

**REQUEST FOR QUOTE - Trap Gully - Leachate Pumping System**

**RFQ # Q-2122-CS-71**

**Supplier Details:**

Business Name	ABN
Trading Name	
Contact Person	Phone
Email Address	

**Scope of work:**

- Appendix 1 – Scope of Works**
- Appendix 2 – Site Plan – Leachate Treatment System**
- Appendix 3 - Photos of leachate wells – LT1 & LT2**
- Appendix 4 – Yanmar Diesel Tanker fill pump**
- Appendix 5 - Banana Shire Council Terms and Conditions of Quotation**

**Quotation Deadline**

11am, Thursday, 30th June 2022

**Submission Information:**

Submit as per Schedules – See Below

Quotations may be lodged for all or part of works.

**Mandatory requirements:**

Compliance with Banana Shire Council Procurement Policy and Procedures.

**Evaluation criteria**

<b>Criteria</b>	<b>Weightage</b>
Price/Value for money	45%
Completion Date	10%
Relevant Expertise	35%
Local Business or Industry – See details in BSC Procurement Policy	10%

### **Pre lodgement Inspections and Meetings:**

The opportunity will be available for contractors to ask questions relating to the RFQ and scope of works prior to lodging quotations.

The opportunity is open to all contractors to attend a meeting at 10am on the 23 June 2022 at Council Officers in Valentines Road, Biloela.

Inspections of the site are subject to site Workplace Health and Safety restrictions and operational priorities, contact the site attendant on 0409756876 or call up on UHF Channel 28. General observations of the site and existing structures can be made from Forestry Road adjacent to the site entry road.

### **To ensure your quote is processed accurately and in a timely manner please adhere to the following:**

1. Complete attached Quotation Schedule – Appendix 1.
2. Ensure associated costs have been included (Travel, accommodation, signage etc.)
3. Quotation format to be submitted in PDF format.
4. **ONLY SUBMIT BY EMAIL** to [quotations@banana.qld.gov.au](mailto:quotations@banana.qld.gov.au). Quotations received by paper or emailed to a different email will not be accepted.
5. Provide all required documentation

### **Acceptance of Quote:**

6. BSC is not obliged to accept the lowest, or any quote and may accept the quote most advantageous to it.
7. BSC reserves the right to award the RFQ as a whole, in parts, to one or more suppliers, or not at all.
8. No quote shall be taken as accepted and no contract will be formed, until the supplier  
(a) executes and returns the Formal Instrument of Agreement to the RFQ, or alternatively  
(b) receives a council issued purchase order to the price of the supply.
9. Any variances are required to be submitted and approved prior to continuing. **ONLY** an amended council issued purchase order reflecting the required variances is accepted for any additional costs.
10. Submissions and enquiries by email to [quotations@banana.qld.gov.au](mailto:quotations@banana.qld.gov.au) or to speak to a representative, please call 07 4992 9500.

## APPENDIX 1 – RETURN SCHEDULES – TO BE SUBMITTED WITH YOUR QUOTE

### RFQ # Q-2122-CS-71 - Trap Gully - Leachate Pumping System

#### Return Schedule

Business Name	ABN
Trading Name	
Contact Person	Phone
Email Address	

#### Schedule 1 – Acknowledgment of Standard Terms and Conditions

I have read and acknowledge compliance with Banana Shire Council Standard Terms and Conditions as attached.

Acknowledged YES / NO

#### Schedule 2 - Conflict of Interest

Please advise if you have a potential, perceived or actual conflict of interest. This includes payments, gifts or business arrangements with a partner, spouse, immediate relative or friend of a Councillor or Council employee.

YES       NO

If yes, please indicate person(s) you have an association with:

#### Schedule 3 – Conformance

This proposal complies with the Scope of Works provided YES / NO

If no, details are provided of any proposed variation to the Scope of Works.  
Details provided YES / NO

#### Schedule 4 - WH&S Plan

Company WHS Policy required to be submitted.

Policy provided YES / NO

### **Schedule 5 – Insurances**

Certificates of Currency are attached.

(a) Public liability insurance in the sum of at least \$10,000,000 in respect of any one occurrence and for an unlimited number of claims

Certificate of Currency provided YES / NO

(b) Workers' compensation or personal accident insurance cover (whichever may apply)

Certificate of Currency provided YES / NO

### **Schedule 6 - Company Profile**

N/A

### **Schedule 7 – Evidence of Acceptance - Experience & References**

Details of staff qualifications, experience provided YES / NO

Company references – N/A

### **Schedule 8 - Delivery Methodology**

Details of delivery method provided YES / NO

### **Schedule 9 – Local Content**

Are you claiming that your quote is submitted by a Competitive Local Business? YES / NO  
If yes, please attach details to substantiate your claim in accordance with Council's Procurement Policy.

### **Schedule 10 – Delivery and Site Access**

Are there any special requirements for delivery or site access? YES / NO  
If yes, provide details.

Subject to your quote being accepted by the 5 July 2022.

Please confirm the earliest date for completion of work \_\_\_\_\_

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## Schedule 11 – Price

**Please quote all prices including GST.**

**Quotations may be lodged for all or part of works.**

**Part 1** - Provide a pumping solution to deliver landfill leachate from underground leachate wells (LT1 & LT2) into site storage tank “Tank 1”.

PRICE INCI. GST \$ \_\_\_\_\_

**Part 2** - Install pipework and fitting to connect LT1 & LT2 to leachate storage “Tank 1”.

PRICE INCI. GST \$ \_\_\_\_\_

**Part 3** – Leachate Delivery - Interconnect “Tanks 1, 2 & 3” to Diesel pump to fill from Tank 2 & Tank 3 and delivery discharge to B Double road tanker.

PRICE INCI. GST \$ \_\_\_\_\_

**Part 4** – Commissioning – Commission, testing, and Warranty.

PRICE INCI. GST \$ \_\_\_\_\_

TOTAL PRICE INCI. GST \$ \_\_\_\_\_

I hereby certify that I am a company director or other person authorised in writing by the company for the purpose of lodging quotation documents

By signing this form, you acknowledge that you have provided the correct information and have read, understood the terms of this request for quotation.

Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_