

Expressions of Interest (EOI) – Collection of Metal Recycling from Several locations in Banana Shire – (3 Monthly Intervals)

EOI # 004-2425

EOI004-2425 - Deadline – 11:00 am, Friday 17 January 2025.

Supplier Details:

Business Name	ABN
Trading Name	
Contact Person	Phone
Email Address	

Scope of Work:

Removal of Metal Recycling from Waste Transfer Stations and Landfill Facilities

Objective:

The removal of Metal Recycling from several Banana Shire Council Waste Transfer Stations and Landfill Facility locations is required approximately every three months. The following sites are included:

- 1. Biloela Waste Transfer Station – 156 Calvale Road, Biloela.**
(7:00 am – 5:30 pm Monday – Sunday – Closed Christmas Day, Good Friday & Anzac Day).
- 2. Moura Waste Transfer Station – 18776 Dawson Highway, Moura.**
(7:00 am – 5:30 pm Monday – Sunday – Closed Christmas Day, Good Friday & Anzac Day).
- 3. Banana Waste Transfer Station – 75 Barfield Road, Banana.**
(7:00 am – 5:30 pm Monday – Sunday – Closed Christmas Day, Good Friday & Anzac Day).
- 4. Wowan Waste Transfer Station – 10 Wowan Bore Road, Wowan.**
(Automatic Gated Facility – Gates open at 5:00 am – Closed at 7:00 pm).
- 5. Jambin Waste Transfer Station – 172 Jambin-Goovigen Road, Jambin.**
(Automatic Gated Facility – Gates open at 5:00 am – Closed at 7:00 pm).
- 6. Baralaba Waste Transfer Station – 60 Eric Hamilton Road, Baralaba.**
(Automatic Gated Facility – Gates open at 5:00 am – Closed at 7:00 pm).
- 7. Theodore Waste Transfer Station – 48 Goolaara-Heinekes Rd, Theodore.**
(Automatic Gated Facility – Gates open at 5:00 am – Closed at 7:00 pm).
- 8. Cracow Waste Transfer Station – 8479 Cracow Road, Cracow.**
(Automatic Gated Facility – Gates open at 5:00 am – Closed at 7:00 pm).
- 9. Taroom Waste Transfer Station – 35 Cromwell Street, Taroom.**
(7:00 am – 5:30 pm Monday – Sunday – Closed Christmas Day, Good Friday).
- 10. Biloela Trap Gully Landfill – 142 Forestry Road, Biloela.**
(7:10 am – 3:45 pm Monday – Friday – Closed all public holidays).

Mandatory Requirements and Clarifications:

Costs to Council

- Please provide a breakdown of any costs associated with the removal of Metal Recycling from the sites listed above.

Scrap Metal Payment to Council

- Indicate the amount paid per tonne to Council for the Metal Recycling collected from these locations.

Deductions to Council

- Please specify any potential deductions that Council may incur in relation to the removal and processing of Metal Recycling

Materials Not Accepted as Scrap Metal

- Clarify any materials that are excluded from the definition of Metal Recycling and will not be accepted for removal.

Site Clean-Up Procedure

- Outline the procedures for site clean-up following the removal of Metal Recycling. This should include ensuring all Metal Recycling has been fully cleared and the site is left in a tidy and safe condition.
- A fully functioning electromagnet must be available and used during the entire work period.

Special Conditions

- Outline any minimum load limits or non-collections as sites vary in the quantity of metal recycling that is received every 3 months.

Contractor Induction

- All workers are required to complete a Banana Shire Council Contractor Induction before accessing any of the listed sites.

Work Health and Safety

- Please provide a copy of your business's relevant **Work Health and Safety (WHS) Procedures** that comply with **local regulations**. These procedures should outline your approach to managing workplace safety, hazard identification, risk assessments, emergency procedures, and employee welfare.
- Ensure that the WHS Procedures are current, fully implemented, and regularly reviewed to meet **legislative compliance** and industry best practices.

Insurance Requirements

- Prior to commencing any work, the contractor must provide **certificates of currency** for the following insurances:
 1. **Public Liability Insurance**
 2. **Workers' Compensation/Workcover Insurance**
 3. **Professional Indemnity Insurance**
- These certificates must remain valid throughout the duration of the contract.

Submission Information:

- Submit via email to quotations@banana.qld.gov.au

Mandatory requirements:

- As listed in the Scope Criteria & Evaluation Criteria

Evaluation criteria

Criteria	Weightage
Price Offered – Per Tonne.	60%
Cleaning of Sites after collection – Site must be cleaned with Magnet	30%
Local Buy – Does the quote align with Councils commitment to developing local industry, is the submission from a resident or business based within the Shire or intending to relocate here.	10%

Price Offered in Submission

- Submit as per annexure

Price inclusive of GST	
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Comments:

By signing this form, you acknowledge that you have provided the correct information and have read, understood, and agree to the Banana Shire Council Standard Terms and Conditions.

Signature _____ **Date** _____

Conflict of Interest

Please advise if you have an association or connection to current members of staff.

YES NO

If yes, please indicate persons you have an association with:

To ensure your quote is processed accurately and in a timely manner please adhere to the following:

- Expressions of Interest format to be submitted in PDF format.
- ONLY SUBMIT BY EMAIL to quotations@banana.qld.gov.au. Quotations received by paper or emailed to a different email will not be accepted.
- Provide all required documentation as required in the above Expression of Interest e.g., snapshot business plan, forms, schedules etc.

Acceptance of Expression of Interest:

- BSC is not obliged to accept the lowest, or any offer, and may accept the offer most advantageous to it.
- No Expression of Interest shall be taken as accepted and no contract will be formed, until the Banana Shire Council issues a contract.

Submissions and enquiries by email to quotations@banana.qld.gov.au or to speak to a representative, please call 07 4992 9500.