

REQUEST FOR QUOTE- CONSULTANCY SERVICES – PREPARATION OF CONSTRUCTION PLANS AND DOCUMENTATION FOR BORE HEAD UPGRADE IN TAROOM WATER SCHEME- TAROOM

RFQ # Q-2223-CS-13

Annexure 1

Section 1 Scope of Works

1.1 Overview of Project Objectives

Banana Shire is a thriving rural shire situated on Central Queensland. The shire's administration centre is located at Biloela, approximately 120 km west of Gladstone. Proposed work is in Taroom about 200kms from Biloela in Leichhardt highway.



Figure 1- Location of Works

Taroom water supply source is an artesian Bore located in the town itself and water is directly feeding to the storage tank on artesian pressure. The existing bore head shown in figure is not comply with the minimum bore head construction shown in Fig 2. Therefore, the existing bore head need to modify and connect to the existing delivery pipes, which need some modification to the pipe work.



Fig 2 – Slanted Bore Head arrangement

1.2 Brief Description of the Works & Scop

The existing bore head shown in the Fig 1 need to be removed and install a new bore head similar to the picture shown in Fig 2. This modification will change the height of the delivery pipe and need some modifications to the existing delivery pipes for the connection. This Consultancy work is for taking field measurements and preparing a CAD drawing for a suitable bore head with dimension for fabrication of a bore head and pipe specials and making a drawing with a slanted pipe specials to connect new bore head to existing rising main.

A detailed work scope for this consultancy is included in section 1.3. Also refer Table 1 for detailed price schedule required for tendering for consideration by Council.

STANDARDS

Works under this Consultancy shall be undertaken in accordance with current Australian Standards and Codes including, but not limited to:

- WSA 03 – 2011 Water Supply Code of Australia 3.1
- WS SPEC Water Services Specifications
- Capricorn Municipal Development Guidelines (CMDG)

SCOPE

Banana Shire council is planning to replace the existing Bore head in Taroom water supply scheme shown in Fig 1

Therefore, Consultants are advised to submit the pricing for preparation of plans, drawings, and schedule of material and cost estimate for replacement of existing bore head shown in the Fig1. The work will be carried out by council reticulation staff in 2022/2023 budget. Following are some of the works to be carried out by the consultants.

- Take the site measurements/ Dimension and levels of existing pipe work.
- Prepare a suitable drawing for new bore head with the dimensions for fabrication and prepare a drawing for connecting pipes to the existing rising main.
- Prepare a list of material for purchase and installation work by the council staff with a suitable contractor.

1.3 Pricing/Fee Proposal

Table 1 Schedule of Lump Sum Price

Item Number	Description	Unit of Measure	Amount (\$)	Amount (\$ GST Incl)
1	Site Visits / survey and taking measurements for drawing work.	Lump sum		
2	Prepare, drawings and plans for Fabrication / installation work	Lump Sum		
3	Prepare price schedule / bill of quantities for implementation of proposed modification work by council staff	Lump sum		
4	Other			
Total				

Schedule of Rates

Please provide details of the personal proposed for the use in the consultancy together with their hourly rates by completing the table below

Description of personnel and service to be offered	Unit of Measure	Unit Rate (\$)	Amount

Proposed Program for Undertaking Consultancy Works

Proposed Program for Completion of Consultancy Works
<p>Provide as an attachment - your proposed program and timelines for carrying out works under this consultancy addressing key milestones.</p> <p>Assumptions:-</p> <ul style="list-style-type: none"> • Assume award of consultancy within 2 weeks of quotation close date; • Allow 4 week tender period (advertisement to close) with 2 weeks pre-tender advertisement for Council's Procurement Section to review and finalise tender docs and advertise, etc.

1.4 Insurances

The successful consultant will be required to obtain and maintain insurance policies in the following sums:

Workers Compensation or Personal Accident Insurance cover as required by law (whichever may apply)

Details of Professional Indemnity Insurance	Insurer:	
	Policy number:	
	Current to:	
Details of Work Cover Insurance	Insurer:	
	Policy number:	
	Current to:	
Details of Public Liability Insurance	Insurer:	
	Policy number:	
	Sum insured:	
	Current to:	
Details of Product Liability Insurance	Insurer:	
	Policy number:	
	Sum insured:	
	Current to:	
PLEASE ATTACH A COPY OF YOUR CURRENT INSURANCE CERTIFICATE FOR EACH INSURANCE MENTIONED ABOVE.		

1.5 BSC Policies

The Contractor must comply with the following BSC Policies in the completion of the works:

- Code of Conduct;
- Drug and Alcohol Policy;
- Procurement Policy; and
- Work Health and Safety Policy.
- Complete copies of these policies are available to the public on the BSC website at the following address: <https://www.banana.qld.gov.au>

1.6 Standards

The Contractor must comply with the following standards in the completion of the works: Workplace Health and Safety Regulations 2011;

- This Specification
- Council Policies (specific to the job)
- Main Road Specific Contract Requirements for MRTS05 Supply of Unbound Pavement and MRTS22.1 Supply of Cover Aggregate
- Capricorn Municipal Development Guidelines (CDMG)

Section 2 Work Health & Safety Requirement

2.1 BSC Inductions

The Contractor/Service Provider employees (and subcontractors personnel if applicable) are required to:

- Complete all nominated training and inductions directed by BSC prior to mobilisation to site; and
- Maintain current and accurate information relating to licences, tickets and qualifications.

If the Contractor/Service Provider employee or subcontractor fails to maintain the required inductions, BSC reserves the right to refuse or remove the subject parties from BSC sites.
