

Expression of Interest (EOI)/Minor Tender – Commercial Rental of Storage Shed & Site 1D Dawson Highway Biloela

EOI#1005-2324-CS

Supplier Details:

Business Name	ABN
Trading Name	
Contact Person	Phone
Email Address	

Scope of Rental:

Banana Shire Council has 2500m2 of available land in Biloela available for rent.

Site visits can be arranged by contacting the Senior Land and Lease Management Coordinator on 07 4992 9500.



Description of Property

This site is currently zoned as Community Facilities in Councils Planning Scheme 2021. A Development Application would be required for use of the site for activities not permitted in the Community Facilities Zone. Depending on the planned business activity an exemption for a Development Application may be possible where the effects of the activities would be minor or inconsequential.

The site is fully fenced.

The site includes a lockable storage shed approx. 50m² and a three-bay carport attached to the shed.

The shed has three phase power installed.

The site is connected to town water and sewerage. There is no onsite toilet amenities, the successful submission would need to plan for toilet facilities to meet their business needs.

Access to the site is via a laneway off Dawson Highway.

Responsibilities/Costs of the Successful Submission

1. Public Liability Insurance of \$20 million is a requirement for using this site, please submit your current Certificate of Currency with your submission or evidence of quote for Public Liability.
2. Reserve Site Rental rate will be \$1.50/m² (\$3,750.00 inc gst/ year).
3. Electricity costs, council will provide you the NMI meter number to setup your account with Ergon.
4. Site Mowing, cleaning & general maintenance of the site and shed.
5. Removal of any business related waste.
6. Installing double layered green shade cloth along property fences to ensure your site use is not visible from neighbouring community locations.
7. A \$500 fully refundable bond will be payable upon signing rental agreement, this is held for site clean up and repairs if the site is vacated and not left in a suitable condition.

EOI Deadline

11am, Friday, 26 July, 2024

Submission Information:

- Submit all required documentation as required in the evaluation criteria and rental scope

Evaluation criteria

Criteria	Weightage
Price/Value for money – Does the submission state that they are able to meet the reserve rental rate or higher?	50%
Evidence of Insurance quote or Certificate of Currency showing \$20million	10%
Detailed proposal of the way the site is planned to be used.	30%
Evidence of Work Health and Safety Policy & Incident Reporting Procedures	10%

Quotation Submission

- Detail the rate \$/m2 you are willing to offer.

Price inclusive of GST	
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Comments:

Conflict of Interest

Please advise if you have an association or connection to current members of staff.

- YES NO

If yes, please indicate persons you have an association with:

By signing this form, you acknowledge that you have provided the correct information and are willing to be contacted about your submission.

Signature _____ **Date** _____

To ensure your quote is processed accurately and in a timely manner please adhere to the following:

- ONLY SUBMIT BY EMAIL to quotations@banana.qld.gov.au. Quotations received by paper or emailed to a different email will not be accepted.
- Provide all required documentation e.g., Insurance, forms, schedules etc.

Acceptance of Quote:

- BSC is not obliged to accept the lowest, or any submission, and may accept the submission most advantageous to it.
- BSC reserves the right to award the EOI in accordance with Councils Procurement Policy & Procedure.
- No quote shall be taken as accepted and no contract will be formed, until the supplier
 - (a) executes and returns the Formal Instrument of Agreement to the EOI, or alternatively
 - (b) receives a council issued Rental Agreement.

Submissions and enquiries by email to quotations@banana.qld.gov.au or to speak to a representative, please call 07 4992 9500.

Please use EOI # _____ as reference during all correspondence.

Photo of Site:

