


TENDER BRIEFING MEETING MINUTES



MEETING DETAILS		
Description	Banana Shire Council – Don River Kellys Road Tender Briefing Meeting	
Venue	Physical: Banana Shire Council - 62 Valentine Plains Road Biloela Online: Microsoft Teams	
Date	Thursday, 20 th March 2025	
Time	08:00am – 09:00am	
Attendees		
Banana Shire Council (MRC) Representative		
Principal Project Engineer	Leesa Millar (LM)	
Lonergan Project Services (LPS) Representatives		
Project Manager	Antoine Aubin (AA)	
Project Director	Chris Amos (CA)	
Tenderer Representatives		
Business Name		Representative Name
1		Scott Northam
2		Wayne Gesch
3	Kingsline	Thusyanthan Arumainayagam
4	RH Contracting	Roger Hovermann
5	White House Group	Michael Sang
6		Marcelo Mariante
7		Jacob Ezzi
8		Courtney Hart
9	Civil RG	Cam

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10	Bellequip	Brenton Bell
11	Black Cat Civil	Ben Zerner
12	Black Cat Civil	Aaron Taylor
13		Brian Garry
Invited not present		Representative Name
14		Tim Woolcock
15		Brendan Hewitt
16		Gianni Dalle-Molle
17		A Cameron

1. Introduction

Banana Shire Council invites tenders from suitably qualified contractors to tender on the reconstruction works tranche 1 required due to the impacts from Central, Southern and Western Queensland Rainfall and Flooding, between 24 December - 3 January 2024 in more detail in "Part 5 - Banana T2425.30 Don River Kellys Road - Scope of Works". Works are expected to be completed before 30 June 2026.

2. Tender Documentation

Note: This section outlines the display and discussion of documents included in the Request for Tender (RFT) on VendorPanel. Main points of discussion are noted. The order of the below documents aligns with the order in which they were discussed during the meeting.

Appendix A – General Specification

- Briefly displayed and explained to tenderers.

Appendix B – Site

- Location

Appendix C and C1 – Price Schedules and Design Assumptions

- Briefly displayed and explained to tenderers.
- Tenderers to price to construct as per IFC Design, Specifications and Contract requirements.
- Tenderers are to notify if any errors are discovered within the price schedules immediately.
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Appendix D1 - DESIGN (TENDER SET - 19MAR)
D2 - Geotechnical Report
D3 Design Assumptions

- Following queries updated by designer:
- **Section B label corrected on drawings**
- **Design Validation Anchors – positioning details**
 - Use the same detail as per the production Anchors.
 - The locations aren't absolute. You can choose them randomly. We install a couple of anchors and test their load capacity PRIOR to the full production Anchors going in (basically make sure that the design assumptions are met)
 - Until we have scraped back the surface to see if there is anything different across the surface and test them
 - Design nominally located the Anchors below the production anchors – just so that they are out of the way

Appendix E – Technical Specifications

- Briefly displayed and explained to tenderers.
- Testing requirements including gravel specifications that need to be met are listed.

Contract – Construct Only Standard Risk

- Briefly displayed and explained to tenderers.
- Lump sum contract, not a schedule of rates.
- Form of Security: 5% of Contract Value retention taken out at a rate of 10% per progress payment, until the limit has been reached.
- Portable long service leave paid for by the Principal.
- Insurances are required in line with Principal Contractor requirements.
- Working days refer to Monday – Saturday (except for public holidays, special holidays or Bank Holiday at the site) and Council's shutdown period – December/ January (not applicable)
- Liquidated Damages are noted as \$500 per day.
- Defects Liability Period is for 12 months duration
- Progress claims to be submitted by the 21st day of each month. QA documentation and testing results for claimed works required at time of Progress Claiming for that works, or 10% deducted from the line item.

3. Key Points Based on Previous Tenders

- Tenderers urged to review the Contract and Annexures in detail to be informed of any specifics required within the shire.
- The construction program must comply with the requirements stated elsewhere in the Contract. A Program showing at a minimum the breakdown of activities within the Pricing Schedule shall be provided.

4. Tenderer Queries Already Answered

- The scope of works will be primarily rock armouring and soil nails.

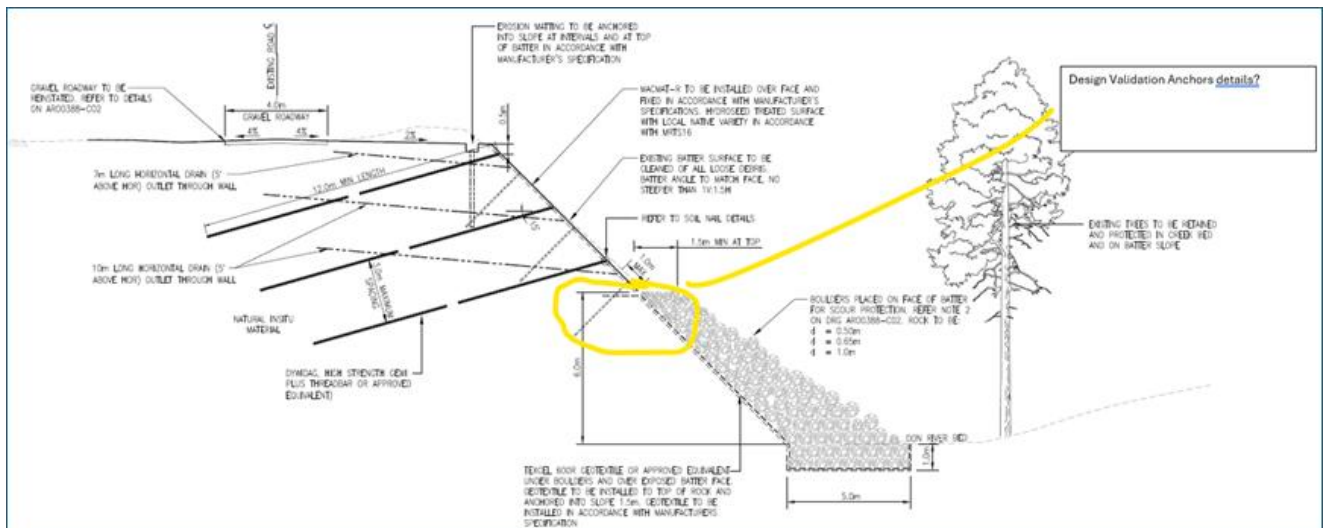
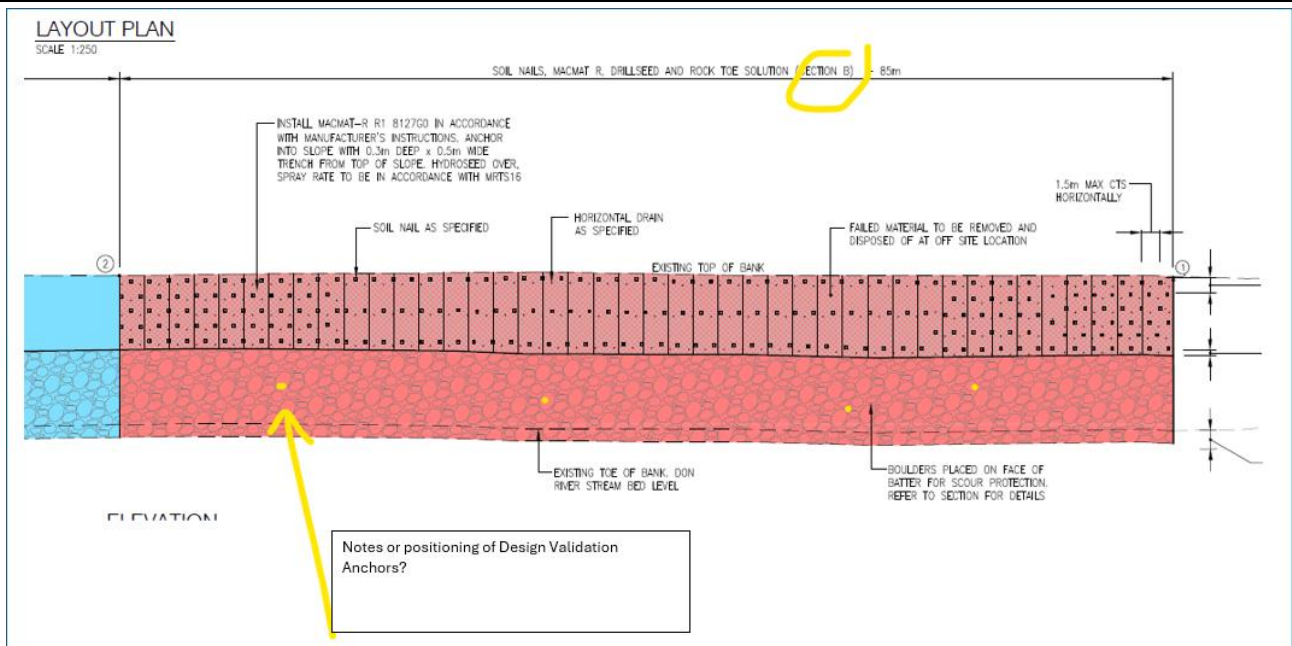
- The design proposed includes rock armouring/protection placed at the base of the batter to a height of approximately 6m. There will be geofabric (TEXC EL 600R) placed behind the rock armouring along the full length.
- The Soil nails will be applied to Section B (corner) as per design. This treatment will include 12m soil nails, installed along the batter face. The surface treatment will be MacMat-R, which will be hydromulched with a native species blend once the matting has been applied.
- Section A- will largely be treated by the Rock protection only. (As per Section A)
- The Design has been reissued, and BoQ has been updated to reflect which will also be reissued via VendorPanel.

5. Tenderer Queries During Meeting

- The most up to date design will have section B label corrected in drawings, BOQ's will match this updated design.
- Production / Design Validation Anchors (15): Location are chosen at random to be tested by the superintendent. The choice of anchors to be tested typically selected at random unless there has been issues/ NCR with some specific nails – then we 100% select to test those also.



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4) ROADWORKS			
4.01	Road Edge Guide Posts (Provisional Quantity)	No.	15.00
4.02	Grade and trim pavement box. Road formation in accordance with QRA Treatment Guide.	m ²	61.25
4.03	Supply, load, cart, spread and compact TMR Type 2.5 (min CBR 15%) base course material (compacted volume)	m ³	61.25
4.04	Speed Limit Sign R4-1A (Provisional Quantity, If Ordered)	No.	2.00
5) GEOTECHNICAL WORKS			
5.1) Design Validation			
5.11	Supply and Install, Design Validation Soil Nails complete in accordance with Project Drawings. Including grouting, centralisers, Nuts, Bearing Washers, and other ancillary items.	lm	48.00
5.12	Acceptance Testing - Anchors	No.	4.00
5.2) Production			
5.21	Supply and Install, Soil Nails complete in accordance with Project Drawings. Including grouting, centralisers, Nuts, Bearing Washers, and other ancillary items.	lm	2844.00
5.22	Supply and install Horizontal Drains in accordance with Project Drawings	lm	1980.00
5.23	Supply and Install, Mac-Mat-R accordance with Project Drawings. Including tie down trenching at crest, fixing pins along the face, Connection with Adjoining panels	m ²	840.00
5.24	Acceptance Testing - Anchors	No.	15.00

- Base course material has changed from gravel type 2.5 to type 2.3. Bounds/ measurements to be determined on site (no chainage reference), price for the volume/ dimensions as specified and not measured of design. Design shading indicative only.

Item	Description	Qty	Unit	Rate \$	Amount \$	Comment
4	ROADWORKS					
4.01	Road Edge Guide Posts (Provisional Quantity)	15	No.		\$ -	
4.02	Grade and trim pavement box	61	m ²		\$ -	
4.03	Supply, load, cart, spread and compact TMR Type 2.3 base course material (compacted volume)	61.3	m ³		\$ -	
4.04	Speed Limit Sign R4-1A (Provisional Quantity, If Ordered)	2	No.		\$ -	
	ROADWORKS TOTAL				\$ -	

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- Tender close has been extended to 11th April. Option for further extension is possible; this needs to be requested for Council to consider.
- Have environmental inspections been completed? - This process has just started and will be uploaded to Vendor Panel as well.

Meeting closed at 8:33 am