	214.641	KERB LIP	
8	178877.859	7160223-028	214.561	KERB LIP	
9	178858.811	7/602/6,933	214.481	KERB LIP	
10	178846.426	7160212.971	214,429	KERB LIP	
11	178839.756	7160210.857	214.352	KERB LIP	
12	118834.155	7160209.082	214.328	KERB LIP	
13	118821.524	7160202.761	214.263	KERB LIP	
14	178813.418	7160198.704	216.216	KERBLIP	
15	178810.632	7160197.718	214.201	KÉRB LIP	
16	178889.712	7168226.827	214.610	GRATE BOTTOM CENTRE	

START OF WORKS REPLACE KERB INLET REFER SHEET 005 TYPICAL SECTION C FOR DETAILS HERGE NEATLY TO EXISTING END OF WORKS MERGE NEATLY TO EXISTING 1239.844.R TYPICAL SECTION A -0.58% -040% R.L. 210.000 CUT & FILL 214,521 DESIGN 274, 601 LEVELS EXISTING LEVELS EHAINAGE

LONGITUDINAL SECTION FROM CH 246.438 TO CH 463.640 1 in 1000 HORIZONTAL 1 in 100 VERTICAL

-	1		
-1	FOR CONSTRUCTION	08/04/2022	
8	FOR REVIEW	05/04/2022]
Α	PRELIMINARY	14/03/2022	
NO.	REVISION	DATE	GENERAL MOTES

S. NAGARKOTI





HUTTON STREET K&C LONGITUDINAL SECTION, SETOUT TABLE AND SURVEY CONTROL

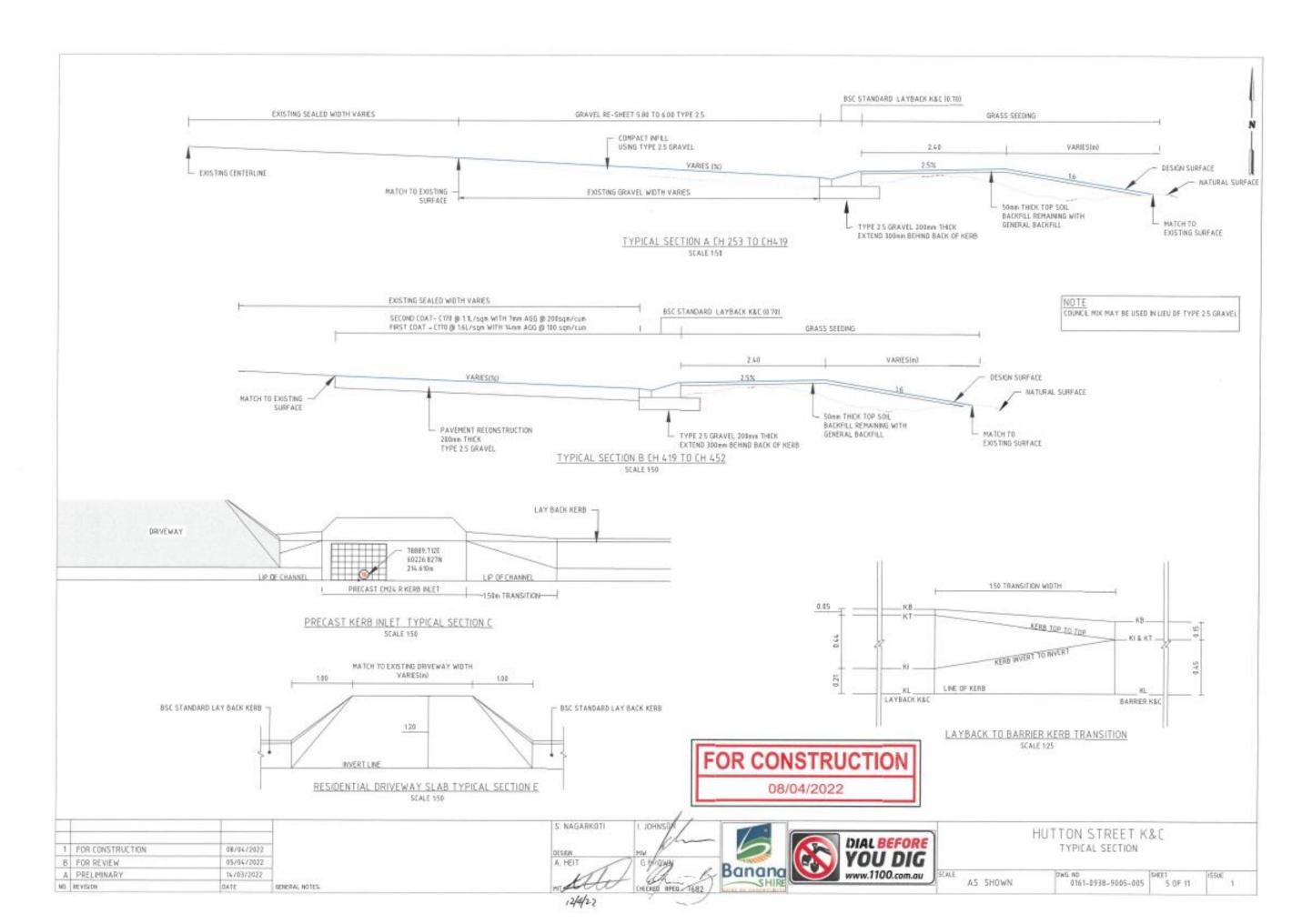
FOR CONSTRUCTION

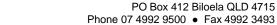
08/04/2022

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DESCRIPTION FOR	0161-0938-9005-004	4 DF 11	1

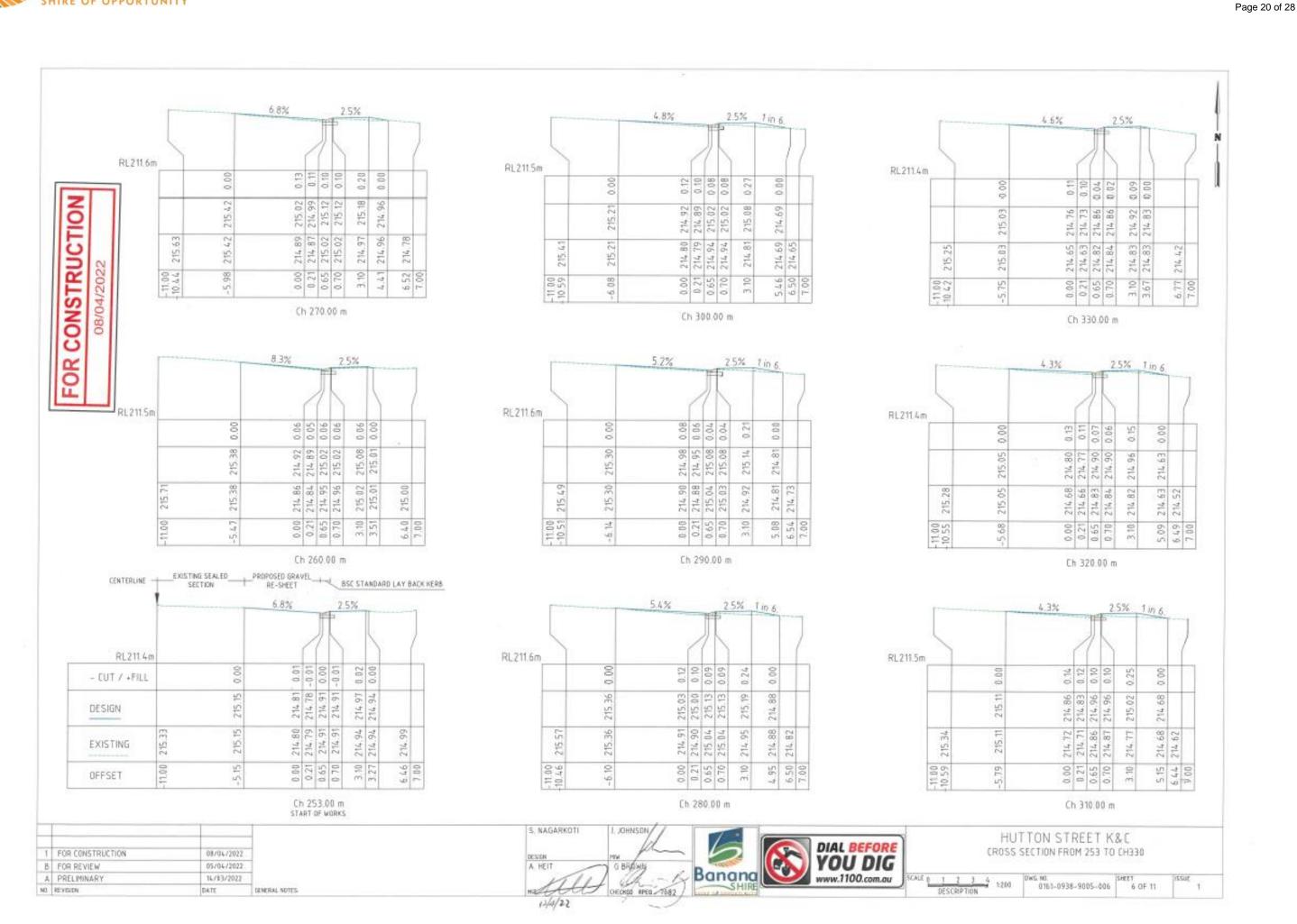


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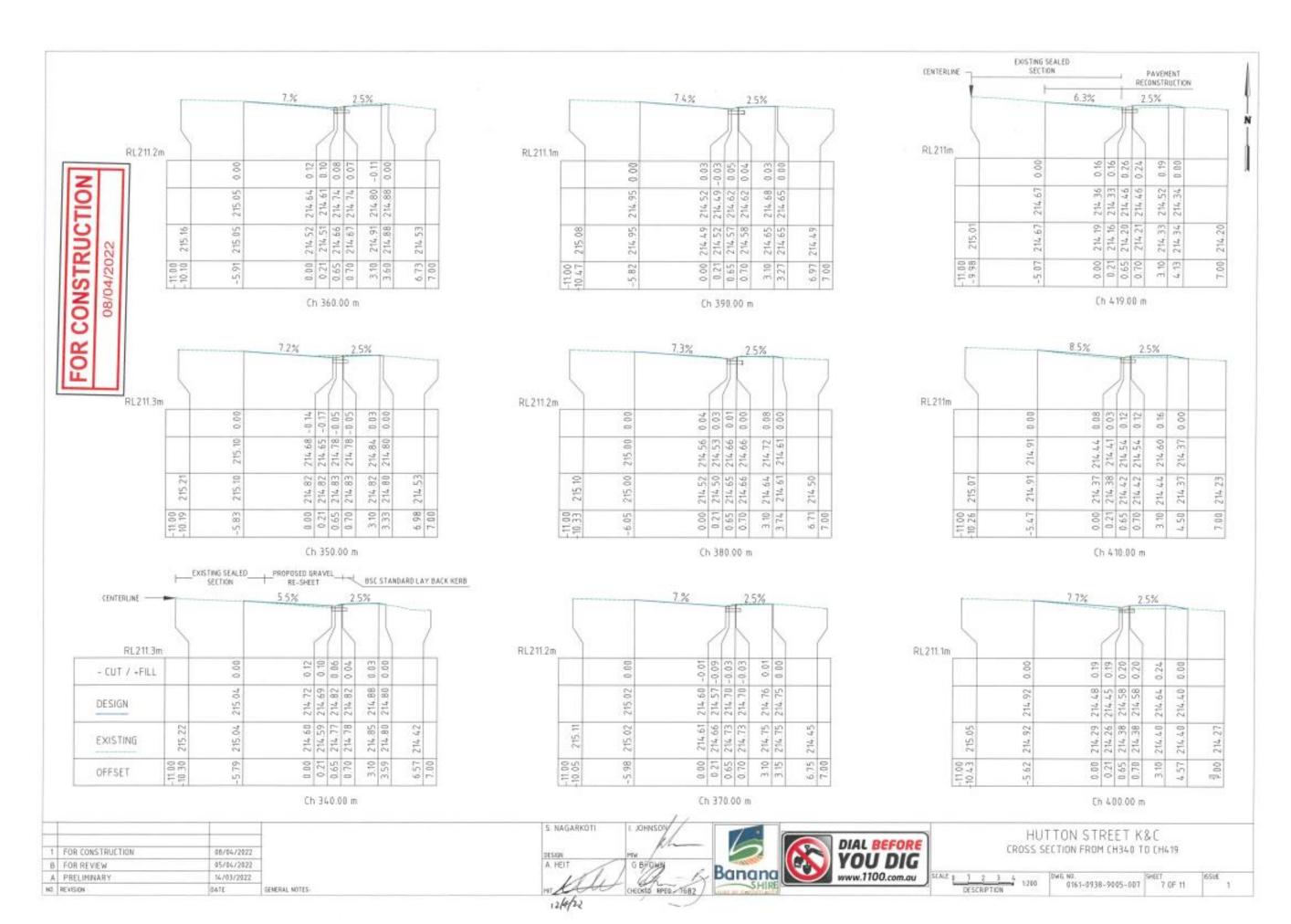
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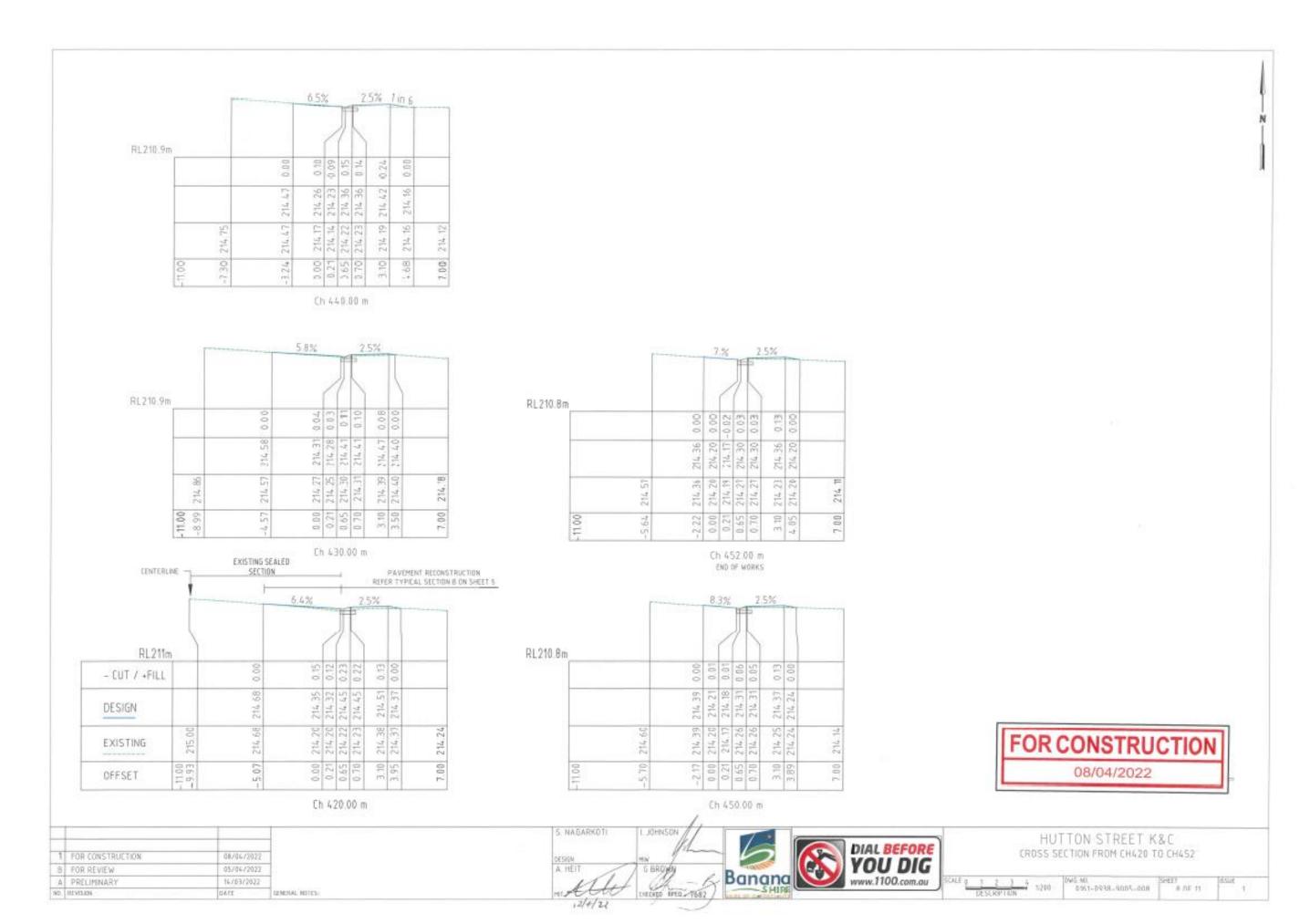
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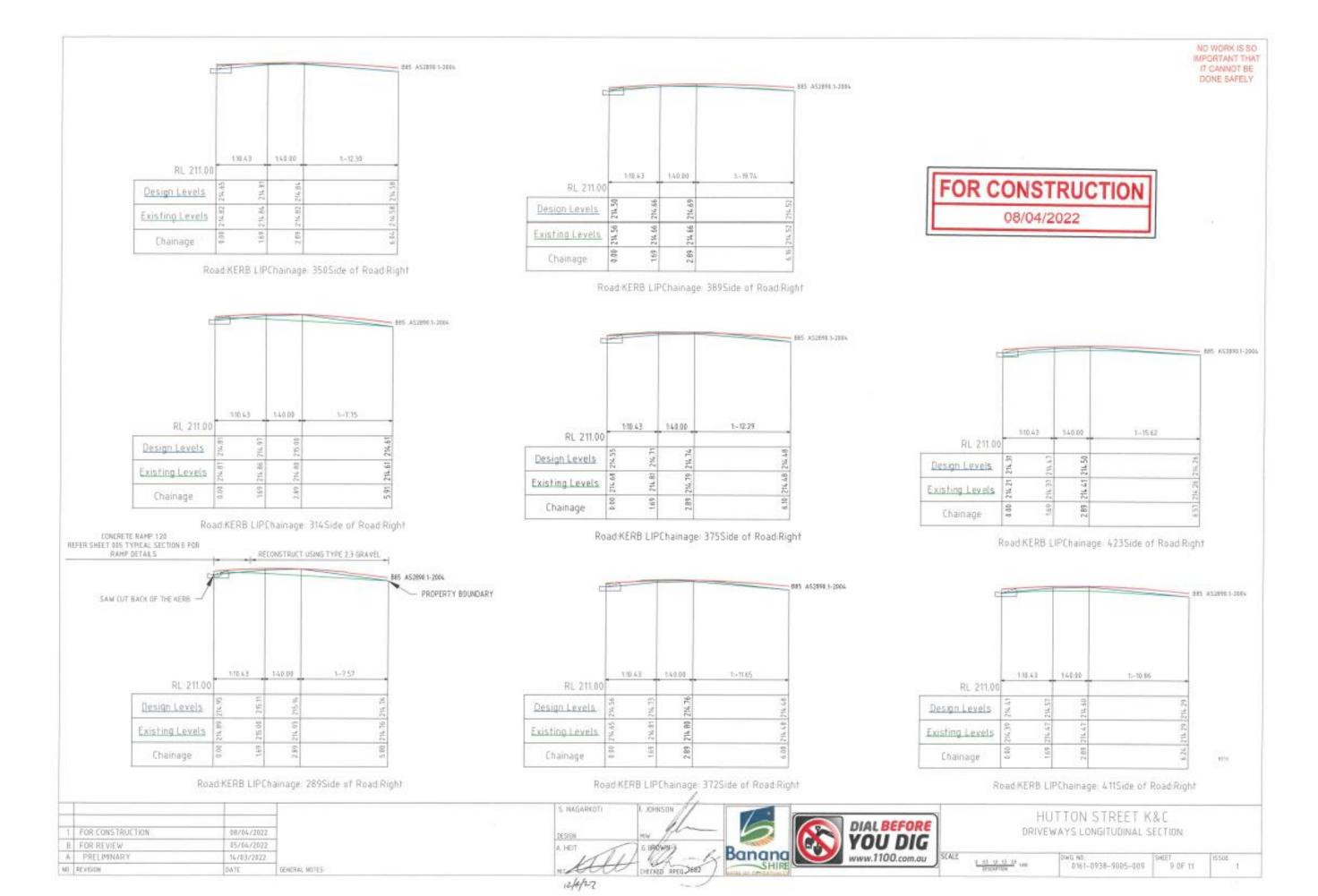
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ME ABCDEF

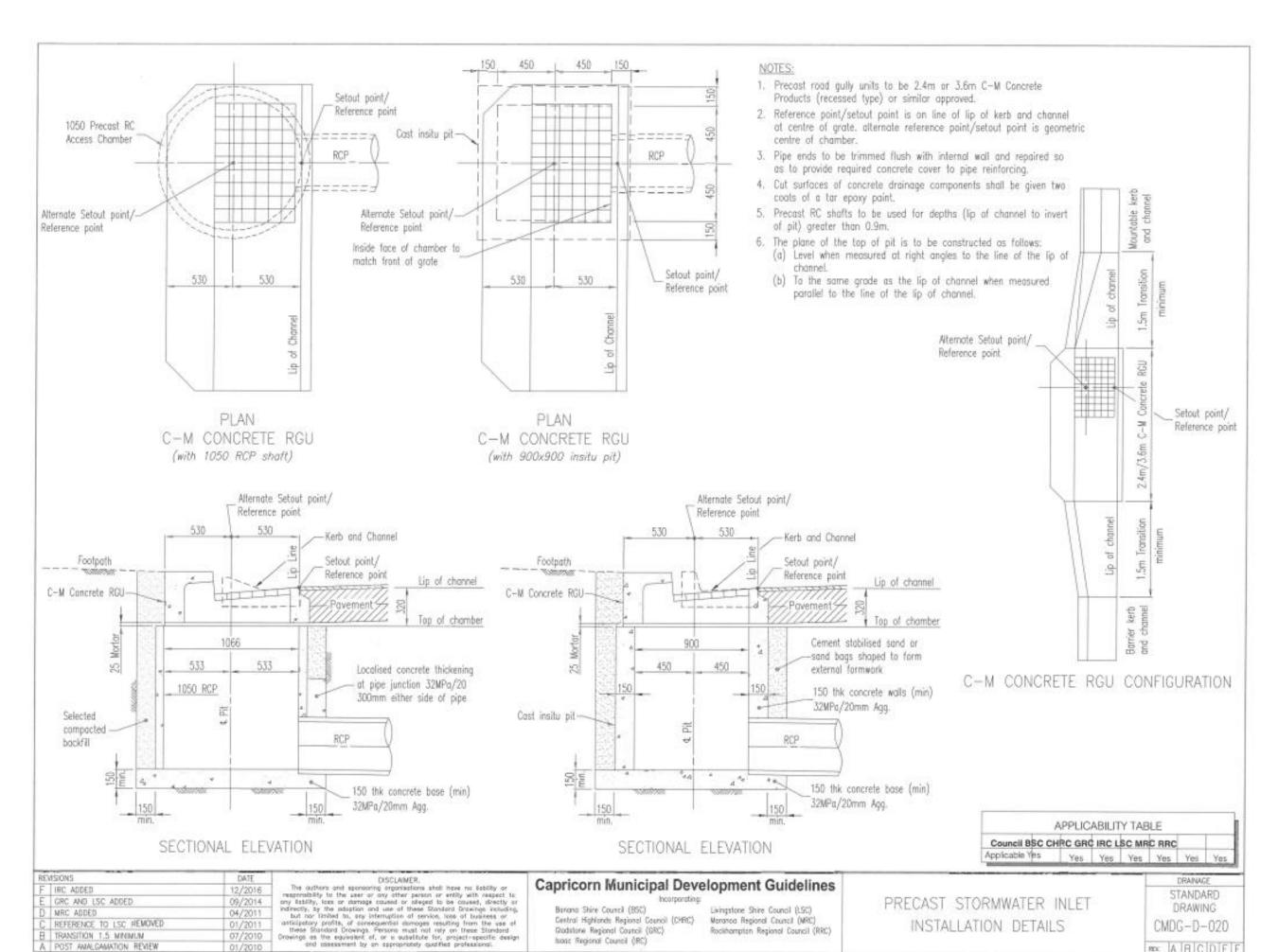


TRANSITION 1.5 MINIMUM

A POST AMALGAMATION REVIEW

07/2010

01/2010

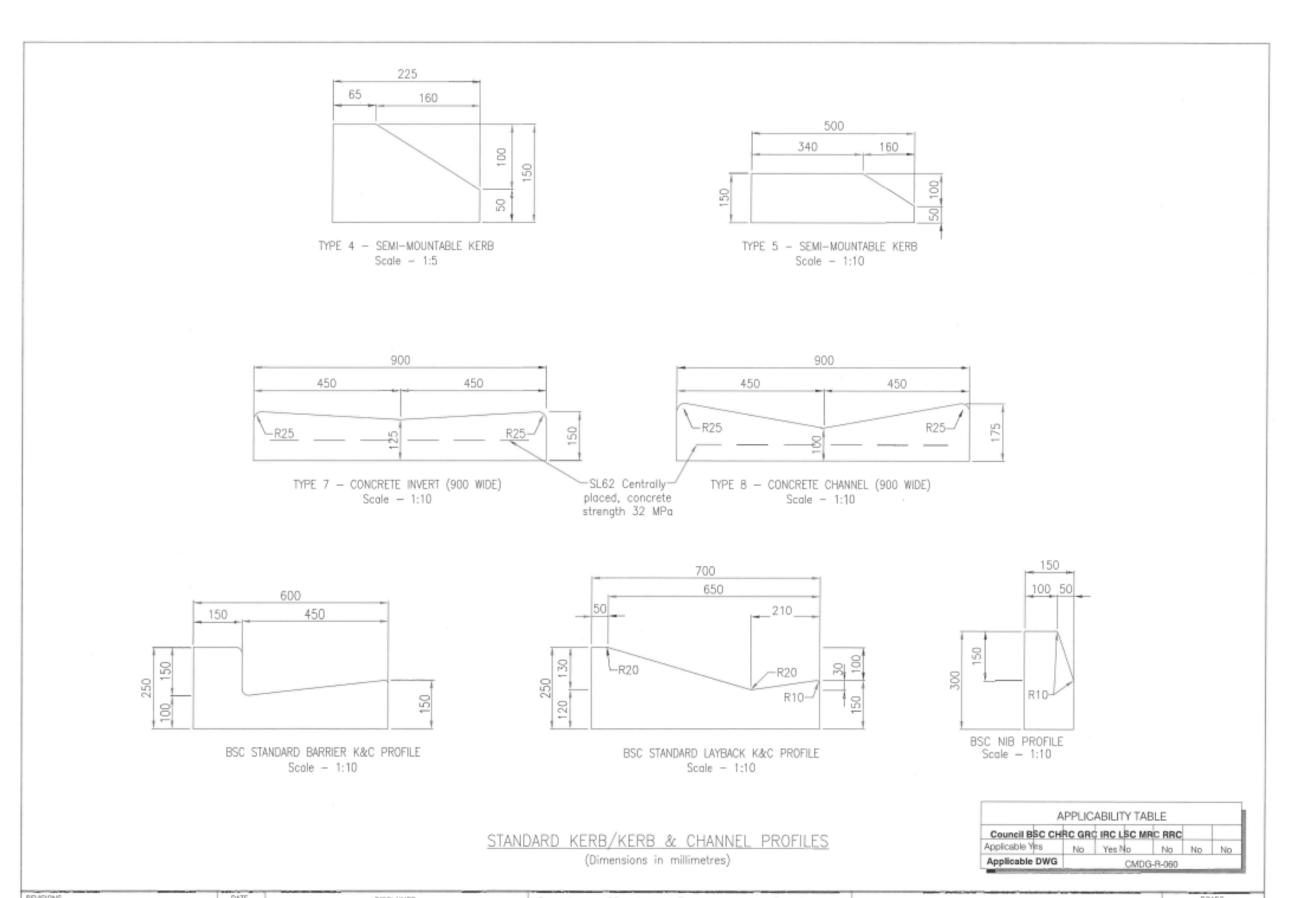


Glodatone Regional Council (GRC)

Isaac Regional Council (RC)



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REVISIONS	UAIL	DISCLAMER.	Capricorn Municipal Deve	Nanmant Guidalinae						ROADS
F IRC ADDED	12/2016	The authors and sponsoring organisations shall have no liability or responsibility to the user or any other person or entity with respect to	Capiticotti mutticipai Devi	elopilletit Guldelitles						STANDARD
E GRC APPLICABILITY AMENDED	05/2015	any liability, loss or damage caused or alleged to be caused, directly or	Incorporating:		CTANIDADD	VEDD	AND	CHANNEL	DDACII Ed	
D GRC ADDED	11/2014	indirectly, by the adaption and use of these Standard Drawings including, but nor limited to, any interruption of service, loss of business or	Banana Shire Council (BSC)		STANDARD	VEKD	AND	CHANNEL	PROFILES	DRAWING
C MRC ADDED	04/2011	ontoipotory profits, of consequential domoges resulting from the use of these Standard Drawings, Persons must not rely on these Standard	Central Highlands Regional Council (CHRC) Gladstone Regional Council (CRC)	Moranco Regional Council (MRC) Rockhompton Regional Council (RRC)						CMDG-R-060A
B MESH ADDED TO CONCRETE INVERTS	01/2011	Drawings as the equivalent of, or a substitute for, project-specific design	Isaac Regional Council (IRC)	nocenampion regional counce (into)						
A POST AMALGAMATION REVIEW	01/2010	and assessment by an appropriately qualified professional.	tases magneral couldn't (PG)							REX. A B C D E F

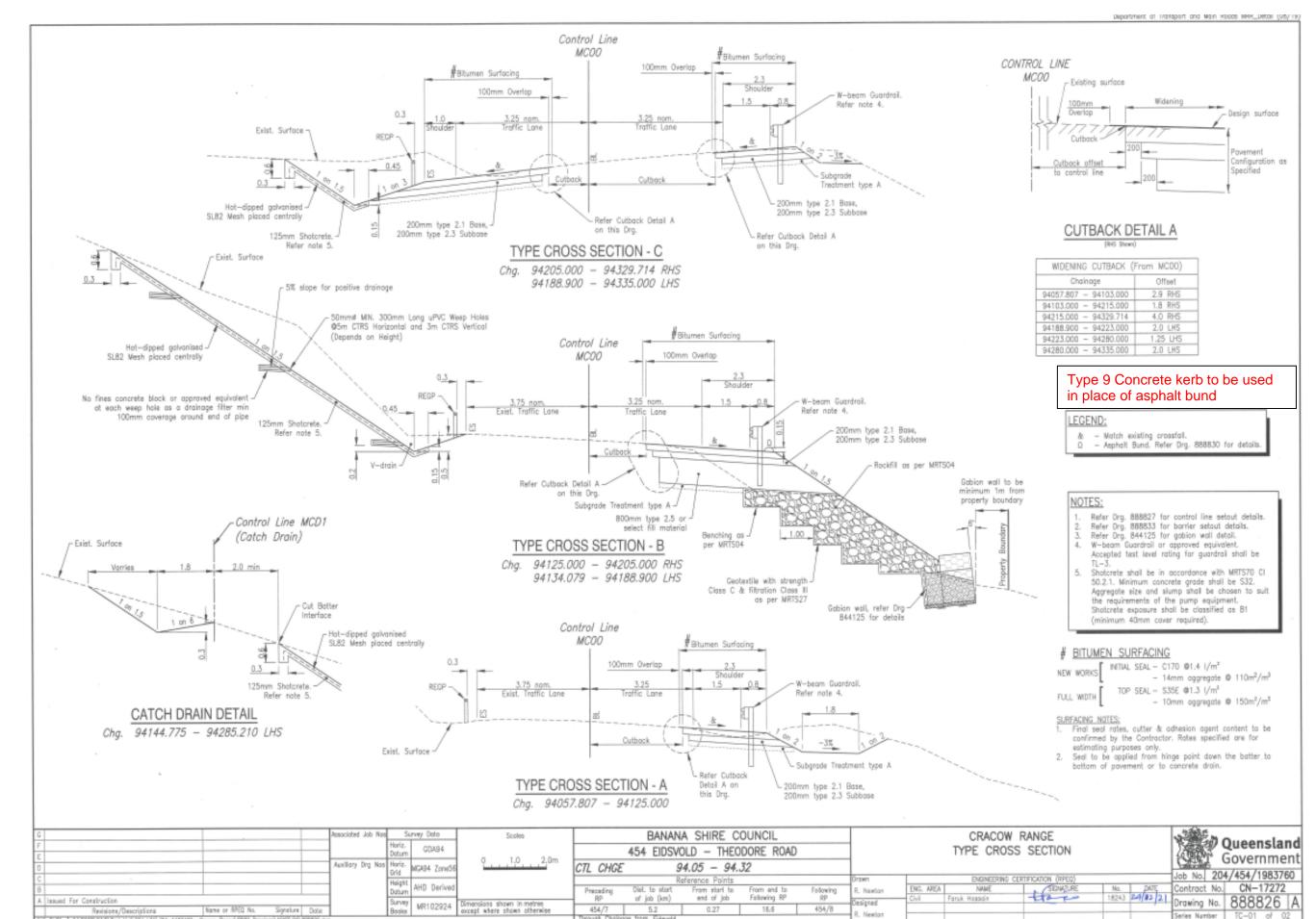
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Banana SHIRE SHIRE OF OPPORTUNITY

Attachment 4

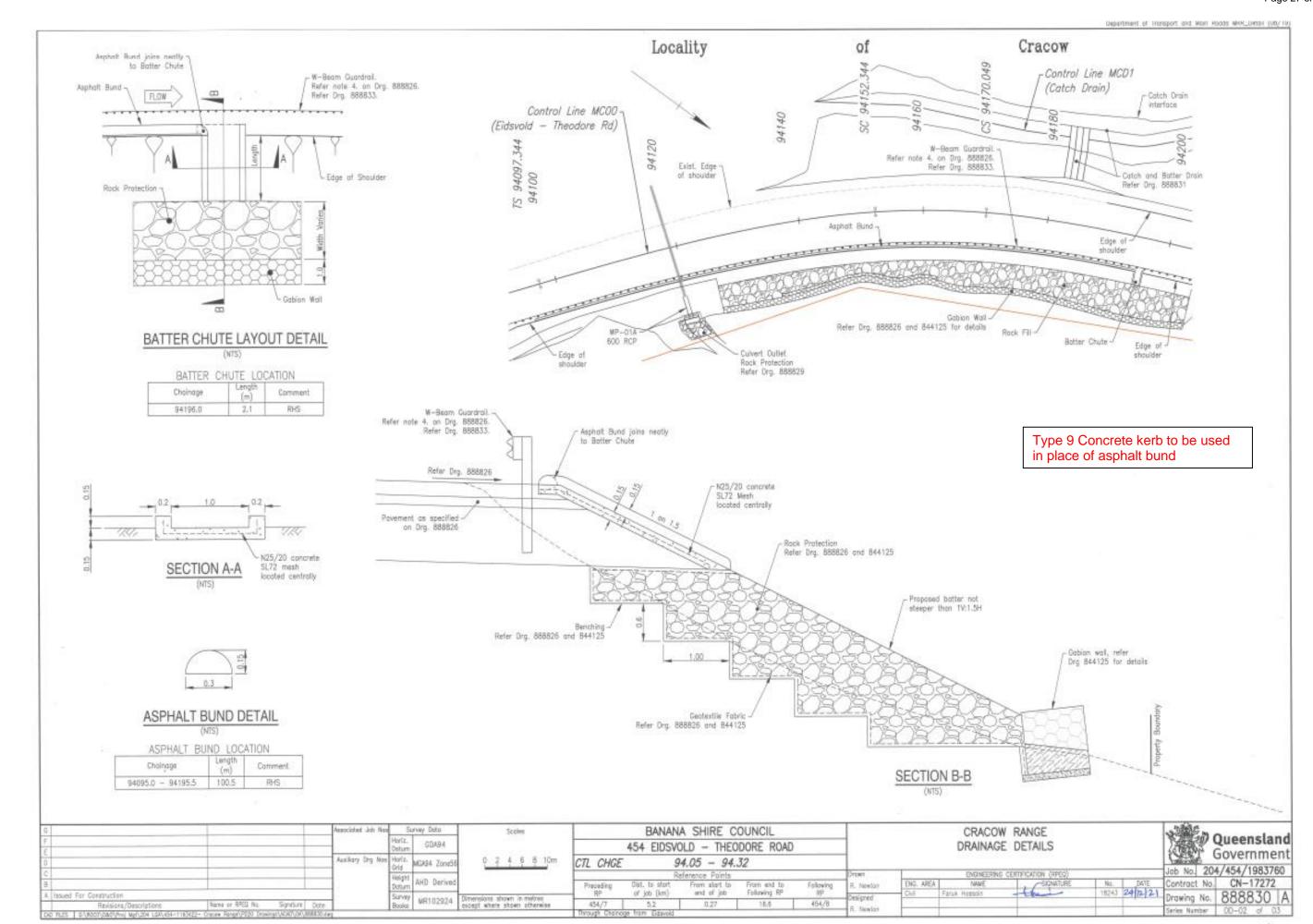


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